



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

WEDNESDAY, OCTOBER 20, 2021 – 3:30 PM

9300 FANITA PARKWAY, SANTEE, CA 92071

NOTICE TO THE PUBLIC

The meeting will be held at the appointed meeting place, the Board Room at the District's Customer Service Center, located at 9300 Fanita Parkway in Santee. Attendees not fully vaccinated must wear a mask at all times while in the building.

The meeting is also being held virtually via GoToWebinar pursuant to recent amendments to the Brown Act permitting virtual meetings and waiving certain teleconference requirements under certain circumstances. Some Board Members may attend the meeting virtually pursuant to such Brown Act amendments.

Register to watch the webinar via the link below:

<https://attendee.gotowebinar.com/register/9072675590471465742>

Webinar ID: 307-451-443

After registering, you will receive a confirmation with a link to join the webinar.

To listen via teleconference dial:

+1 (631) 992-3221

Access Code: 238-755-233#

Enter # for audio pin

PUBLIC COMMENT INSTRUCTIONS

Members of the public may address the Board on any item on the agenda when the item is considered, or under "Opportunity for Public Comment" regarding items not on the posted agenda that are within the subject matter jurisdiction of the Board. If attending via GoToWebinar, attendees must click the hand raise icon within the meeting platform and will be called on to unmute themselves when it is their turn to speak. If attending in person, fill out a "request to speak" form located near the entrance of the board room and give to the Board Secretary. Public comments are limited to 3 minutes.

Public comments may also be submitted in writing through the [public comment e-form](#) at least a half hour prior to the start of the meeting or mailed to the attention of Amy Pederson, Padre Dam, PO Box 719003, Santee, CA 92072. These public comment procedures supersede the District's normal public comment policies and procedures to the contrary.

The complete agenda package is available for public review at www.PadreDam.org. No action may be taken on any item not appearing on the posted agenda, except as provided by Gov. Code Section 54954.2. Any written materials provided to the Board within 72 hours of the meeting regarding any item on this agenda will be available for public inspection on the District's website. For questions or request for information related to this agenda contact Amy Pederson, Board Secretary, at 619.258.4614 or apederson@padre.org.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact our ADA Coordinator: Larry Costello at 619.258.4678 or lcostello@padre.org.

AGENDA

- **CALL TO ORDER**

- **PLEDGE OF ALLEGIANCE**

- **OPPORTUNITY FOR PUBLIC COMMENT**

Opportunity for members of the public to address the Board (Gov. Code 54954.3)

- **ITEMS TO BE ADDED, WITHDRAWN OR REORDERED ON THE AGENDA**

1. **APPROVAL OF MINUTES**

Recommendation:

Approve the minutes of the October 6, 2021 Regular Board meeting.

- **CONSENT AGENDA**

Items are considered to be routine and will be acted upon by a single motion without discussion, unless a Board Member, staff, or the public request a specific item be removed from the consent agenda for discussion.

2. **DEMAND PAYMENTS**

Recommendation:

Approve Demand Payments made from August 28, 2021 to September 29, 2021.

3. **DIRECTORS COMPENSATION AND EXPENSE CLAIMS**

Recommendation:

Approve claims and authorize payments.

- **ACTION AGENDA**

Items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

4. **AMENDMENT TO AGREEMENT FOR AS NEEDED INFORMATION SYSTEMS SERVICES**

Recommendation:

Authorize contract amendment in the amount of \$63,000 with Triden Group for as needed Information Systems Services.

5. **FIVE YEAR STRATEGIC BUSINESS PLAN UPDATE**

Recommendation:

Hear staff report on the progress of the Five Year Strategic Plan development; no action required.

6. **CUSTOMER SURVEY RESULTS**

Recommendation:

Hear staff report; no action required.

- **REPORTS**

The following items are reports and are placed on the Agenda to provide information to the Board and the public. There is no action called for on these items. The Board may engage in discussion upon which a specific subject matter is identified but may not take any action other than to place the matter on a future agenda.

7. BOARD REPORTS

- A. County Water Authority (CWA) Board of Directors Meeting
- B. Metro Commission/Metro Wastewater JPA
- C. Santee Chamber of Commerce Governmental Affairs Committee Meeting
- D. East County Economic Development Council
- E. Other meetings/conferences/events attended by Directors per AB1234 (Council of Water Utilities, CSDA San Diego Chapter, etc.)

- **DIRECTORS COMMENTS**

Directors' comments are to be related to District business which may be of interest to the Board. They are placed on the agenda to enable individual Board Members to convey information to the Board and the Public. There is to be no discussion or action taken on comments made by Board Members.

8. DISTRICT COUNSEL'S REPORT

9. GENERAL MANAGER'S REPORT


10. INFORMATIONAL REPORTS

- A. Customer Appeals Committee Meeting Minutes of October 12, 2021

- **ADJOURNMENT**

CERTIFICATION OF POSTING

I certify that on October 15, 2021 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Padre Dam Municipal Water District, said time being at least 72 hours prior to the meeting, in accordance with Gov. Code Section 54954.2(a).


Amy Pederson, Board Secretary

October 2021

October 2021							November 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2	7	1	2	3	4	5	6
10	11	12	13	14	8	9	14	8	9	10	11	12	13
17	18	19	20	21	15	16	21	15	16	17	18	19	20
24	25	26	27	28	22	23	28	22	23	24	25	26	27
31					29	30		29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 26	27	28	29	30	Oct 1	2
3	4	5 7:30am San Diego East County Chamber's Government Affairs Committee meetings	6 3:30pm Board Meeting	7 12:00pm Metro Commission/JPA	8	9
10	11	12	13	14 1:30pm CWA Special Board Meeting	15	16
17	18 8:30am Chamber Governmental Affairs Committee	19 8:00am COWU	20 7:30am East County Economic 3:30pm Board Meeting	21 7:30am Santee Chamber Board Mtg	22	23
24	25 1:30pm Security Committee	26	27 3:30pm Park Committee	28 9:00am CWA Board Mtg	29	30
31	Nov 1	2	3	4	5	6

November 2021

November 2021							December 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	5	6	7	1	2	3	4
14	8	9	10	11	12	13	12	13	14	15	16	17	18
21	15	16	17	18	19	20	19	20	21	22	23	24	25
28	22	23	24	25	26	27	26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 31	Nov 1	2 7:30am San Diego East County Chamber's Government Affairs Committee meetings	3 3:30pm Board Meeting	4 12:00pm Metro Commission/JPA	5	6
7	8	9	10	11 Veterans' Day (Office Closed) 1:30pm CWA Special Board Meeting	12	13
14	15 8:30am Chamber Governmental Affairs Committee	16	17 7:30am East County Economic Development Council 3:30pm Board Meeting	18 7:30am Santee Chamber Board Mtg (10159) 9:00am CWA Board Mtg - AGENDA 2:00pm AWP JPA 6:00pm CSDA Quarterly	19	20
21	22 1:30pm Facilities Dev. & Ops Committee	23	24	25 Office Closed Thanksgiving	26	27
28	29	30	Dec 1	2	3	4

December 2021

December 2021							January 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	8
19	20	21	15	16	17	18	16	17	18	19	20	21	15
26	27	28	22	23	24	25	23	24	25	26	27	28	22
			29	30	31		30	31					29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 28	29	30	Dec 1 3:30pm Board Meeting	2 12:00pm Metro Commission/JPA	3	4
5	6	7 7:30am San Diego East County Chamber's Government Affairs Committee meetings	8 3:30pm Park Committee	9	10	11
12	13 1:30pm Finance & Admin Committee	14	15 7:30am East County Economic Development Council 3:30pm Board Meeting	16 7:30am Santee Chamber Board Mtg	17	18
19	20 8:30am Chamber Governmental Affairs Committee	21 8:00am COWU	22 3:30pm Park Committee	23	24 Office Closed 1/2 day -	25 Office Closed; Christmas
26	27	28	29	30	31 Office Closed 1/2 day -	Jan 1, 22

January 2022

January 2022							February 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	6	7	1	2	3	4	5
9	10	11	12	13	14	15	13	14	8	9	10	11	12
16	17	18	19	20	21	22	20	21	15	16	17	18	19
23	24	25	26	27	28	29	27	28	22	23	24	25	26
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 26	27	28	29	30	31	Jan 1, 22 New Years (Office Closed)
2	3	4 7:30am San Diego East County Chamber's Government Affairs Committee meetings	5 3:30pm Board Meeting	6 12:00pm Metro Commission/JPA	7	8
9	10	11	12	13	14	15
16	17 8:30am Chamber Governmental Affairs Committee	18	19 7:30am East County Economic 3:30pm Board Meeting	20 7:30am Santee Chamber Board Mtg	21	22
23	24	25	26 3:30pm Park Committee	27 9:00am CWA Board Mtg	28	29
30	31	Feb 1	2	3	4	5

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF PADRE DAM
MUNICIPAL WATER DISTRICT HELD ON
WEDNESDAY, OCTOBER 6, 2021**

The regular meeting of the Board of Directors of Padre Dam Municipal Water District was held on Wednesday, October 6, 2021, at the appointed meeting place, the Board Room at the District's Customer Service Center, located at 9300 Fanita Parkway in Santee and by video conference as an option for remote participation pursuant to recent amendments to the Brown Act permitting virtual meetings and waiving certain teleconference requirements under certain circumstances.

President Wilson called the meeting to order at 3:30 pm. A quorum was declared, and the following Directors were present in the board room: Caires, Peasley, Pommering, Till and Wilson.

Directors absent: none

Staff members present: Allen Carlisle, CEO/General Manager; Mark Niemiec, Director of Engineering; Karen Jassoy, CFO/Director of Finance; Lisa Sorce, Director of Human Resources & Administrative Services; Paul Clarke, Director of Operations & Water Quality; Laura Koval, Director of Park & Recreation; Amy Pederson, Board Secretary; Paula de Sousa, District Counsel; Melissa McChesney, Communications Manager; Brian Croom, Information Systems Manager; Michael Hindle, Engineering Manager; Tony Mendoza, Engineering Supervisor; Dennis Lamb, Acting Director of Engineering; Jessica Reifschneider, Administrative Assistant; Diane Johnson, Information Systems Technical Specialist; Tom Martin, Engineering Technician; Brett Schultz, Limited Term Engineering Technician; Emma Shea, Communications Coordinator; Wilson Lau, Engineer

Visitors present: Makenzie Eden; Tom Bloomer

OPPORTUNITY FOR PUBLIC COMMENT

There were no public comments.

ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA

There were no items to be added, withdrawn, or reordered at this time.

1. APPROVAL OF MINUTES

On motion of Director Caires, seconded by Director Pommering, and unanimously carried, the minutes of the September 1, 2021 Regular Board meeting, September 14, 2021 Special Board Meeting and September 15, 2021 Regular Board Meeting were approved as submitted.

● CONSENT AGENDA

Items are considered to be routine and will be acted upon by a single motion without discussion, unless a Board Member, staff, or the public request a specific item be removed from the consent agenda for discussion.

On motion of Director Pommering, seconded by Director Peasley, and unanimously carried, items 2 and 3 were approved as submitted.

2. GENERAL MANAGER'S EXPENSE CLAIM

The Board approved the claim and authorized payment.

3. RESOLUTION RECOGNIZING ADRIENNE BORDEN FOR 10 YEARS OF DISTRICT SERVICE

The Board adopted Resolution 2021-21 recognizing Adrienne Borden, Senior Accountant, upon completion of 10 years of service with Padre Dam.

- **ACTION AGENDA**

Items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

4. ANNUAL REPORT ON THE FIVE YEAR BUSINESS PLAN FOR THE YEAR ENDED JUNE 30, 2021

Karen Jassoy, Director of Finance, started off the report stating that today's presentation will highlight a few accomplishments for each department; a comprehensive overview was provided in the agenda packet.

Lisa Sorce, Director of Human Resources and Administrative Services reviewed key points of the America's Water infrastructure Act (AWIA) which required the District to write a Risk and Resilience Assessment and update the District's Emergency Response Plan which employees will be trained on at the next Emergency Operations meeting. She briefly discussed the District's new COVID Prevention Plan and how the District has responded to regulations and mandates.

Michael Hindle, Engineering Manager, reviewed Engineering Accomplishments for construction, design, Development Services, and additional analysis and planning efforts. He gave an overview of Capital Improvement Program (CIP) spending for fiscal year 2021 compared to budget and key projects planned for fiscal year 2022.

Ms. Jassoy shared accomplishments in Customer Service in dealing with changes in procedures and laws during the pandemic. She stated the Metering and AMI group exceeded goals by 44 percent and is performing at 99.9 percent.

Paul Clarke, Director of Operations & Water Quality highlighted projects Operations has assisted with for CIP and Special Projects. He covered emergency responses and challenges faced during the pandemic. Additionally, he recognized Operations Staff's hard work and flexibility for the past year. In closing he shared the District received first place in San Diego and second place in the state for the Collections System of the Year Awards.

Ms. Jassoy, Director of Finance, highlighted accomplishments in Accounting and Finance.

Laura Koval, Director of Park & Recreation, highlighted the Asphalt Road Work Project and the General Store & Administration Dining Deck completed as part of Santee Lakes' Dynamic Vision Plan and staff reached their goals for Social Media.

Melissa McChesney, Communications Manager, reviewed public outreach and value of service campaigns, e-newsletters, and publications as well as government guidelines, plans, and analysis being implemented and conducted.

Brian Croom, Information Systems Manager, highlighted software upgrades, Graphical Information Systems (GIS) changes, and Cyber Security modifications.

In closing, Ms. Jassoy reviewed the financial results based on preliminary unaudited results for fiscal year 2021, highlighting the impacts of GASB 68, and highlighted actuals were favorable compared to budget for net operating expenses and revenues. In closing, she reviewed the combined fund balances compared to the District's minimum and maximum targets.

Ms. Jassoy mentioned the new CIP designated fund balance was established and she will be working with a Cost of Service Firm to review fund balance targets and develop a target for the CIP fund. She stated the minimum target should be funds from the 5 year business plan that have not been spent but will return to the Board for a formal approval once a target is established.

Informational report only; no action required.

- **REPORTS**

The following items are reports and are placed on the Agenda to provide information to the Board and the public. There is no action called for on these items. The Board may engage in discussion upon which a specific subject matter is identified but may not take any action other than to place the matter on a future agenda.

5. BOARD REPORTS

A. County Water Authority (CWA) Board of Directors Meeting

Referring to his written report submitted and distributed to the Board today, Director Wilson provided background information related to the City of San Diego's recommended motion he shared on a PowerPoint slide from the CWA Board meeting on their Long Range Financing Plan (LRFP).

Item 1a and 1b of the motion, the City requested a) a section be added regarding affordability and the impact CWA rates have upon individual ratepayers and that CWA will provide a plan for reviewing its expenditures and resources with the goal of mitigating rate increases as much as possible; and b) keep the current legal Debt Service Coverage Ratio at 1.2x and leave the target level at 1.5x. CWA staff had recommended the minimum ratio be 1.5x and warned that CWA was risking a downgrade by the credit agencies which in turn would result in higher cost of debt. Items 2-5 in the motion were not directly incorporated in the LRFP but they do set policy. Item 6 was not originally in the City's motion but was added during the meeting. There was a lot of discussion at both the Committee and Board meetings, with good rational on both sides of the debate. He voted in favor of the City's recommended motion which was approved by the CWA Board by a weighted vote. A brief discussion followed.

B. Metro Commission/Metro Wastewater JPA

Director Peasley reported their regular meeting is tomorrow.

C. Santee Chamber of Commerce Board Meeting

Director Peasley referred to his written report and answered questions regarding the Chamber's membership levels and fiscal health.

- D. East County Advanced Water Purification (AWP) Joint Powers Authority Board of Directors Meeting
Director Caires referred to the Summary of Board Actions included in the agenda package highlighting the Planning and Environmental Compliance Agreement approval as well as the approval of Package 4, Phase 1A Progressive Design-Build contract.

The General Manager discussed key components of Package 4 and additional grant funding received from the WIIN Program. He highlighted the Communications Plan will reach a broader service area.
- E. Santee Chamber of Commerce Governmental Affairs Committee Meeting
Director Pommering reported the September meeting was cancelled.
- F. 457 Plan Ad Hoc Committee
Directors Wilson and Pommering offered to answer any questions to their written report.
- G. Pipeline – Basin Meeting
Director Pommering offered to answer any questions to his written report.
- H. San Diego East County Chamber of Commerce Government Affairs & Infrastructure Land Use Committee
Director Pommering offered to answer any questions to his written report.
- I. Other meetings/conferences/events attended by Directors per AB1234 (Council of Water Utilities, CSDA San Diego Chapter, etc.)
Director Till reported attendance at the Coalition of Labor Unions meeting regarding water. The keynote speaker Matt O’Mally with San Diego Coast Keepers presented on water re-purification and the possibility of looking at using localized storm water to treat for potable water reuse.

- **DIRECTORS COMMENTS**

Directors' comments are to be related to District business which may be of interest to the Board. They are placed on the agenda to enable individual Board Members to convey information to the Board and the Public. There is to be no discussion or action taken on comments made by Board Members.

Director Pommering wished Director Caires happy birthday.

6. DISTRICT COUNSEL'S REPORT

Paula de Sousa reported the firm is currently reviewing bills recently approved by the Governor and summarized recent amendments to the Brown Act permitting virtual meetings and waiving certain teleconference requirements under certain circumstances.

7. GENERAL MANAGER'S REPORT

At the request of the General Manager, Paul Clarke, Director of Operations & Water Quality shared photos and details about the main break that occurred Saturday morning on Arnold Way in Alpine. He complimented everyone involved in the effort to make the repair, indicating water service was restored at approximately 11:00 pm Sunday night.

8. INFORMATIONAL REPORTS

The following reports were noted and filed.

- A. Monthly Delinquency Report
- B. Park Committee/Special Board Meeting Minutes of September 22, 2021
- C. Finance and Treasurer's Report for the two months ended August 31, 2021

9. CLOSED SESSION

At any time during the regular session, the Board may adjourn to closed session to consider litigation, or discuss with Legal Counsel matters within the attorney-client privilege, subject to the appropriate disclosures.

9. CLOSED SESSION

At 5:01 pm the Board recessed to convene in closed session to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of Litigation under Government Code Section 54956.9 (d)(4): 1 potential case

The meeting reconvened in open session at 6:05 pm and reported no action was taken in closed session.

● **ADJOURNMENT**

President Wilson declared the meeting adjourned at 6:05.

Board President

ATTEST:

Board Secretary



BOARD AGENDA REPORT

Meeting Date: 10-20-2021
Dept. Head: Karen Jassoy
Submitted by: Melanie Schott
Department: Finance
Approved by: Allen Carlisle, CEO/GM

SUBJECT: DEMAND PAYMENTS

RECOMMENDATION(S):

Approve Demand Payments made from August 28, 2021 to September 29, 2021.

ALTERNATIVE(S):

n/a

ATTACHMENT(S):

1. Demand Payments

FUNDING:

Requested amount: \$7,537,164.03
Budgeted amount: \$7,537,164.03
Are funds available? ☒ Yes ☐ No
Project cost to date: N/A

PRIOR BOARD/COMMITTEE CONSIDERATION:

STRATEGIC PLAN IMPLEMENTATION:

This agenda item is consistent with the District's Strategic Plan and meets one or more of the following Strategic Goals: Provide safe, reliable water, recycled water and sewer services; Ensure fiscal health and competitively sustainable rates; Enhance customer communications and education; Increase water, wastewater and energy independence; Maintain workforce excellence; Expand park and recreation opportunities.

Reviewed by:		Action Required:		Policy Updates:		Action Taken:
Dept Head	<input checked="" type="checkbox"/>	Motion	<input checked="" type="checkbox"/>	Rules & Regulations	<input type="checkbox"/>	As Recommended _____
Finance	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>	Standard Practices	<input type="checkbox"/>	Reso/Ord. No. _____
Legal Counsel	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	& Policies		Other _____
Standard Form	<input checked="" type="checkbox"/>	None	<input type="checkbox"/>			

PADRE DAM MUNICIPAL WATER DISTRICT
REGISTER OF DEMAND PAYMENTS
08/28/21 - 9/29/21

Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
8/31/2021	95001529	PDMWD WATER BILLS	66622	PARK WATER 7/16/21	16,743.38
	95001529 Total				16,743.38
	95001530	PDMWD WATER BILLS	66623	ACCT# 21207200 & 23501200	615.41
	95001530 Total				615.41
	95001531	PDMWD WATER BILLS	66624	ACCT# 23500153	201.32
	95001531 Total				201.32
	95001532	PDMWD WATER BILLS	66625	ACCT# 23501001 & 23501005	388.84
	95001532 Total				388.84
	95001533	PDMWD WATER BILLS	66626	ACCT# 23501199	1,056.34
	95001533 Total				1,056.34
	95001534	PDMWD WATER BILLS	66627	FM WATER 7/23/21	1,124.59
	95001534 Total				1,124.59
	95001535	PDMWD WATER BILLS	66628	ACCT# 20158022	59.76
	95001535 Total				59.76
	95001536	PDMWD WATER BILLS	66629	ACCT# 20972054	43.23
	95001536 Total				43.23
	95001538	PDMWD WATER BILLS	66631	ACCT# 21207200 & 23501200	516.29
	95001538 Total				516.29
	95001539	PDMWD WATER BILLS	66632	ACCT# 23500153	187.18
	95001539 Total				187.18
	95001540	PDMWD WATER BILLS	66633	ACCT# 23501001 & 23501005	378.71
	95001540 Total				378.71
	95001541	PDMWD WATER BILLS	66634	ACCT# 23501199	751.42
	95001541 Total				751.42
8/31/2021 Total					22,066.47
9/2/2021	150163	ACC BUSINESS	66554	Internet Circuit's CSC and CSC	1,487.80
	150163 Total				1,487.80
	150164	ACE UNIFORMS	66544	Staff Uniforms	132.64
	150164 Total				132.64
	150165	AGRICULTURAL PEST CO	66537	Blanket pest control Park	300.00
			66542	Blanket pest control Park	195.00
	150165 Total				495.00
	150166	ALPINE ACE HARDWARE	66233	90 DEGREE GALV. ELBOW	4.95
			66568	PVC ADAPTERS	21.25
			66570	PVC COUPLINGS	8.53
	150166 Total				34.73
	150167	AMAZON CAPITAL SERV	66530	DUAL MONITOR STAND	87.41
			66564	LYSOL DISINFECTING WIPES	12.41
			66566	GLASS CLEANER	37.71

PADRE DAM MUNICIPAL WATER DISTRICT

REGISTER OF DEMAND PAYMENTS

08/28/21 - 9/29/21

Check	Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44441		150167	AMAZON CAPITAL SERV	66567	LABELS	10.76
				66585	BUSINESS PRIME MEMBERSHIP FEE	537.67
				66587	REGULATOR, ELKAY ASSEMBLY	49.96
				66588	HAND SANITIZER	(83.58)
				66589	SUCTION POOL CLEANER, POOL STABILIZER	541.51
				66590	FACE MASKS, RESPIRATORS	585.92
				66609	BERGS SINGLE SYSTEM W/TANK HOSE	150.84
				66610	SOLAR VENTILATION FANS W/ BATTERY	198.24
				66611	MAGIC ERASERS,DETERGENT	228.66
				66612	COLORLED WRIST BANDS	170.23
				66613	RETURNED MR CLEAN MAGIC ERASERS	(38.22)
				66614	RETURNED MAGIC ERASER	(12.74)
				66615	RETURNED MAGIC ERASERS	(25.48)
				66616	RETURNED MAGIC ERASERS	(12.74)
				66617	RETURNED MAGIC ERASERS	(12.74)
				66618	RETURNED MAGIC ERASERS	(25.48)
				150167 Total		
	150168	AMERICAN CONSERVATIO	66553	AquaHawk Alerting.	2,500.00	
150168 Total					2,500.00	
	150169	ASPHALT & CONCRETE	66458	Asphalt replacement - Contract	2,220.00	
66464			Asphalt Replacement - Emergenc	17,575.00		
66551			Asphalt Replacement - Emergenc	11,200.00		
150169 Total					30,995.00	
	150170	BANK OF NY-COP 2009	65978	2017 COP '09 REFUNDING & NEW PARK MONEY	3,061,240.63	
150170 Total					3,061,240.63	
	150171	BOOT WORLD	66531	SAFETY BOOTS - FRANK PISCOPO	177.00	
66575			SAFETY BOOTS FY22 - VELARDE	176.93		
150171 Total					353.93	
	150172	BROWNLOW ENTERPRISES	66472	Spoils - Santee Inv.	1,990.00	
			66473	Spoils Removal - Santee Inv.	4,920.00	
			66474	Spoils - Santee Inv.	4,850.00	
			66475	Spoils Removal - Santee Inv.	4,440.00	
			66476	Spoils - Santee Inv.	5,000.00	
			66477	Spoils Removal - Alpine Inv.	4,920.00	
150172 Total					26,120.00	
	150173	CARTER'S HAY & GRAIN	66489	Duck food	747.50	
150173 Total					747.50	
	150174	CNTY OF SD AIR POLLU	66509	APCD ANNUAL PERMIT FEES E & W	460.00	
			66510	APCD ANNUAL PERMIT FEES E & W	460.00	

PADRE DAM MUNICIPAL WATER DISTRICT

REGISTER OF DEMAND PAYMENTS

08/28/21 - 9/29/21

Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44441	150174 Total				920.00
	150175	COMFORT MECHANICAL	66494	Condensation line	594.09
	150175 Total				594.09
	150176	COUNTY OF SD-DPW	66465	County Permit Fees - July 2021	2,697.00
	150176 Total				2,697.00
	150177	COUNTY OF SD-DPW	66619	Property damage claim - PDMWD	6,927.41
	150177 Total				6,927.41
	150178	CUST SERVICE REFUNDS	66512	CUSTOMER SERVICE REFUNDS	95.14
	150178 Total				95.14
	150179	CUST SERVICE REFUNDS	66522	CUSTOMER SERVICE REFUNDS	1,881.96
	150179 Total				1,881.96
	150180	CUST SERVICE REFUNDS	66518	CUSTOMER SERVICE REFUNDS	46.96
	150180 Total				46.96
	150181	CUST SERVICE REFUNDS	66524	CUSTOMER SERVICE REFUNDS	150.51
	150181 Total				150.51
	150182	CUST SERVICE REFUNDS	66521	CUSTOMER SERVICE REFUNDS	1,505.76
	150182 Total				1,505.76
	150183	CUST SERVICE REFUNDS	66526	CUSTOMER SERVICE REFUNDS	239.37
	150183 Total				239.37
	150184	CUST SERVICE REFUNDS	66515	CUSTOMER SERVICE REFUNDS	100.44
	150184 Total				100.44
	150185	CUST SERVICE REFUNDS	66525	CUSTOMER SERVICE REFUNDS	210.72
	150185 Total				210.72
	150186	CUST SERVICE REFUNDS	66513	CUSTOMER SERVICE REFUNDS	89.43
	150186 Total				89.43
	150187	CUST SERVICE REFUNDS	66517	CUSTOMER SERVICE REFUNDS	151.03
	150187 Total				151.03
	150188	CUST SERVICE REFUNDS	66514	CUSTOMER SERVICE REFUNDS	121.97
	150188 Total				121.97
	150189	CUST SERVICE REFUNDS	66516	CUSTOMER SERVICE REFUNDS	141.19
	150189 Total				141.19
	150190	CUST SERVICE REFUNDS	66520	CUSTOMER SERVICE REFUNDS	108.78
	150190 Total				108.78
	150191	CUST SERVICE REFUNDS	66511	CUSTOMER SERVICE REFUNDS	114.42
	150191 Total				114.42
	150192	CUST SERVICE REFUNDS	66523	CUSTOMER SERVICE REFUNDS	132.43
	150192 Total				132.43
	150193	CUST SERVICE REFUNDS	66519	CUSTOMER SERVICE REFUNDS	384.17
	150193 Total				384.17

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44441	150194	CWEA - CERT RENEWAL	66571	DANIEL LOCKART MECH. TECH GR 1 CERT RENEWAL	91.00
	150194 Total				91.00
	150195	CWEA - CERT RENEWAL	66572	TOM MARTIN COLLECTIONS SYSTEM GR 2 CERT RENEWAL	96.00
	150195 Total				96.00
	150196	CWEA - CERT RENEWAL	66601	CERT RENEWAL - DAVE ROBERTS	96.00
	150196 Total				96.00
	150197	DELTA DENTAL OF CA	66546	DENTAL INSURANCE SEPTEMBER 2021	14,597.87
	150197 Total				14,597.87
	150198	DETECTION INSTRUMENT	66577	L2 CALIBRATION	225.69
	150198 Total				225.69
	150199	DOUGHERTY, KENNETH	66600	REIMBURSE FOR WASTEWATER GRADE 1 CERT FEE	95.00
	150199 Total				95.00
	150200	DUDEK	66449	E Mission Gorge PS FM Rehab Ev	1,742.50
			66450	Professional Engineering Servi	4,405.00
			66500	PFAS SAMPLING AT RAY STOYER WR	1,340.50
			66501	as-needed consultant - JN 2210	2,580.00
			66503	Hydraulic Modelling Services J	1,820.00
			66504	Grossmont Tank Recoating & Reh	2,287.10
	150200 Total				14,175.10
	150201	ENVIROMATRIX ANALYT	66536	Pesticide Testing - Park	172.00
	150201 Total				172.00
	150202	ENVIRONMENTAL RESOUR	66497	Laboratory supplies	2,173.93
	150202 Total				2,173.93
	150203	ES BABCOCK & SONS	66576	ANALYSIS 524-VOLATILES	350.00
	150203 Total				350.00
	150204	EWING IRRIGATION PRO	66495	Park Irrigation Supplies	7.53
			66496	Park Irrigation Supplies	1,014.85
	150204 Total				1,022.38
	150205	FEDERAL EXPRESS CORP	66563	FEDEX GROUND SHIPPING	7.53
	150205 Total				7.53
	150206	FERGUSON WATERWORKS	66534	PVC PIPE 6 X 20FT	184.79
			66586	10 X 6 PVC SWR GXGXG WYE	187.92
	150206 Total				372.71
	150207	FERREIRA CONSTRUCTIO	66621	CORDIAL RD PIPELINE REPLACEMENT PROJECT	628,187.41
	150207 Total				628,187.41
	150208	FIT TO WORK, INC.	66574	INTERACTIVE PROCESS MEETING	520.00
	150208 Total				520.00
	150209	FRITO-LAY	66486	Chips for store Frito Lay	198.34
			66538	Chips for store Frito Lay	97.33

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44441	150209 Total				295.67
	150210	GREENBRIER	66490	Park montly maintenance	11,470.51
			66491	Irrigation Installation	294.00
			66492	Irrigation Installation	4,237.00
	150210 Total				16,001.51
	150211	HACH	66342	PH STD SOLN, 7.00 W CERT 1 L	40.03
			66498	Laboratory equipment	1,245.60
			66557	RR COD TNT+, LR (3-1560 MG/L)	316.98
			66558	SODIUM THIOSULFATE	130.32
			66560	MANVER 2 HARDNESS IND PWD	152.79
			66562	STABLCAL STD, CALVER 2 CALCIUM INDICATOR	171.14
			66569	ASSY PACK, CHEMKEY 25 PIECE NITRITE	524.69
	150211 Total				2,581.55
	150212	HASA, INC.	66478	Chorine Order - Hasa	143.43
			66479	Chorine Order - Hasa	790.81
			66481	Chorine Delivery	492.75
			66533	Chlorine	616.79
	150212 Total				2,043.78
	150213	HDR ENGINEERING	66502	El Capitan Pipeline Altern. An	10,988.25
			66556	Professional Services, JN 2180	15,683.75
	150213 Total				26,672.00
	150214	HELIX ENVIRONMENTAL	66457	Environmental Consulting Servi	2,768.84
	150214 Total				2,768.84
	150215	HOME DEPOT	66529	MIRACLE GRO LIQUAFEED, ARMOR ALL	753.06
			66581	SPONGES, SOFTSOAP, CLOTHS, OUTLET COVER	141.35
			66595	STAINLESS STEEL COOKTOP	366.35
			66596	GALVANIZED TRASH CANS	452.19
			66597	BRASS FITTINGS, REMNANT HOSE	35.46
			66598	BUCKETS, SPADE	35.67
	150215 Total				1,784.08
	150216	IMPERIAL CATFISH	66543	Catfish stocking	3,850.00
	150216 Total				3,850.00
	150217	INSURANCE CLAIMS	66579	INSURANCE CLAIM	575.10
	150217 Total				575.10
	150218	J & M BAIT DISTRIBUT	66483	Fishing Supplies for General S	613.79
	150218 Total				613.79
	150219	JCI JONES CHEMICALS	66552	JCI blanket	2,680.04
	150219 Total				2,680.04
	150220	JEFF & TONY'S DSD	66539	Ice cream for GS	105.92

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44441	150220 Total				105.92
	150221	LESLIE'S POOL SUPPLY	66493	Leslies pool	6.93
			66535	Leslies pool	175.99
	150221 Total				182.92
	150222	LINKO TECHNOLOGY INC	66506	Linko FOG Annual Software fee	4,715.00
	150222 Total				4,715.00
	150223	MARSH & MCLENNAN	66545	BEN SERVICES FEES INSTALLMENT 4 OF 4	22,000.00
	150223 Total				22,000.00
	150224	MCMASTER-CARR SUPPLY	66593	PRY BAR	68.55
			66594	MARKING FLAGS, 2 GALLON WATER COOLER	81.18
	150224 Total				149.73
	150225	MISSION JANITORIAL	66488	Bathroom supplies Park/Cabins	898.21
	150225 Total				898.21
	150226	MOUNTAIN MATERIALS	66469	Santee Inv. - Cold Mix	1,600.51
	150226 Total				1,600.51
	150227	NAPA	66591	RETURNED MUD FLAPS & DRAIN PLUG	(32.55)
			66592	MUD FLAPS, DRAIN PLUG, GEAR OIL	46.17
	150227 Total				13.62
	150228	NCL OF WISCONSIN	66499	Laboratory supplies	217.01
	150228 Total				217.01
	150229	NOSSAMAN LLP	66460	Lobbying and Grant Writing Ser	3,000.00
	150229 Total				3,000.00
	150230	PASS 2 PAY BACKFLOW	66508	Backflow repair parts Sky Ranc	199.00
	150230 Total				199.00
	150231	PEDROZA READY MIX	66470	Concrete Delivery ESA VR	564.61
	150231 Total				564.61
	150232	POSGUYS.COM	66584	CASE OF 6 ROLLS OF LABELS	122.00
	150232 Total				122.00
	150233	R.S. HUGHES CO	66466	Gloves - Inventory	1,885.97
			66467	Gloves - Inventory	13.19
			66565	SQWINCHER	63.88
			66580	SQWINCHER	63.88
	150233 Total				2,026.92
	150234	READY REFRESH	66550	WATER	330.14
	150234 Total				330.14
	150235	REYES COCA-COLA BOTT	66485	Coca-Cola for General Store	2,411.23
	150235 Total				2,411.23
	150236	SDCWA H2O BILL	66066	JULY 2021 WATER BILL	1,803,451.80
	150236 Total				1,803,451.80

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44441	150237	SDG&E - SUMMARY	66527	SDG&E SMALL BILL AUGUST 2021	63,799.02
			66528	SDG&E LARGE BILL AUGUST 2021	188,655.45
	150237 Total				252,454.47
	150238	SITEONE LANDSCAPE	66480	Santee Inv. - Site-One	359.06
			66547	UTILITY BALL VALVE	44.54
	150238 Total				403.60
	150239	SMARTCOVER SYSTEMS	66573	POWER PACK 5 CELL LITHIUM THIONYL CHLORIDE BATTERY	404.06
	150239 Total				404.06
	150240	SPRINGBOARD PARTNERS	66482	Shirts for GS	384.64
			66541	Shirts for GS	1,776.00
	150240 Total				2,160.64
	150241	SUNLAND SPECIALTIES	66487	Blanket RV supplies	1,179.27
	150241 Total				1,179.27
	150242	TAS CONSULTING	66559	AWP consulting services	9,100.00
	150242 Total				9,100.00
	150243	TEIXEIRA, JOHN	66532	REIMBURSEMENT - SAFETY BOOTS	172.40
	150243 Total				172.40
	150244	TELDATA ENTERPRISE	66555	MAS Taske Contact maintenance	1,795.00
	150244 Total				1,795.00
	150245	THE PUN GROUP, LLP	66461	AUDITING SERVICES FOR FY 21,	12,000.00
	150245 Total				12,000.00
	150246	TREBOR SHORING RENT	66471	Trebor - Blower Rental	374.80
	150246 Total				374.80
	150247	TWIN COUSINS INC	66484	Dippin Dots	378.00
	150247 Total				378.00
	150248	TYLER BUSINESS FORMS	66583	10,000 BLANK CHECK STOCK - PDMWD	1,179.61
	150248 Total				1,179.61
	150249	ULINE	66468	Pallet Strapping for Warehouse	115.42
	150249 Total				115.42
	150250	UNITED PARCEL SERVIC	66599	SHIPPING CHARGES	68.67
	150250 Total				68.67
	150251	VERIZON CONNECT TELO	66620	JUNE 2021 COVERAGE	136.50
	150251 Total				136.50
	150252	WESTERN PUMP	66507	Monthly DUSTO August 2021	225.00
	150252 Total				225.00
	150253	WESTON SOLUTIONS	66505	Sewer Siphon/Sludge Main Impro	1,235.00
	150253 Total				1,235.00
9/2/2021 Total					5,990,540.39
9/7/2021	95001542	CB&T-CREDIT CARDS	66637	CC KOVAL 08/17/21	2,778.26

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44446	95001542 Total				2,778.26
	95001543	CB&T-CREDIT CARDS	66638	CC TARANTINO 08/17/21	1,345.34
	95001543 Total				1,345.34
	95001544	CB&T-CREDIT CARDS	66639	CC CARLISLE 08/17/21	4.19
	95001544 Total				4.19
	95001545	CB&T-CREDIT CARDS	66640	CC SORCE 08/17/21	124.85
	95001545 Total				124.85
	95001546	CB&T-CREDIT CARDS	66641	CC YBARRA 08/17/21	846.44
	95001546 Total				846.44
	95001547	CB&T-CREDIT CARDS	66642	CC HAGUE 08/17/21	47.37
	95001547 Total				47.37
	95001548	CB&T-CREDIT CARDS	66643	CC JASSOY 08/17/21	1,837.05
	95001548 Total				1,837.05
	95001549	CB&T-CREDIT CARDS	66644	CC MCCHESNEY 08/17/21	354.01
	95001549 Total				354.01
	95001550	CB&T-CREDIT CARDS	66645	CC JOHNSON 08/17/21	1,535.00
	95001550 Total				1,535.00
	95001551	CB&T-CREDIT CARDS	66646	CC SOUTHWICK 08/17/21	1,202.85
	95001551 Total				1,202.85
	95001552	CB&T-CREDIT CARDS	66647	CC CLARKE 08/17/21	1,072.93
	95001552 Total				1,072.93
	95001553	CB&T-CREDIT CARDS	66648	CC SWANSON 08/17/21	1,509.88
	95001553 Total				1,509.88
	95001554	CB&T-CREDIT CARDS	66649	CC VARGAS 08/17/21	100.00
	95001554 Total				100.00
	95001555	CB&T-CREDIT CARDS	66650	CC COSTELLO 08/17/21	1,418.87
	95001555 Total				1,418.87
	95001556	CB&T-CREDIT CARDS	66651	CC KADING 09/07/21	956.67
	95001556 Total				956.67
	95001557	CB&T-CREDIT CARDS	66652	CC PEDERSON 08/17/21	15.50
	95001557 Total				15.50
	95001559	CB&T	66879	AUGUST 2021 LOAN PAYMENT	34,274.43
	95001559 Total				34,274.43
9/7/2021 Total					49,423.64
9/9/2021	150254	ALPINE ACE HARDWARE	66735	VALVE PRESS	118.51
	150254 Total				118.51
	150255	AMAZON CAPITAL SERV	66756	CLEAR ACRYLIC PLEXI SIGN HOLDERS	25.85
			66757	VACUUM FILTERS, CLEANER	106.14
			66758	ELECTRIC STOVE BIB COVERS & LINERS	71.04

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44448	150255	AMAZON CAPITAL SERV	66759	SCREEN PROTECTOR	7.39
			66761	DOCUMENT FOLDERS	11.84
			66769	BULLETIN BOARD, ICE BAGS, HAND WIPES	123.07
	150255 Total				345.33
	150256	AQUA-METRIC	66668	METERS FOR MMP ALL SIZES	2,299.25
	150256 Total				2,299.25
	150257	ASAP SECURITY	66694	Annual security patrol service	4,500.00
	150257 Total				4,500.00
	150258	ASPHALT & CONCRETE	66712	concrete repairs through June	40,653.00
			66783	Asphalt replacement - Contract	11,252.50
			66785	Asphalt replacement - Contract	5,854.75
			66786	Asphalt replacement - Contract	9,422.75
	150258 Total				67,183.00
	150259	BAY ALARM COMPANY	66743	REPAIR SERVICES	115.00
	150259 Total				115.00
	150261	BEST, BEST & KRIEGER	66767	TIN FISH LEASE THROUGH JULY 31, 2021	1,155.60
			66772	DRISCOLL & OMENS THROUGH JULY 31, 2021	382.52
			66773	DRISCOLL & OMENS SHARED JULY 31, 2021	236.32
			66774	EL CAPITAN PIPELINE LEASE JULY 31, 2021	738.30
			66775	DRISCOLL & OMENS SOLE B JULY 31, 2021	4,119.70
	150261 Total				6,632.44
	150262	BLACK & VEATCH	66702	Risk and Resilience Assessment	565.00
	150262 Total				565.00
	150263	CALIFORNIA SENIOR GU	66661	Senior Guide Full Pge Ad Fall	2,000.00
	150263 Total				2,000.00
	150264	CAMPCALNOW	66674	Music license	922.50
	150264 Total				922.50
	150265	CAMPLIFE, INC.	66658	Camplife Monthly Plan	2,330.00
	150265 Total				2,330.00
	150266	CAROLLO ENGINEERS	66766	Engineering Services, JN 21903	97,776.81
	150266 Total				97,776.81
	150267	CARQUEST AUTO PARTS	66226	DIESEL EXHAUST FLUID	88.95
	150267 Total				88.95
	150268	CGP MAINTENANCE & CO	66746	PLUMBING REPAIR SERVICES	773.72
	150268 Total				773.72
	150269	CINTAS - (UNIFORMS)	66692	Towel and mat annual service	349.65
			66717	Towel and mat annual service	308.30
	150269 Total				657.95
	150270	CITY OF SANTEE-BUS	66787	Asphalt Patching and Repairs	2,750.90

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44448	150270 Total				2,750.90
	150271	CLARK SECURITY PROD	66548	BLANK KEYS	18.78
	150271 Total				18.78
	150272	CNTY OF SD AIR POLLU	66667	APCD ANNUAL PERMIT FEES VARIOU	4,843.00
	150272 Total				4,843.00
	150273	COFFEE AMBASSADOR	66729	Coffee Purchase	768.00
	150273 Total				768.00
	150274	CPRS (CA PARK&REC)	66713	Bryan membership	150.00
	150274 Total				150.00
	150275	CUST SERVICE REFUNDS	66710	CUSTOMER SERVICE REFUNDS	167.72
	150275 Total				167.72
	150276	CUST SERVICE REFUNDS	66701	CUSTOMER SERVICE REFUNDS	18.25
	150276 Total				18.25
	150277	CUST SERVICE REFUNDS	66711	CUSTOMER SERVICE REFUNDS	250.00
	150277 Total				250.00
	150278	CUST SERVICE REFUNDS	66703	CUSTOMER SERVICE REFUNDS	48.76
	150278 Total				48.76
	150279	DISH NETWORK	66696	Dish	798.96
	150279 Total				798.96
	150280	DUDEK	66682	Engineering Services, JN 21902	177.50
	150280 Total				177.50
	150281	EWING IRRIGATION PRO	66683	Park Irrigation Supplies	196.19
	150281 Total				196.19
	150282	EXTREME FENCE	66709	Fence repairs	1,950.00
	150282 Total				1,950.00
	150283	FERGUSON WATERWORKS	66663	Santee Inv. - Hyd's and DI	173.18
			66664	Alpine Yard Inventory	1,400.19
			66665	Santee Inventory - Ferg.	330.56
			66666	Santee Inv. - 10 Mil Tape	570.21
			66672	Tools for CC73/ Water Construc	1,453.69
			66704	Santee Inventory - ROMAC	10,858.75
			66727	Santee Inventory - Ferg.	11,870.31
	150283 Total				26,656.89
	150284	FISHER SCIENTIFIC	66549	B30 RBN R10000 BLK 4.33 X 200FT	222.04
			66771	MEDIA WIPER 5 PACK	42.84
	150284 Total				264.88
	150285	GRAINGER	66582	STAY OPEN VALVES WITH LEVERS	335.51
	150285 Total				335.51
	150286	GREENBRIER	66684	Tree trimming	682.50

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Check	Date	Draft / Check Number	Vendor	Invoice Number	Description	Total	
44448		150286	GREENBRIER	66706	Extra monthly fertilizer	987.50	
				66707	Monthly Maintenance-Aug	11,586.40	
				66722	Greenbrier landscape annual se	690.00	
				66723	Greenbrier landscape annual se	5,535.00	
				66724	Greenbrier landscape annual se	1,290.00	
				66725	Greenbrier landscape annual se	1,450.00	
		150286 Total					22,221.40
		150287	HAAKER EQUIPMENT	66765	Sewer Parts Order - Nitrogen a	109.91	
						150287 Total	109.91
		150288	HASA, INC.	66728	Chorine Order - Hasa	555.47	
						150288 Total	555.47
		150289	HDR ENGINEERING	66705	WRF Potable Water Supply Study	9,744.50	
					66768	El Capitan Pipeline Altern. An	578.00
				150289 Total			
		150290	HELIX ENVIRONMENTAL	66733	environ. assessment Santee Lak	482.25	
						150290 Total	
		150291	HOME DEPOT	66737	TAPE MEASURE, POUCH, MECHANICS TOOL SET	243.79	
					66744	CLAMPS, SWIVEL BOLTS	10.15
					66752	LUMBER, FOLDING KNIFE	278.34
					66753	SILICONE, GORILLA GRIP, FLEX IMPACT LARGE	199.74
66754	CLAMPS, SCREWS, GAL CAP				50.57		
66755	RUST REMOVER, BUMPERS, SILICONE				67.74		
66776	PUSH-BUTTON SWITCH, ANGLE GAUGE				11.71		
66777	DISH SOAP				64.46		
66778	DRIP PANS				129.17		
66782	LOPPER, CHISEL, PRUNER, HEDGE SHEAR				101.49		
150291 Total					1,157.16		
150292	HUDSON SAFE*T*LITE	66714	Traffic control Northcote	1,415.00			
			66715	Traffic control Northcote	607.50		
			66716	Traffic control South grade	1,330.00		
			66718	Traffic control Arnold Way	1,800.00		
			66719	Traffic control Arnold Way	650.00		
			66720	Traffic control Arnold Way	777.50		
			66721	Traffic control Rancho Fanita	1,330.00		
150292 Total					7,910.00		
150293	INTERSTATE BATTERY	65789	BATTERIES	378.46			
			65790	RETURN 8 CORES	(384.00)		
			66731	Santee Inv. - Gloves	2,483.10		
150293 Total					2,477.56		

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44448	150294	J & M BAIT DISTRIBUT	66659	Fishing Supplies for General S	674.14
	150294 Total				674.14
	150295	JAN-PRO OF SAN DIEGO	66660	Fees for Janitorial Service	330.00
			66688	Jan Pro annual cleaning contra	4,695.00
	150295 Total				5,025.00
	150296	JEFF & TONY'S DSD	66689	Ice cream for GS	336.80
	150296 Total				336.80
	150297	JOSTLE CORPORATION	66671	JOSTLE STREAM ANNUAL SUBSCRIPT	9,288.00
	150297 Total				9,288.00
	150298	KELLY GEE STRIPING	66657	Striping	4,985.05
	150298 Total				4,985.05
	150299	KIRK PLUMBING SUPPLY	66748	PLUMBING	136.88
	150299 Total				136.88
	150300	LASER SAVER	66676	Blanket park toner cartridges	97.15
			66678	Blanket park toner cartridges	318.49
	150300 Total				415.64
	150301	LOWE'S HOME IMPROVE	66654	PROPANE, 30A OUTLET, HEX KEYS	1,619.84
	150301 Total				1,619.84
	150302	MAIL DISPATCH	66679	District Courier Service Blank	584.16
	150302 Total				584.16
	150303	MCMASTER-CARR SUPPLY	66740	PADLOCK-STYLE TAMPER SEAL TAGS	464.56
	150303 Total				464.56
	150304	METROPOLITAN TRANSIT	66738	PLAN REVIEW FEES	707.04
	150304 Total				707.04
	150305	MISSION JANITORIAL	66691	Bathroom supplies Park/Cabins	184.74
			66693	Bathroom supplies Park/Cabins	207.79
	150305 Total				392.53
	150306	MITSUBISHI ELECTRIC	66681	Annual Elevator Service	311.08
	150306 Total				311.08
	150307	MOUNTAIN MATERIALS	66760	Santee Inv. - DG	780.36
	150307 Total				780.36
	150308	NEXINITE, LLC	66680	Microsoft Teams Business Decis	8,800.00
	150308 Total				8,800.00
	150309	NOSSAMAN LLP	66732	Lobbying and Grant Writing Ser	3,000.00
	150309 Total				3,000.00
	150310	PARAMETRIC, INC.	66734	Thermometer calibrations	76.01
	150310 Total				76.01
	150311	PEDROZA READY MIX	66695	Concrete Delv. for Twisted Oak	643.81
			66730	Concrete Delivery to Our Way	519.36

PADRE DAM MUNICIPAL WATER DISTRICT

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44448	150311 Total				1,163.17
	150312	PRIME TIME CONCRETE	66690	Cement cutting	300.00
	150312 Total				300.00
	150313	REXEL USA, INC.	66779	SLIM BLANK GFCI, 15A CHARGER/DUPLEX, GRIP BOX	250.91
			66780	GRIP BOX, WALLPLATE	(17.41)
			66781	GANG SWITCH BOX, WALLPLATE, DEC RCPT	38.19
	150313 Total				271.69
	150314	SAGEVIEW ADVISORY	66669	Sageview Consulting	10,251.00
	150314 Total				10,251.00
	150315	SATELLITE PHONE STOR	66784	Annual Service Fee for Satelli	5,889.84
			66788	Antenna kit and cable for sate	2,244.60
	150315 Total				8,134.44
	150316	SHERWIN WILLIAMS	66749	PAINT	106.63
			66750	WOOD PRIMER, PAINT	180.74
			66751	PRIMER, PAINT	84.59
	150316 Total				371.96
	150317	SK DIGITAL IMAGING	66686	Fishing/parking permits	1,233.74
	150317 Total				1,233.74
	150318	SMART & FINAL STORES	66770	COOKIES, LEMONADE, ICE	72.98
	150318 Total				72.98
	150319	SPRINGBOARD PARTNERS	66726	SPF Shirt Order for Ops	398.59
	150319 Total				398.59
	150320	STAPLES ADVANTAGE	66656	PAPER, BINDING PLASTIC	80.60
			66685	Office Supplies	166.40
	150320 Total				247.00
	150321	STATE OF CA-JUST DPT	66670	DOJ - 6 BACKGROUND FINGERPRINT	192.00
	150321 Total				192.00
	150322	STICKERS BY SANDSTON	66697	Stickers for store	400.40
	150322 Total				400.40
	150323	TENGINTERNET	66699	Monthly charge tengo	2,745.68
			66708	Tengo Annual Turn-up (50%) 1st	1,103.00
	150323 Total				3,848.68
	150324	TREBOR SHORING RENT	66762	Shoring Rental - ESA	324.00
	150324 Total				324.00
	150325	UNDERGROUND SERVICE	66675	NEW TICKET CHARGES	724.45
			66677	CA STATE FEE REGULATORY COSTS	157.07
	150325 Total				881.52
	150326	UNITED PARCEL SERVIC	66739	UPS INTERNET SHIPPING	51.22
	150326 Total				51.22

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Check	Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44448		150327	WASTE MANAGEMENT	66655	Waste for park	4,780.28
				66698	DUMPSTER SERVICE SEPTEMBER 2021	381.23
		150327 Total				5,161.51
		150328	WESTAIR GASES&EQUIP	66763	PROPANE	83.99
		150328 Total				83.99
		150329	XEROX CORPORATION	66700	Xerox 6605 Maintenance Agreeeme	38.96
		150329 Total				38.96
9/9/2021 Total						341,963.99
9/16/2021		150330	A. VIDOVICH CONSTRUC	66853	QUAIL CANYON ROAD PRESSURE REDUCING STATION	109,543.84
		150330 Total				109,543.84
		150331	ABABA BOLT	66856	HEX DIE	55.09
		150331 Total				55.09
		150332	ACC BUSINESS	66852	Internet Circuit's CSC and CSC	1,306.37
		150332 Total				1,306.37
		150333	AIRGAS USA	66848	ELECTRODE STICKS	168.73
		150333 Total				168.73
		150334	ALTERNATE SRCE TOOLS	66886	AIR TOOL OIL	179.51
		150334 Total				179.51
		150335	AMAZON CAPITAL SERV	66854	DOOR LOCKS, MATRESS BOX SPRING AND FRAME	279.81
	66862			WEBCAM, MONITOR, PC, WIRELESS TOUCH	605.62	
	66868			GOOSE STOPPER QUART CONCENTRATE	43.09	
	66869			WEBCAMS	191.80	
	66870			REPLACEMENT BATTERIES	32.16	
	66871			BARCODE SCANNERS	174.56	
	66872			PRIVACY COVER FOR WEBCAM	14.00	
		66883	ANTENNAS, ANTENNA MOUNTS	454.00		
		150335 Total				1,795.04
		150336	AMERICAN RIGGING	66804	Lifting Chain Certification	286.95
		150336 Total				286.95
		150337	ASBURY ENVIRONMENTAL	66857	OIL SERVICE CHARGE	95.00
		150337 Total				95.00
		150338	AT&T MESSAGING	66793	Blanket Purchase Order for AT&	14.00
		150338 Total				14.00
		150339	AUTOMATIONDIRECT.COM	66840	PROSENSE PRESSURE TRANSMITTERS	407.30
		150339 Total				407.30
	150340	BADGER METER	66858	BEACON SERVICE AUGUST 2021	225.00	
	150340 Total				225.00	
	150341	BEST, BEST & KRIEGER	66913	LEGAL SERVICES THROUGH 7-31-21	28,242.45	
	150341 Total				28,242.45	

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44455	150342	BOOT BARN	66881	BOOTS EARNHART AND LOBAUGH	354.00
	150342 Total				354.00
	150343	BORDER TIRE	66808	Tire Replacement For Portable	1,212.18
			66809	Tire Replacement For Portable	1,212.18
	150343 Total				2,424.36
	150344	CANNON PACIFIC SRVS	66860	CONTRACT SWEEPING	334.27
	150344 Total				334.27
	150345	CARQUEST AUTO PARTS	66898	OIL AND FUEL FILTERS	45.04
			66901	WHEEL WEIGHTS	30.14
			66903	FUSES	23.75
			66905	OIL FILTERS	41.61
			66939	CORE RETURN	(37.63)
	150345 Total				102.91
	150346	CINTAS FIRST AID	66850	Blanket First Aid Cabinet	106.75
	150346 Total				106.75
	150347	CITY OF SANTEE-BUS	66909	Asphalt Patching and Repairs	1,138.15
	150347 Total				1,138.15
	150348	CLA-VAL	66835	Pump Control Valve Repair	2,687.79
	150348 Total				2,687.79
	150349	COMPETITIVE METALS	66914	Steel Materials	446.93
			66915	Steel Materials	551.36
			66916	Steel Materials	172.85
	150349 Total				1,171.14
	150350	COOK INDUSTRIAL SPLY	66806	Pressure washer repair.	2,023.18
	150350 Total				2,023.18
	150351	CORELOGIC SOLUTIONS,	66811	Software Maintenance - CoreLog	231.86
	150351 Total				231.86
	150352	CORODATA RECORDS	66867	AUGUST STORAGE	66.66
	150352 Total				66.66
	150353	COX BUSINESS SERVICE	66911	Cox Phone and TV for Cabins	376.95
	150353 Total				376.95
	150354	CWEA - CERT RENEWAL	66922	CERT RENEWAL - J. TACKETT	91.00
	150354 Total				91.00
	150355	D&H WATER SYSTEMS	66801	Tidal Wave Tank Mixers for 3 R	38,880.00
	150355 Total				38,880.00
	150356	DAY WIRELESS	66919	Two way radio antennas and mou	1,385.03
	150356 Total				1,385.03
	150357	DIAMOND ENVIRONMENT	63862	RETURNED RESTROOM	(289.74)
			66374	Blanket Porta-potty rental	105.00

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44455	150357	DIAMOND ENVIRONMENT	66462	Blanket Porta-potty rental	105.00
			66910	Blanket Porta-potty rental	105.00
	150357 Total				25.26
	150358	DIRECT TV	66814	Direct TV for Ops Multipurpose	109.99
	150358 Total				109.99
	150359	ECOSCONNECT, LLC	66896	Backflow Mailings	1,366.00
	150359 Total				1,366.00
	150360	ES BABCOCK & SONS	66800	DBP Testing (August 2021)	1,530.00
	150360 Total				1,530.00
	150361	EWING IRRIGATION PRO	66855	DRAIN, BUSHINGS	63.57
	150361 Total				63.57
	150362	EXCEL TELEMESSAGING	66810	Blanket PO for Answering Servi	366.18
	150362 Total				366.18
	150363	FERGUSON WATERWORKS	66878	4" X 18" PIPE	100.32
			66880	4 CS 150# FF SO FLG	63.36
	150363 Total				163.68
	150364	FERRELLGAS	66802	Propane Delivery - Santee Ops	93.47
	150364 Total				93.47
	150365	FLYERS ENERGY, LLC	66815	Oil for Pumps	3,988.81
			66923	Alpine Fuel	2,385.10
			66924	ALPINE DIESEL FUEL	1,566.11
			66925	Alpine Fuel	1,138.29
	150365 Total				9,078.31
	150366	FRITO-LAY	66833	Chips for store Frito Lay	155.49
			66899	Chips for store Frito Lay	77.24
	150366 Total				232.73
	150367	HACH	66819	LAB SUPPLIES	905.06
			66929	LAB SUPPLIES	367.43
			66930	LAB SUPPLIES	346.96
			66931	LAB SUPPLIES	551.17
	150367 Total				2,170.62
	150368	HASA, INC.	66865	SANI-CLOR	508.74
	150368 Total				508.74
	150369	HAWTHORNE POWER SYS	65889	RETURN CORE	(363.97)
			66807	AIR FILTERS	493.47
			66928	B-74 Truck Repair	1,370.84
			66941	SENSOR GP, SEAL-O-RING	187.05
	150369 Total				1,687.39
	150370	HOME DEPOT	66817	GRILL COVERS & SHOWER STALL CURTAIN LINERS	205.85

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Check	Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44455		150370	HOME DEPOT	66818	COFFEE MAKERS	74.06
				66882	PLIERS, SCREWDRIVERS, BUMPERS	37.16
				66884	LUMBER	139.03
				66921	SOLAR NATURAL SALTS	395.08
				66935	BUCKETS, VIEWTAINERS, SPRAYER, BROOM, PTFE TAPE	112.45
				66936	SELF-DRILLING SCREWS	12.66
				66940	STORAGE BOX, WIRE, GARAGE DOOR BOTTOM REPLACEMENT	118.63
150370 Total						1,094.92
		150371	HOSE TECH	66887	JETTER RE/END REPAIR	189.06
150371 Total						189.06
		150372	HUDSON SAFE*T*LITE	66794	Traffic control Bird Street	1,470.00
				66799	Traffic control Bird Street	1,415.00
150372 Total						2,885.00
		150373	INDUSTRIAL RUBBER SU	66888	LOCK-ON HOSE	35.83
150373 Total						35.83
		150374	INSURANCE CLAIMS	66920	PROPERTY DAMAGE 7/9/21	2,071.36
150374 Total						2,071.36
		150375	INTERSTATE BATTERY	66917	new batteries	1,981.55
150375 Total						1,981.55
		150376	KEN WEINBERG WATER	66908	AWP project Consulting Service	307.50
150376 Total						307.50
		150377	LONGROAD ENERGY HOLD	66790	OAKS - AUGUST 2021 SOLAR	21,824.72
				66791	WILLOW - AUGUST 2021 SOLAR	7,015.20
				66792	SYCAMORE - AUGUST 2021 SOLAR	10,716.51
150377 Total						39,556.43
		150378	MAIL DISPATCH	66861	AUGUST MAIL PICKUPS	80.00
150378 Total						80.00
		150379	MCMASTER-CARR SUPPLY	66849	CLAMPING U-BOLTS, WASHERS	51.04
				66859	ENGRAVING/STAMPING PLATE	28.11
				66874	SS ADAPTERS	733.71
				66892	HD RIVET NUTS	58.18
				66893	METAL SCREWS	57.26
				66894	COAXIAL CABLE, CABLE SCISSORS, CRIMPER, ELEC CALIP	209.42
				66918	HD SOAP, DRILL BITS	100.45
150379 Total						1,238.17
		150380	MEACOR SIGNS	66796	Posters for Anniversary Celebr	831.42
				66797	Park signage	659.43
				66798	Park signage	170.00
150380 Total						1,660.85

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44455	150381	METROPOLITAN TRANSIT	66943	PLAN REVIEW FEES	814.13
	150381 Total				814.13
	150382	NAPA	66841	LAMPS	68.90
			66842	2.5G BOX DEF	78.34
			66843	LETTERING STICK, FUSES, EPOXY SYRINGES	39.97
			66895	2.5G BOX DEF	76.78
	150382 Total				263.99
	150383	NAUTILUS ENVIRONMENT	66795	Toxicity Testing	2,200.00
	150383 Total				2,200.00
	150384	ONESOURCE DISTRIBT	66904	PLC Training	2,388.75
			66906	PLC Training	1,727.25
			66907	PLC Training	1,727.25
	150384 Total				5,843.25
	150385	PACIFIC PIPELINE SUP	66803	METER ADAPTERS	1,003.15
	150385 Total				1,003.15
	150386	PACIFIC STATES PETRO	66927	Santee Fuel	21,016.23
	150386 Total				21,016.23
	150387	PARKHOUSE TIRE	66891	TIRE DISPOSALS	72.25
			66897	TIRES	733.95
	150387 Total				806.20
	150388	PENSKE FORD	66844	ELECTRICAL TERMINALS	145.06
			66845	RADIATOR CAP, TBC MODULE	286.18
			66846	FUEL PIPE	150.54
			66847	ELECTRICAL TERMINALS	38.73
	150388 Total				620.51
	150389	QUADIENT, INC.	66851	Postal machine maintenance fee	2,546.87
	150389 Total				2,546.87
	150390	SAN DIEGO FRICTION P	66889	COMPANION FLANGE	138.73
			66890	RED LED SUPER BRIGHT, TOGGLE ON-OFF	73.21
	150390 Total				211.94
	150391	SHARP MEDICAL CENTRS	66820	RESPIRATOR CLEARANCE EXAM-J. WALTER	65.00
			66821	RESPIRATOR CLEARANCE EXAM- T. TOMLIN	65.00
			66822	RESPIRATOR CLEARANCE EXAM - P. STEVENS	65.00
			66823	RESPIRATOR CLEARANCE EXAM - J. FALOS	65.00
			66825	RESPIRATOR CLEARANCE EXAM - R. NORTHCOTE	65.00
			66826	RESPIRATOR CLEARANCE EXAM - K. DOUGHERTY	65.00
			66827	RESPIRATOR CLEARANCE EXAM - M. EARNHART	65.00
			66828	RESPIRATOR CLEARANCE EXAM - R. DAWSON	65.00
			66829	DMV EXAM - D. COOPER	114.00

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44455		150391	SHARP MEDICAL CENTRS	66830	PREPLACEMENT EXAM - M. DAOUD	109.00		
				66832	DRUG SCREEN - M. DAOUD	47.00		
				66836	DRUG SCREEN - J. CLANTON	47.00		
				66838	DRUG SCREEN - S. ZUNIGA-BRYAN	47.00		
				66839	DRUG SCREEN - PARK VOLUNTEER	47.00		
				66912	PREPLACEMENT EXAM-S. ZUNIGA-BRYAN	109.00		
		150391 Total					1,040.00	
		150392	THE EPOCH TIMES	66902	Epoch times ad	420.00		
						150392 Total	420.00	
		150393	THE SOCO GROUP, INC.	66926	Fuel For Trailer.	2,679.49		
						150393 Total	2,679.49	
		150394	TWIN COUSINS INC	66816	Dippin Dots	162.00		
				66834	Dippin Dots	162.00		
		150394 Total					324.00	
		150395	ULINE	66805	Caster Wheels for Warehouse Ca	50.77		
					66812	Poly Bags for CC73	672.09	
					66813	Safety Eye Wash and Shower	2,014.91	
					150395 Total		2,737.77	
		150396	VLS SAN DIEGO, LLC	66942	AC PIPE DISPOSAL ALPINE YARD	316.35		
		150396 Total					316.35	
		150397	WESTAIR GASES&EQUIP	66863	CO2, NITROGEN, OXYGEN, ARGON	117.00		
				66866	CARBON DIOXIDE	160.53		
				150397 Total		277.53		
		9/16/2021 Total						305,311.35
		9/23/2021		150398	ABABA BOLT	67049	MATERIALS	167.57
								150398 Total
				150399	ABBOTT, REBECCA	67040	REIMBURSE FOR RETIREMENT SUPPLIES	329.67
								150399 Total
				150400	AGRICULTURAL PEST CO	66977	Blanket pest control Park	100.00
						66982	Blanket pest control Park	195.00
150400 Total					295.00			
150401	AMAZON CAPITAL SERV			67073	BATHROOM SAFETY GRAB BAR	42.98		
				67074	PAPER TOWEL HOLDERS	34.46		
				67075	ALLEN WRENCH DOOR KEYS FOR PUSH BAR PANIC EXIT	10.76		
				67076	GERM-X SANITIZER, PURELL HAND SANITIZER	646.66		
150401 Total					734.86			
150402	AT&T CALNET			67058	LARGE PHONE BILL	2,004.45		
150402 Total					2,004.45			
150403	AT&T CALNET			67059	SMALL PHONE BILL	831.52		

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44462	150403 Total				831.52
	150404	BAYOU BROTHERS	66662	Campground band	600.00
	150404 Total				600.00
	150405	BEST, BEST & KRIEGER	67036	EL CAPITAN PIPELINE LEASE NEGOTIATIONS	3,595.20
			67037	DRISCOLL & OMENS PROP 218 (SOLE BENEFIT)	454.62
			67038	DRISCOLL & OMENS PROP 218 (SHARED)	155.97
			67039	DRISCOLL & OMENS PROP 218 (PRA REQUESTS)	734.20
			67041	CASTLEROCK REORGANIZATION	1,972.20
			67052	TIN FISH LEASE	96.30
	150405 Total				7,008.49
	150406	BOOT BARN	67029	SAFETY BOOTS-RYAN HUGHES	136.38
	150406 Total				136.38
	150407	BOOT WORLD	67054	SAFETY BOOTS-D. ROBERTS & J. ZAMORA	354.00
	150407 Total				354.00
	150408	BORDER TIRE	67105	Tires and Alignment.	355.55
	150408 Total				355.55
	150409	BRADLEY AUBREY	67057	Welding filter blower piping	1,310.00
	150409 Total				1,310.00
	150410	CA DEPT TAX AND FEE	67053	SALES & USE TAX PREPAYMENT AUGUST 2021	1,250.00
	150410 Total				1,250.00
	150411	CAROLLO ENGINEERS	66993	Water & Sewer Capacity Fee Stu	13,184.75
	150411 Total				13,184.75
	150412	CARQUEST AUTO PARTS	67046	LUBE & FUEL FILTERS	71.05
			67047	BRAKE CLEAN & LUBE FILTERS	79.27
			67048	LUBE & AIR FILTERS, BY-PASS LUBE SPIN-ON	170.00
	150412 Total				320.32
	150413	CB&T	67087	SEPTEMBER 2021 LOAN PAYMENT	34,274.43
	150413 Total				34,274.43
	150414	CDW GOVERNMENT	66998	Veeam	6,658.80
	150414 Total				6,658.80
	150415	CHOICE LOCKSMITHING	66972	replaced lock cabins	377.57
	150415 Total				377.57
	150416	CINTAS - (UNIFORMS)	67096	Towel and mat annual service	264.69
			67097	Towel and mat annual service	308.30
			67098	Towel and mat annual service	264.69
	150416 Total				837.68
	150417	CITY OF SANTEE-BUS	66978	Permit Billing (April - June 2021)	13,046.66
	150417 Total				13,046.66
	150418	CNTY OF SD-DEH	66959	Food facility permit	218.00

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Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44462	150418 Total				218.00
	150419	COMFORT MECHANICAL	66956	Condensate Pump Replacement	609.00
			66957	Inspection of System for Laura's office	210.00
	150419 Total				819.00
	150420	CONSOLIDATED BLDG SY	66994	JN 217007 Project Manager serv	4,500.00
			66995	Occupancy & Legal	4,125.00
	150420 Total				8,625.00
	150421	CORODATA SHREDDING	67064	AUGUST 2021 SHREDDING SERVICE	127.87
	150421 Total				127.87
	150422	CRWA (CA RURAL WTR)	67069	ANNUAL CRWA MEMBERSHIP	218.00
	150422 Total				218.00
	150423	CWEA - CERT RENEWAL	67044	CERT RENEWAL - G. GIBBS	106.00
	150423 Total				106.00
	150424	D&H WATER SYSTEMS	67034	PHARMED BPT TUBING	139.67
	150424 Total				139.67
	150425	DEAN'S CERT WELDING	66948	Welding Services for WO# 27768	740.00
	150425 Total				740.00
	150426	DESIGN-BUILD INSTITU	67030	MEMBER RENEWAL-1132783 MARK NIEMIEC	99.00
	150426 Total				99.00
	150427	DXP ENTERPRISES, INC	66990	KSASB NRP Pump	12,370.15
	150427 Total				12,370.15
	150428	EDCO DISPOSAL	67067	AUGUST TRASH SERVICES	831.37
	150428 Total				831.37
	150429	EL DORADO SANDBLAST	66949	Powdercoating - 18" BFV	617.40
	150429 Total				617.40
	150430	ES BABCOCK & SONS	67066	ANAYLSIS 524-VOLATILES	280.00
	150430 Total				280.00
	150431	EUROFINS CALSCIENCE	67035	WATER SAMPLE TESTING	250.00
			67056	WATER SAMPLE TESTING	350.00
			67086	WATER SAMPLE TESTING	520.00
	150431 Total				1,120.00
	150432	EWING IRRIGATION PRO	66986	Park Irrigation Supplies	252.03
			67078	PCV CEMENT, PURPLE PRIMER	53.29
	150432 Total				305.32
	150433	FERGUSON WATERWORKS	66946	Alpine Yard Inventory	7,614.46
			66960	Inventory - Gate Valves	6,898.10
			66961	Inventory - Bolt Kits and Gask	1,536.94
			66997	Filter blower piping	2,974.78
			67016	N&B SETS, GASKETS	263.99

PADRE DAM MUNICIPAL WATER DISTRICT

REGISTER OF DEMAND PAYMENTS

08/28/21 - 9/29/21

Check	Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44462		150433	FERGUSON WATERWORKS	67017	MATERIALS	268.07
				67080	PVC CEMENT, PURPLE PRIMER, PVC PARTS	34.29
				67081	GASKETS	78.77
				67082	1" COMBO SS BODY AV W/BUG SCREEN	560.71
				67083	Piping for new valves & motor	1,197.81
				67084	Piping for new valves & motor	1,446.64
				67085	Piping for new valves & motor	1,208.64
				67091	Santee Inventory - Tapping Sle	4,217.38
150433 Total						28,300.58
		150434	FERREIRA CONSTRUCTIO	67079	CORDIAL RD PIPELINE REPLACEMENT PROJECT	515,657.79
150434 Total						515,657.79
		150435	FERRELLGAS	67068	PROPANE - SPA/POOL	806.37
150435 Total						806.37
		150436	FLYERS ENERGY, LLC	67100	ALPINE DIESEL FUEL	1,391.37
150436 Total						1,391.37
		150437	GARDA CL WEST	66950	ARMORED TRANSPORT SERVICES - PARK & CSC	1,895.15
				66951	ARMORED TRANSPORT SERVICES - PARK & CSC	1,895.15
150437 Total						3,790.30
		150438	GEOCON	66989	Engineering services-Cordial R	18,624.00
				67055	TESTING & OBSERVATION SERVICE-ASPHALT REPAIR	885.00
150438 Total						19,509.00
		150439	GRAINGER	66964	Solenoid Valves	2,865.12
150439 Total						2,865.12
		150440	HACH	67077	LAB SUPPLIES	101.59
150440 Total						101.59
		150441	HARRINGTON IND PLAST	67051	1" VALVE BALL CHECK TUBCV S/T	210.81
150441 Total						210.81
		150442	HDR ENGINEERING	67031	MISSION GORGE MULTI FAMILY	800.00
				67032	CHET HARRITT	4,480.90
				67111	Professional Services, JN 2180	8,061.25
150442 Total						13,342.15
		150443	HOME DEPOT	67006	PAINT & SPRAY BOTTLE	18.88
				67007	SOLAR SPOT LIGHTS, CLAMPS, ELECTRICAL KIT	78.09
				67008	JUNCTION BOX, RECHARGEABLE LIGHT, CONNECTORS	117.42
				67009	WET/DRY VAC, SAFETY WALK RUNNER, DOOR STOPS	657.19
				67010	WET/DRY VAC, VACPROHOSE, SCISSORS	153.21
				67011	SAFARI HAT	9.05
				67012	WEATHER/TAMPER GFCI	23.31
				67013	SEALANT, SHEET METAL	14.49

PADRE DAM MUNICIPAL WATER DISTRICT

REGISTER OF DEMAND PAYMENTS

08/28/21 - 9/29/21

Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44462	150443	HOME DEPOT	67014	TOILET SHIMS, TOILET FLOOR BOLTS, DRIP PANS	143.93
			67015	RAGS & CONCENTRATED VINEGAR	70.49
	150443 Total				1,286.06
	150444	HUGHES, RYAN	67070	REIMBURSEMENT FOR GRADE 4 EXAM FEE	250.00
	150444 Total				250.00
	150445	IMPERIAL CATFISH	66980	Catfish Stocking	3,850.00
	150445 Total				3,850.00
	150446	INDUSTRIAL RUBBER SU	67071	HYD HOSE & ATTACHMENT	159.44
	150446 Total				159.44
	150447	INTERSTATE BATTERY	67045	BATTERIES	659.29
	150447 Total				659.29
	150448	J & M BAIT DISTRIBUT	66970	Fishing Supplies for General S	1,031.14
	150448 Total				1,031.14
	150449	JAN-PRO OF SAN DIEGO	66988	Cleaning/disinfection of PRC office August -COVID	1,620.00
	150449 Total				1,620.00
	150450	JCI JONES CHEMICALS	66965	JCI Blanket	4,724.00
	150450 Total				4,724.00
	150451	JEFF & TONY'S DSD	66953	Ice cream for GS	253.00
	150451 Total				253.00
	150452	M-RAE ENGINEERING	67033	RIOS CANYON PS 2 SURGE TANK	56,394.72
	150452 Total				56,394.72
	150453	MCMASTER-CARR SUPPLY	67022	TIME-DELAY MIDGET FUSES FOR MOTORS	93.46
			67023	U-BOLTS, HEX NUTS, WASHERS	92.08
			67024	VERTICAL-MOUNT FLOAT SWITCH	58.07
			67104	12-POINT BOX OPENING COMBO WRENCH, BATTERIES	484.44
			67110	MOTOR STARTER	251.26
	150453 Total				979.31
	150454	MEACOR SIGNS	66974	Park signage	175.00
			66985	Signs for park	1,384.13
	150454 Total				1,559.13
	150455	NAPA	67102	LAMPS	18.78
	150455 Total				18.78
	150456	NATIONWIDE (VET PET)	67028	AUGUST 2021 PET INSURANCE	255.62
	150456 Total				255.62
	150457	NOVUS GLASS	67060	REPAIR WINDSHIELD-B131	40.00
	150457 Total				40.00
	150458	ONLINE INFORMATION	67089	UTILITY EXCHANGE REPORT & ADVERSE ACTION LETTERS	387.45
			67090	COLLECTIONS TRANSACTIONS	25.28
	150458 Total				412.73

PADRE DAM MUNICIPAL WATER DISTRICT

REGISTER OF DEMAND PAYMENTS

08/28/21 - 9/29/21

Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44462	150459	PACIFIC TELEMANAGEME	66968	Phone in campground Willow	153.00
	150459 Total				153.00
	150460	PENSKE FORD	67042	INDICATOR LAMP, LEVER, DAMPER ASY	48.36
			67043	FAN WHEEL & MOTOR	66.15
			67101	O-RING, THERMOSTAT, GASKET, SENDER ASSEMBLY	142.55
	150460 Total				257.06
	150461	PFM	66983	FINANCIAL MANAGEMENT SERVICES	5,024.81
	150461 Total				5,024.81
	150462	QUEXION LLC	67063	DNN & SEARCHBOOST UPDATES	500.00
	150462 Total				500.00
	150463	RED WING SHOES-EC	67062	SAFETY BOOTS - HODGES & PEDRERO	354.00
	150463 Total				354.00
	150464	REXEL USA, INC.	67025	MATERIALS	76.47
	150464 Total				76.47
	150465	RT LAWRENCE CORPORAT	66996	Lockbox Service	853.68
	150465 Total				853.68
	150466	SAN DIEGO FRICTION P	67107	Truck Parts, Lights	20.72
			67108	Truck Parts, Lights	0.94
	150466 Total				21.66
	150467	SD EAST CTY CHAMBER	66958	Table Top Sponsor	200.00
	150467 Total				200.00
	150468	SITEONE LANDSCAPE	66981	Park Landscape Supplies	164.40
			67050	PVC PIPE, NIPPLES, TEES & FITTINGS	109.28
	150468 Total				273.68
	150469	SMART & FINAL STORES	67018	CAKES & BROWNIES	24.47
			67019	CANDY, COFFEE, PAPER PLATES, POPCORN	726.22
	150469 Total				750.69
	150470	SPRINGBOARD PARTNERS	66979	Staff Shirts	228.19
	150470 Total				228.19
	150471	STAPLES ADVANTAGE	67020	PAPER, HIGHLIGHTERS, NAME PLATE PARTITION ADDITION	80.47
			67021	STENO PADS, PENS, PAPER, MECHANICAL PENCILS	77.80
	150471 Total				158.27
	150472	STATE OF CA-JUST DPT	67026	FINGERPRINT APPLICATIONS	96.00
	150472 Total				96.00
	150473	STERLING INFOSYSTEMS	67027	BACKGROUND CHECKS	190.70
	150473 Total				190.70
	150474	SULZER ELECTRO-MECHA	66963	RWP VFD	1,903.98
	150474 Total				1,903.98
	150475	SUNLAND SPECIALTIES	66955	blanket rv supplies	413.80

PADRE DAM MUNICIPAL WATER DISTRICT

REGISTER OF DEMAND PAYMENTS

08/28/21 - 9/29/21

Check Date	Draft / Check Number	Vendor	Invoice Number	Description	Total
44462	150475 Total				413.80
	150476	SWIFT POWDER COAT	67103	POWDER COAT TRUCK RACKS	900.00
	150476 Total				900.00
	150477	TURVEY, M R EQUIPT	66947	Alpine Yard Inventory - DG	893.81
	150477 Total				893.81
	150478	TWIN COUSINS INC	66971	Dippin Dots	162.00
	150478 Total				162.00
	150479	U S POSTMASTER	66992	PO Box Yearly Rental	1,500.00
	150479 Total				1,500.00
	150480	UNIVAR SOLUTIONS	66962	Methanol	18,068.93
	150480 Total				18,068.93
	150481	UNIVERSAL WASTE DISP	67113	FIREFLY AND BATTERY DISPOSAL	3,884.39
	150481 Total				3,884.39
	150482	UNIVERSITY MECHANICA	66973	AC Repair in Cabin	395.00
	150482 Total				395.00
	150483	VERIZON WIRELESS	67092	VERIZON CELL PHONES, AIRCARDS & IPAD SERVICE	6,082.19
	150483 Total				6,082.19
	150484	VLS SAN DIEGO, LLC	66991	tank removal and disposal	10,367.40
	150484 Total				10,367.40
	150485	WASTE MANAGEMENT	66976	Waste for park	761.95
	150485 Total				761.95
	150486	WAXIE'S ENTERPRISES	66984	bathroom supplies park	277.45
	150486 Total				277.45
	150487	WEBB'S R V SUPPLY	67112	TANKS, REGULATOR, HOSE WHIPS, COVER	376.81
	150487 Total				376.81
	150488	WESTAIR GASES&EQUIP	67065	CARBON DIOXIDE, ACETYLENE, INDUSTRIAL OXYGEN	339.53
	150488 Total				339.53
	150489	ZENNER PERFORMANCE	66952	ZENNER RADIO EQUIPMENT FOR MET	2,229.96
	150489 Total				2,229.96
9/23/2021 Total					827,858.19

**PADRE DAM MUNICIPAL WATER DISTRICT
DIRECTORS' MONTHLY PER DIEM AND EXPENSE CLAIM SUMMARY**

NAME: August Caires **EMP. NO.** 9813 **MONTH/YR** September-21

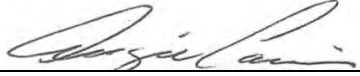
DATE		MEETING ATTENDED	MILEAGE \$ 0.560	AMOUNT \$145
1	9/1/2021	Board Meeting		145.00
2	9/10/2021	Issues Meeting with CEO/General Manager	40	145.00
3	9/14/2021	Special Board Meeting		145.00
4	9/15/2021	Board Meeting	40	145.00
5	9/16/2021	AWP JPA Board Meeting		145.00
6				
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8				
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12				
13				
TOTAL:			80	\$725.00

SECTION II - EXPENSE CLAIM SUMMARY (Expense Report form must be attached) (PAY TYPE 805)

DATE	DESCRIPTION	AMOUNT

SECTION III - LOCAL MEETING EXPENSE PAID BY DISTRICT

SECTION IV - SUMMARY

The undersigned presents this claim in good faith for per diem due and expenses incurred, and not heretofore paid by the District.		Total Meetings Attended:	
Signed: 		Total Eligible Per Diem (Pay Type 105)	\$725.00
		Total Expense Claim (Pay Type 805)	\$0.00
Date: 10/4/2021		Total Mileage x IRS rate (Pay Type 800)	\$44.80
Board Approved:		TOTAL AMOUNT DUE	\$769.80

MAXIMUM OF 10 MEETINGS PER MONTH – 120 MEETINGS PER YEAR

Per Diems are due the 1st of each month

**PADRE DAM MUNICIPAL WATER DISTRICT
DIRECTORS' MONTHLY PER DIEM AND EXPENSE CLAIM SUMMARY**

NAME: James Peasley **EMP. NO.** 188322 **MONTH/YR** September 2021


DATE	MEETING ATTENDED	MILEAGE 0.560	AMOUNT \$145
1 9/1/2021	Regular Board Meeting	28	\$145.00
2 9/9/2021	General Manager Issues Meeting	28	\$145.00
3 9/14/2021	Special Board Meeting	28	\$145.00
4 9/15/2021	Regular Board Meeting	28	\$145.00
5 9/16/2021	Santee Chamber Board Meeting	20	\$145.00
6 9/22/2021	Park Committee Meeting	28	\$145.00
7			
8			
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10			
11			
12			
13			
TOTAL:		160	\$870.00

SECTION II - EXPENSE CLAIM SUMMARY (Expense Report form must be attached) (PAY TYPE 805)

DATE	DESCRIPTION	AMOUNT

SECTION III - LOCAL MEETING EXPENSE PAID BY DISTRICT

SECTION IV - SUMMARY

		Total Meetings Attended:	6
The undersigned presents this claim in good faith for per diem due and expenses incurred, and not heretofore paid by the District. Signed:  Date: 10/7/2021		Total Eligible Per Diem (Pay Type 105)	\$870.00
		Total Expense Claim (Pay Type 805)	\$0.00
		Total Mileage x IRS rate (Pay Type 800)	\$89.60
		TOTAL AMOUNT DUE	\$959.60

Board
Approved:

MAXIMUM OF 10 MEETINGS PER MONTH – 120 MEETINGS PER YEAR

Per Diems are due the 1st of each month
Fax to (619)258-6402 or (619) 258-6403

**PADRE DAM MUNICIPAL WATER DISTRICT
DIRECTORS' MONTHLY PER DIEM AND EXPENSE CLAIM SUMMARY**

NAME: Bill Pommering

EMP. NO. 180494

MONTH/YR September, 2021

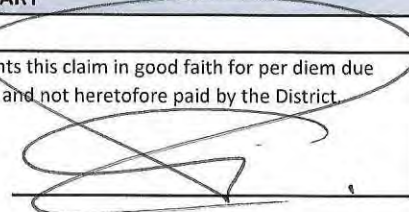
DATE	MEETING ATTENDED	MILEAGE \$ 0.560	AMOUNT \$145
1 09/01/2021	General Board Meeting	0	145.00
2 09/07/2021	SDECCC Government Affairs Committee	0	145.00
3 09/10/2021	Meeting w/General Manager	0	145.00
4 09/14/2021	Special Board Meeting	0	145.00
5 09/15/2021	SDECEDC Board Meeting	0	0.00
6 09/15/2021	General Board Meeting	0	145.00
7 09/16/2021	GoToWebinar: AWP JPA Board Meeting	0	145.00
8 09/21/2020	457 Committee Meeting	0	145.00
9 09/22/2021	Park Committee Meeting	0	145.00
10 09/28/2021	GoToWebinar Basin Committee Meeting	0	145.00
11			
12			
TOTAL:		0	\$1,305.00

SECTION II - EXPENSE CLAIM SUMMARY (Expense Report form must be attached) (PAY TYPE 805)

DATE	DESCRIPTION	AMOUNT

SECTION III - LOCAL MEETING EXPENSE PAID BY DISTRICT

SECTION IV - SUMMARY

The undersigned presents this claim in good faith for per diem due and expenses incurred, and not heretofore paid by the District. Signed:  Date: 09/29/2021 Board Approved:		Total Meetings Attended:	
		Total Eligible Per Diem (Pay Type 105)	\$1,305.00
		Total Expense Claim (Pay Type 805)	\$0.00
		Total Mileage x IRS rate (Pay Type 800)	\$0.00
		TOTAL AMOUNT DUE	\$1,305.00

MAXIMUM OF 10 MEETINGS PER MONTH – 120 MEETINGS PER YEAR

Per Diems are due the 1st of each month

Fax to (619)258-6402 or (619) 258-6403

**PADRE DAM MUNICIPAL WATER DISTRICT
DIRECTORS' MONTHLY PER DIEM AND EXPENSE CLAIM SUMMARY**

NAME: Suzanne Till **EMP. NO.** 200143 **MONTH/YR** September-21

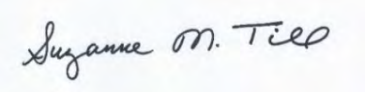
DATE		MEETING ATTENDED	MILEAGE \$ 0.560	AMOUNT \$145
1	9/1/2021	Board Meeting		145.00
2	9/14/2021	Special Board Meeting		145.00
3	9/15/2021	Board Meeting		145.00
4	09/22/2021	Board Meeting		145.00
5				
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11				
12				
13				
TOTAL:			0	\$580.00

SECTION II - EXPENSE CLAIM SUMMARY (Expense Report form must be attached) (PAY TYPE 805)

DATE	DESCRIPTION	AMOUNT

SECTION III - LOCAL MEETING EXPENSE PAID BY DISTRICT

SECTION IV - SUMMARY

		Total Meetings Attended:	
The undersigned presents this claim in good faith for per diem due and expenses incurred, and not heretofore paid by the District. Signed:  Date: 10/3/2021 Board Approved:		Total Eligible Per Diem (Pay Type 105)	\$580.00
		Total Expense Claim (Pay Type 805)	\$0.00
		Total Mileage x IRS rate (Pay Type 800)	\$0.00
		TOTAL AMOUNT DUE	\$580.00

MAXIMUM OF 10 MEETINGS PER MONTH – 120 MEETINGS PER YEAR

Per Diems are due the 1st of each month
Fax to (619)258-6402 or (619) 258-6403

**PADRE DAM MUNICIPAL WATER DISTRICT
DIRECTORS' MONTHLY PER DIEM AND EXPENSE CLAIM SUMMARY**

NAME: Doug Wilson **EMP. NO.** 8040 **MONTH/YR** September-21

DATE		MEETING ATTENDED	MILEAGE \$ 0.560	AMOUNT \$145
1	9/1/2021	Regular Board Meeting		145.00
2	9/13/2021	Pre-Board with Amy & Allen		145.00
3	9/14/2021	Special Board Meeting - Security		145.00
4	9/15/2021	Regular Board Meeting		145.00
5	9/16/2021	AWP Board Meeting		145.00
6	9/21/2021	GM Issues Meeting		145.00
7	9/21/2021	457 Committee Meeting		0.00
8	9/22/2021	Park Committee and Special Board Meeting		145.00
9				
10				
11				
12				
13				
14				
TOTAL:			0	\$1,015.00

SECTION II - EXPENSE CLAIM SUMMARY (Expense Report form must be attached) (PAY TYPE 805)

DATE	DESCRIPTION	AMOUNT

SECTION III - LOCAL MEETING EXPENSE PAID BY DISTRICT

SECTION IV - SUMMARY

		Total Meetings Attended:	
The undersigned presents this claim in good faith for per diem due and expenses incurred, and not heretofore paid by the District.		Total Eligible Per Diem (Pay Type 105)	\$1,015.00
		Total Expense Claim (Pay Type 805)	\$0.00
Signed: <u><i>Doug Wilson</i></u>		Total Mileage x IRS rate (Pay Type 800)	\$0.00
Date: Sep-21		TOTAL AMOUNT DUE	\$1,015.00
Board Approved:			

MAXIMUM OF 10 MEETINGS PER MONTH – 120 MEETINGS PER YEAR

Per Diems are due the 1st of each month
Fax to (619)258-6402 or (619) 258-6403



BOARD AGENDA REPORT

Meeting Date: 10-20-2021
Dept. Head: Lisa Sorce
Submitted by: Lisa Sorce
Department: HR & Administrative Services
Approved by: Allen Carlisle, CEO/GM

SUBJECT: AMENDMENT TO AGREEMENT FOR AS NEEDED INFORMATION SYSTEMS SERVICES

RECOMMENDATION(S):

Authorize contract amendment in the amount of \$63,000 with Triden Group for as needed Information Systems Services.

ALTERNATIVE(S):

Do not approve.

ATTACHMENT(S):

None

FUNDING:

Requested amount: \$63,000

Budgeted amount: \$0*

Are funds available? ☒ Yes ☐ No

Project cost to date: \$33,000

*The additional funding of \$63,000 was not included in the Five Year Business Plan & Budget. Staff proposes to use funds available from Engineering's operating budget to cover the additional expenditure.

PRIOR BOARD/COMMITTEE CONSIDERATION:

STRATEGIC PLAN IMPLEMENTATION:

This agenda item is consistent with the District's Strategic Plan and meets one or more of the following Strategic Goals: Provide safe, reliable water, recycled water and sewer services; Ensure fiscal health and competitively sustainable rates; Enhance customer communications and education; Increase water, wastewater and energy independence; Maintain workforce excellence; Expand park and recreation opportunities.

Reviewed by:

Dept Head ☒
Finance ☐
Legal Counsel ☐
Standard Form ☐

Action Required:

Motion ☒
Resolution ☐
Ordinance ☐
None ☐

Policy Updates:

Rules & Regulations ☐
Standard Practices ☐
& Policies

Action Taken:

As Recommended _____
Reso/Ord. No. _____
Other _____

EXECUTIVE SUMMARY:

On June 17, 2021, the Board of Directors reaffirmed the Five-Year Business Plan and Budget for the period of July 1, 2017 through June 30, 2022. The Business Plan outlines staff's goals and tools to measure performance to those goals and the budget identifies the projected expenditures and revenues necessary to accomplish those goals. The Business Plan holds staff accountable with established goals and performance measures that track progress and potential short falls. The Budget gives staff flexibility in the deployment allowing funds to be transferred between department operating budgets to cover unanticipated expenditures so long as overall spending is limited to the original approved Budget.

DESCRIPTION:

In 2017, the Information Systems (IS) reported up through the Finance department and both staff and the Director of Finance spent a significant amount of time planning the five year initiatives and corresponding budget and have managed to that budget and business plan through 2019. The benefits of the five-year plan allow for flexibility and can be challenging for departments like Information Systems due to the rapid pace of changing technology. In some cases, when budgeting, we aren't aware of what technology might look like in five years.

In 2020, IS moved under the Human Resources & Administrative Services department. While evaluating the Business Plan initiatives, we identified a need to document Information Service processes and systems in an effort to improve the District's long-term resiliency through strategies meant to strengthen business continuity and ensure knowledge is not lost during staff turnover.

In May 2022, the District's current IS Manager will be retiring and a new IS Manager will be taking over the department. This knowledge management process is critical for Padre Dam and will set the new manager up with all the tools/resources needed to successfully run the department. The District engaged Triden Group to provide as-needed Information System Services for a technical writer to consolidate and streamline technical documentation. During this project, documents are updated into templates and/or created as needed. The focus is on critical systems and then expanding into other systems as necessary. The overall objective is to convert and migrate as many documents as possible. To date, we have used budgeted consultant hours to work on the project.

After starting the process, staff quickly realized the scope was larger than anticipated and staff does not currently have the budget to finish the project. In order to complete the project, we need to purchase an additional 145 consultant hours at a cost of \$63,000. The Engineering Department has identified funds available in "Other Professional Services" Budget to cover this additional expense. This approach does not require additional funding beyond that contemplated in the current approved Budget and allows the project to be complete during this fiscal year. However, the amount exceeds the Purchasing Authority of the General Manager and therefore must be approved by the Board of Directors.

Staff will provide a brief presentation during the board meeting.

RECOMMENDATION(S):

Authorize contract amendment in the amount of \$63,000 with Triden Group for as needed Information Systems Services.



BOARD AGENDA REPORT

Meeting Date: 10-20-2021
Dept. Head: Karen Jassoy
Submitted by: Karen Jassoy
Department: Finance
Approved by: Allen Carlisle, CEO/GM

SUBJECT: FIVE YEAR STRATEGIC BUSINESS PLAN UPDATE

RECOMMENDATION(S):

Hear staff report on the progress of the Five Year Strategic Plan development; no action required.

ALTERNATIVE(S):

ATTACHMENT(S):

1. Five Year Strategic Business Plan Timeline
2. RFP for Cost of Service Proposal

FUNDING:

Requested amount: n/a

Budgeted amount:

Are funds available? ☐ Yes ☐ No

Project cost to date:

PRIOR BOARD/COMMITTEE CONSIDERATION:

STRATEGIC PLAN IMPLEMENTATION:

This agenda item is consistent with the District's Strategic Plan and meets one or more of the following Strategic Goals: Provide safe, reliable water, recycled water and sewer services; Ensure fiscal health and competitively sustainable rates; Enhance customer communications and education; Increase water, wastewater and energy independence; Maintain workforce excellence; Expand park and recreation opportunities.

Reviewed by:		Action Required:		Policy Updates:		Action Taken:
Dept Head	<input checked="" type="checkbox"/>	Motion	<input type="checkbox"/>	Rules & Regulations	<input type="checkbox"/>	As Recommended _____
Finance	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Standard Practices	<input type="checkbox"/>	Reso/Ord. No. _____
Legal Counsel	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	& Policies		Other _____
Standard Form	<input type="checkbox"/>	None	<input checked="" type="checkbox"/>			

EXECUTIVE SUMMARY:

The development of the next Five Year Strategic Business Plan (Plan) began in the fall of 2020. The Plan will cover fiscal year 2023 through 2027 (FY '23 – '27). This agenda report will provide a brief history for context, highlight recent progress in the Plan's development and outline upcoming dates and tasks.

BACKGROUND:

Padre Dam's Five Year Business Plan and ten year Strategic Plan are the primary guiding documents for district business, providing direction to achieve strategic goals and initiatives. With both plans ending June 30, 2022, the decision was made to create a new Five Year Strategic Business Plan (Plan) that combines the best elements from each plan and provide consistency in messaging, goals and associated performance metrics.

A well-crafted business plan is a significant undertaking with many interrelated components. The chart below highlights the major activities needed to develop the District's new Plan (collectively the "Project"). A more detailed, comprehensive schedule with specific dates and deadlines is included as Attachment 1.



The Project has the following seven main goals:

1. Develop a new Five-Year Strategic Business Plan that continues Padre Dam's excellence in service to our customers and one the Board will fully support.
2. Maintain full alignment with the District's Mission and Values.
3. Evaluate and update the Strategic Plan Initiatives and Business Plan's Key Performance Indicators.
4. Connect the Strategic Plan initiatives with the Business Plan's Key Performance Indicators and incorporate into one document.
5. Consider current and possible future industry, regulatory and operational issues that could impact Padre Dam, not only in the next five years but long-term as well.
6. Strive to position Padre Dam's rates in the middle third as compared to other San Diego agencies, balancing our rate positioning with the appropriate level of investment in the system.
7. Secure a Memorandum of Understanding (MOU) that compensates employees appropriately while addressing the continued financial pressures created by increasing benefits costs.

In the fall of 2020, a team, known internally as a “Lateral”, was formed to help provide input for the development of the new Plan. The Five Year Plan Lateral (5YP Lateral), which includes employees from across departments and specialties, has been very active since its establishment. Its members have participated in meetings, workshops and sub-laterals, assisting in the development of the Plan and acting as liaisons between their co-workers and the 5YP Lateral.

In December 2020, Sommer Kehrli, CEO of The Centre for Organizational Effectiveness (Centre), was engaged to provide consulting services to help further the Plan's development. She held a series of interviews, facilitated Board workshops and broad focus groups to gather information and ultimately develop the **“Five Year Strategic Business Plan Board and Employee Workshop Report”**. Her findings were split into four main areas: 1) Organizational Themes; 2) Trends and Opportunities; 3) Padre Dam Strengths and Organizational Culture; and 4) Retention and Recruitment of Talent. Ms. Kehrli also partnered with the District's Communication's Manager to facilitate virtual customer workshops and develop a customer survey to gather information from the community about what matters most to them.

The remainder of this agenda report highlights more recent progress in the Plan's development and outlines upcoming dates and tasks.

STRATEGIC CORE OBJECTIVES

Using the data gathered by the Centre, the customer survey and many other discussions, Management Team developed six Strategic Core Objectives (Objectives). These Objectives are long-term (extend beyond the next Plan), support the District's Mission, Vision and Values, and are key to the District's ongoing success. Each Objective is listed below along with a broad “Strategy Statement” describing its importance to the District:

- **Talent Management:** We are committed to recruiting and retaining the most talented leaders in our industry and building a safe healthy work environment that fosters employee development and rewards exceptional performance while balancing fiscal responsibility.
- **Sustainability and Resource Management:** Strategic investment into and effective management of assets contributing to the viability, sustainability and success of Padre Dam as a community utility and recreation provider.
- **Customer Experience:** Creating positive experiences by providing a high level of service across all customer touch points with thoughtful and innovative solutions.
- **Fiscal Stability:** Generate, manage and allocate financial resources to attain the District's operational goals and objectives while providing exceptional service to our customers.
- **Technology and Innovation:** Investing in technology and empowering users with access to computing, collaboration, communication, reliable data and analysis tools in order to affect better decision making.
- **Operational Excellence:** The object of every successful organization is to provide maximum value to its customers. Operational Excellence strives to provide policy deployment and a streamlined operating system structures to meet the Organization's short and long term goals for improved quality performance, increased service levels, and reduced expenses

High level “Key Initiatives” (Initiatives) were also developed for each Strategic Core Objective. These Initiatives further clarify each Objective by describing ways to achieve that Objective. The following is an example of Initiatives for the **Customer Experience Objective**:

Initiative 1: Commit to delivering extraordinary service by utilizing language, tone and nonverbal skills to inspire, influence, enhance trust, build rapport and develop positive and lasting customer relationships.

Initiative 2: Provide a sophisticated customer platform offering customers a simple and convenient experience.

Initiative 3: Educate customers and the community on the importance and value of services and costs of services through the use of multiple communications methods to ensure broad reach.

Initiative 4: Implement new technology methods and ways of gathering customer information, communicating with customers and providing efficient high quality service and learning experiences.

Initiative 5: Create a positive guest experience as part of our customer retention strategy. At Santee Lakes, we prioritize a family-friendly atmosphere, guest safety and overall site cleanliness.

CORE BUSINESS FUNCTIONS

The District’s mission is accomplished through the activities of its Core Business Functions (Functions). The FY ’17 – ’22 Five Year Plan identified eight Functions. In the development of the new Plan, it was determined that all eight of these Functions are still relevant (although a few titles were modified) and one new one was added (Sustainability and Resource Management). These nine Core Business Functions and their Champions for the FY ’23 – ’27 Plan are as follows:

CORE BUSINESS FUNCTION	CHAMPION / CO-CHAMPIONS*
Workforce Management and Support	Lisa Sorce
Engineering and Project Development	Mark Niemiec
Customer Services	Art Oughton
Operations and Water Quality	Paul Clarke
Financial Management	Karen Jassoy
Park and Campground	Laura Koval
Communication and Outreach	Melissa McChesney
Information Systems	Brian Croom
Sustainability and Resource Management	Mark Niemiec and Jennifer Gordon*

KEY PERFORMANCE INDICATORS

Key Performance Indicators (KPIs) are used to evaluate the success of an organization or of a particular activity in which it engages. KPIs can help determine and communicate strategic, financial, and operational achievements. KPIs can be either Qualitative or Quantitative. Qualitative KPIs track performance towards, or achievement of, a specific goal whereas Quantitative KPIs show performance against a specific number of planned tasks. Both types of KPIs were developed for the FY '17 – '22 plan and staff provides updates on them quarterly.

As part of the development of the new Plan, sub-laterals were created for each Function. These sub-laterals included the Function Champions, members of the 5YP Lateral and other interested staff. Each sub-lateral was tasked with developing the top 20-25 Business Objectives and related KPIs for each Function for the Plan based on a number of factors including condition of facilities, compliance with legal and regulatory requirements, industry standards, customer needs and the pursuit of excellence. These are not the only things that will be accomplished but will be used to demonstrate success and show the Board and the community the important work that staff is doing.

The Business Objectives are grouped by work area within each Function and the KPIs were developed as a way to measure performance. Each Business Objective was also tied back to one of the six Strategic Core Objectives ensuring that work that staff does is in furtherance of those important Strategic Objectives. Staff will report on the status of each KPI quarterly. Staff may also highlight something notable that was accomplished that quarter or may provide an explanation for why a particular KPI might be off-task.

The following is an example of Qualitative KPIs developed for the Communication and Outreach Function:

Work Area	Business Objective	Key Performance Indicator	Strategic Core Objective	Status			
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Value of our Services	Elevate the Value of Water and Wastewater Services	Produce videos, feature employees & continue District tours to highlight infrastructure	Customer Experience	●	●	●	✓
Public Outreach	Build relationships to foster positive media relations	Distribute press releases in a timely manner on key District topics and successes	Operational Excellence	●	▲	●	✓

Not Started ● Off Task ▲ On Task ● Complete ✓

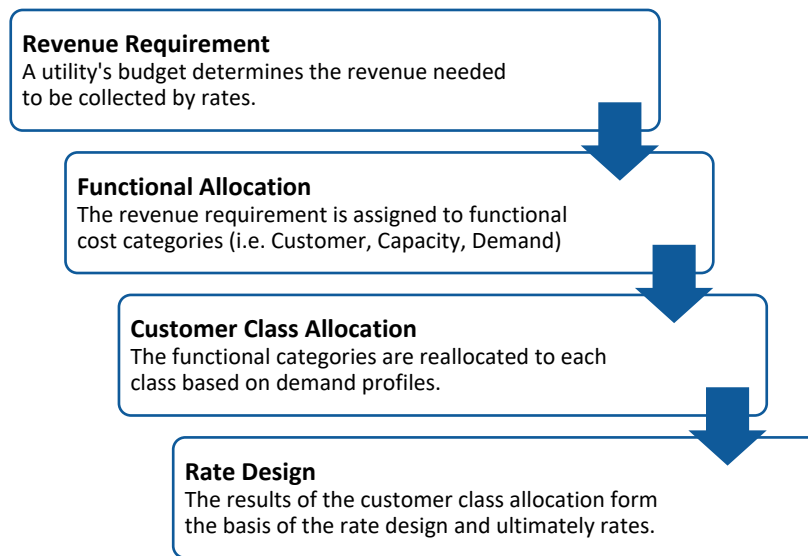
The following is an example of Quantitative KPIs for the Operations and Water Quality Function:

Work Area	Key Performance Indicator	1st Qtr (Jul-Sep)			2nd Qtr (Oct-Dec)			3rd Qtr (Jan-Mar)			4th Qtr (Apr-Jun)			Current Fiscal Year		
		GOAL	ACTUAL	% TO GOAL	GOAL	ACTUAL	% TO GOAL	GOAL	ACTUAL	% TO GOAL	GOAL	ACTUAL	% TO GOAL	GOAL	ACTUAL	% TO GOAL
Wastewater Group	Hot Spots Cleaned	26	22	85%	98	110	112%	22	30	136%	92	80	87%	238	242	102%
Construction Group	Valve Replacement	33	25	76%	33	30	91%	33	40	121%	33	20	61%	132	115	87%

>= 90% ● >= 75% ▲ < 75% ◆

COST OF SERVICE STUDY

Another step in the Plan development is to have a Cost of Service (COS) study performed by an independent, qualified firm. A COS study is the fundamental tool for evaluating and establishing utility rates. The main objective of the study is recovery of the District's full revenue requirement in a fair and equitable manner. The diagram on the following page outlines the COS process:



A Request for Proposals (RFP) for a COS study (Attachment 2) was posted on Friday, October 1, 2021 to the District's website, sent to current subscribers on the District's general RFPs notification list and emailed to other interested firms. The COS study is intended to provide an independent assessment of the District's cost to provide water, recycled water and wastewater services and to properly allocate those costs to the appropriate rates and charges based on sound cost of service principles. The study will also consider the impact of the new East County Advanced Water Purification Project, which is anticipated to be online in spring 2025. The following table summarizes important dates related to the Cost of Service Study, culminating with the Prop 218 hearing on Wednesday, June 15, 2022.

TASK	COMPLETION DATE
Request for Proposal Posted	Fri, 10/1/21
Responses to Request Due	Mon, 10/25/21
Committee Reviews Responses	Tues, 10/26/21 – Thurs, 10/28/21
Conduct Interviews with Selected Consultants	Wed, 11/3/21 – Thurs, 11/4/21
Select Final Consultant, Negotiate & Develop Contract	Wed, 11/5/21 – Mon, 11/8/21
Obtain Board Approval for Consultant	Wed, 11/17/21
Execute Agreement	Thurs, 11/18/21
Conduct Rate Study	Fri 11/19/21 – Fri 3/4/22
Present Preliminary Results to Board	Wed, 2/2/22
Present Final Results to Board	Wed 4/6/22
Present Recommendations at Prop 218 Hearing	Wed 6/15/22

BUDGET DEVELOPMENT

Before the Cost of Service Study can be performed, a comprehensive draft budget needs to be developed. The development of a sustainable Five Year budget is a lengthy process. The current process began in September 2021 with Finance creating meaningful, interactive worksheets for the departments to use as a tool to develop their budgets. The worksheets, which include prior years' data and a forecast for the current year, were distributed on October 7, 2021. Department heads and cost center managers are required to complete future years' projections by listing detailed anticipated expenditures. Capital equipment worksheets were also developed and managers must project those needs as well. Throughout October and the early part of November, the Finance is available to answer questions and help forecast future costs.

Concurrent with these efforts, Finance develops a comprehensive Salaries and Benefits budget by employee, including projections for benefits, insurance and other costs. Finance also estimates investment and lease income, property taxes, interest, depreciation and other District wide costs. Engineering and Operations must also work together to identify vital Operational and Capital Improvement Projects (CIP) and develop a detailed, comprehensive CIP budget with cost estimates, funding sources and projected timing of expenditures. The projects will be prioritized in order to produce different scenarios of the CIP based on the level of spending available.

During the budget process and the COS study development, staff will look at alternatives to mitigate internal increases including, but not limited to, the use of reserves for one-time expenditures or to offset large CIP projects, extending the life of assets through ongoing preventative maintenance, deferring capital equipment purchases when practicable, and consideration of various levels of CIP and operational spending. The goal is to have budget estimates by the time the COS consultant is hired and develop model iterations by varying inputs. Additional fine tuning of the budget will occur throughout the process with the final Budget also scheduled for approval on June 15, 2022.

RECOMMENDATION(S):

Hear staff report on the progress of the Five Year Strategic Plan development; no action required.

Attachment 1

					2020		2021												2022									
TASK	DURATION	START	FINISH / DUE DATE	BOARD MTG	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
5 YEAR PLAN																												
PLAN DEVELOPMENT																												
FORM LATERALS		Nov 2020	Feb 2021																									
DEVELOP NEW GOALS		Mar 2021	Jul 2021																									
DEVELOP PERFORMANCE INDICATORS		Aug 2021	Sep 2021																									
FINE TUNE & TRIM INDICATORS	11 days	Mon, 09/27/21	Mon, 10/11/21 ★																									
AGENDA DUE - 5 YEAR PLAN UPDATE	1 day	Tue, 10/12/21	Tue, 10/12/21																									
BOARD MEETING - 5 YEAR PLAN UPDATE	1 day	Wed, 10/20/21	Wed, 10/20/21	2nd mtg Oct																								
PRELIMINARY DEPARTMENTAL, CAPITAL & CIP BUDGETS	28 days	Fri, 10/08/21	Tue, 11/16/21 ★																									
WORK ON WRITE-UPS	62 days	Mon, 11/22/21	Tue, 02/15/22 ★																									
CHECK-IN ON WRITE-UPS	1 day	Mon, 01/24/22	Mon, 01/24/22																									
COMBINE, FORMAT, EDIT 5 YEAR PLAN DOCUMENT	78 days	Wed, 02/16/22	Fri, 06/03/22																									
PERPARE AGENDA FOR 5 YEAR PLAN	15 days	Mon, 05/16/22	Fri, 06/03/22																									
AGENDA DUE - 5 YEAR PLAN	1 day	Mon, 06/06/22	Mon, 06/06/22																									
BUDGET DEVELOPMENT																												
PRELIMINARY DEPARTMENTAL, CAPITAL & CIP BUDGETS	28 days	Fri, 10/08/21	Tue, 11/16/21 ★																									
COMBINE BUDGETS / DEVELOP INPUTS FOR COSS CONSULTANT	3 days	Wed, 11/17/21	Fri, 11/19/21																									
FINALIZE DEPARTMENTAL, CAPITAL & CIP BUDGETS	37 days	Mon, 11/29/21	Tue, 01/18/22 ★																									
EVALUATION MEETINGS #1	1 day	Wed, 12/15/21	Wed, 12/15/21																									
EVALUATION MEETINGS #2 / COSS CHECK IN #1	1 day	Tue, 01/18/22	Tue, 01/18/22																									
AGENDA DUE - INITIAL FINDINGS	1 day	Mon, 01/24/22	Mon, 01/24/22																									
1st BOARD WORKSHOP - INITIAL FINDINGS FROM COSS	1 day	Wed, 02/02/22	Wed, 02/02/22	1st mtg Feb																								
FINALIZE BUDGET	33 days	Wed, 01/19/22	Fri, 03/04/22																									
EVALUATION MEETING #3	1 day	Tue, 02/08/22	Tue, 02/08/22																									
FINAL CIP BUDGET DETAIL DUE	1 day	Mon, 02/21/22	Mon, 02/21/22 ★																									
EVALUATION MEETING #4 / COSS CHECK IN #2	1 day	Thu, 02/24/22	Thu, 02/24/22																									
AGENDA DUE - BUDGET	1 day	Mon, 03/28/22	Mon, 03/28/22																									
2ND BOARD WORKSHOP DATES - BUDGET, COSS & 218 FORMAT	1 day	Wed, 04/06/22	Wed, 04/06/22	1st mtg Apr																								
AGENDA DUE - 5 YEAR PLAN & BUDGET	1 day	Mon, 06/06/22	Mon, 06/06/22																									
BOARD MEETING - PROP 218 HEARING & APPROVE FINAL PLAN	1 day	Wed, 06/15/22	Wed, 06/15/22 ★	2nd mtg Jun																				★				

COST OF SERVICE STUDY																			COSS Study					
REQUEST FOR PROPOSAL POSTED	1 day	Fri, 10/01/21	Fri, 10/01/21																					
CONSULTANTS PREPARE PROPOSALS	16 days	Mon, 10/04/21	Mon, 10/25/21																					
RESPONSES TO REQUEST DUE	1 day	Mon, 10/25/21	Mon, 10/25/21																					
COMMITTEE REVIEWS RESPONSES	3 days	Tue, 10/26/21	Thu, 10/28/21																					
CONSULTANT INTERVIEWS	2 days	Wed, 11/03/21	Thu, 11/04/21																					
SELECT CONSULTANT	1 day	Thu, 11/04/21	Thu, 11/04/21																					
NEGOTIATE CONSULTANT CONTRACT	2 days	Fri, 11/05/21	Mon, 11/08/21																					
SUBMIT AGENDA ITEM FOR CONTRACT	1 day	Tue, 11/09/21	Tue, 11/09/21																					
OBTAIN BOARD APPROVAL FOR CONTRACT	1 day	Wed, 11/17/21	Wed, 11/17/21	2nd mtg Nov																				
EXECUTE AGREEMENT	1 day	Thu, 11/18/21	Thu, 11/18/21																					
COSS ITERATIONS (ASSUME 6 DAYS FOR HOLIDAYS)	70 days	Fri, 11/19/21	Fri, 03/04/22	Final rates by 3/7																				
CHECK-IN #1	1 day	Tue, 01/18/22	Tue, 01/18/22																					
CHECK-IN #2	1 day	Thu, 02/24/22	Thu, 02/24/22																					
AGENDA DUE - INITIAL FINDINGS	1 day	Mon, 01/24/22	Mon, 01/24/22																					
1st BOARD WORKSHOP - INITIAL FINDINGS FROM COSS	1 day	Wed, 02/02/22	Wed, 02/02/22	1st mtg Feb																				
FINAL RATES DUE FOR 218	1 day	Mon, 03/07/22	Mon, 03/07/22																					
FINALIZE COSS REPORT / DOCUMENT	13 days	Mon, 03/07/22	Wed, 03/23/22																					
AGENDA DUE - COSS	1 day	Mon, 03/28/22	Mon, 03/28/22																					
2ND BOARD WORKSHOP DATES - BUDGET, COSS & 218 FORMAT	1 day	Wed, 04/06/22	Wed, 04/06/22	1st mtg Apr																				
BOARD MEETING - PROP 218 HEARING & APPROVE FINAL PLAN	1 day	Wed, 06/15/22	Wed, 06/15/22 ★	2nd mtg Jun																				★

PROP 218																			Prop 218					
PREPARE 218 NOTICE	20 days	Tue, 02/08/22	Mon, 03/07/22																					
FINAL RATES DUE FOR 218	1 day	Mon, 03/07/22	Mon, 03/07/22																					
LEGAL REVIEW	6 days	Tue, 03/08/22	Tue, 03/15/22																					
MAKE CHANGES TO 218	3 days	Wed, 03/16/22	Fri, 03/18/22																					
PREPARE AGENDA ITEM	8 days	Wed, 03/16/22	Fri, 03/25/22																					
AGENDA ITEM DUE - DRAFT 218	1 day	Mon, 03/28/22	Mon, 03/28/22																					
PREPARE PRESENTATION ON 218	6 days	Fri, 03/25/22	Fri, 04/01/22																					
2ND BOARD WORKSHOP DATES - BUDGET, COSS & 218 FORMAT	1 day	Wed, 04/06/22	Wed, 04/06/22	1st mtg Apr																				
FINALIZE 218 NOTICE	3 days	Thu, 04/07/22	Mon, 04/11/22																					
PRINT 218	12 days	Tue, 04/12/22	Wed, 04/27/22																					
MAIL 218	3 days	Wed, 04/27/22	Fri, 04/29/22																					
45 DAY PERIOD (INCLUDES WEEKENDS)	45 days	Fri, 04/29/22	Mon, 06/13/22																					
AGENDA DUE - PROP 218 HEARING	1 day	Mon, 06/06/22	Mon, 06/06/22																					
BOARD MEETING - PROP 218 HEARING & APPROVE FINAL PLAN	1 day	Wed, 06/15/22	Wed, 06/15/22 ★	2nd mtg Jun																				★



PADRE DAM
Municipal Water District

**REQUEST FOR PROPOSAL:
COMPREHENSIVE
COST OF SERVICE / RATE STUDY**
(Revised 10/5/21)

Proposal Due:
Monday, October 25, 2021
4:30 P.M.

Mail To:
P.O. Box 719003
Santee, California 92072-9003

Office Location:
9300 Fanita Parkway
Santee, California 92071

PADRE DAM MUNICIPAL WATER DISTRICT

A handwritten signature in black ink, reading "Karen Jassoy", written over a horizontal line.

Karen Jassoy
CFO

I. SCOPE OF SERVICES

Padre Dam Municipal Water District (District) is seeking proposals from qualified firms to conduct a comprehensive potable water, recycled water and wastewater Cost of Service Study (COSS) and to derive new utility rates and charges. The study will provide an independent assessment of the District's cost to provide water, recycled water and wastewater services and to properly allocate those costs to the appropriate rates and charges based on sound cost of service principles. The study will also consider the impact of the new East County Advanced Water Purification Project, which is anticipated to be online in spring 2025. All services provided by Consultant will be referred to collectively as the "Project".

This Project will include the following:

- Assessment of and recommended changes to the current tiered water rate structure, customer classes, tier allocations and split between fixed and variable charges for both water operations.
- Assessment of and recommended changes to the current rate structure, customer classes, concentration charges and split between fixed and variable charges for the wastewater operation.
- A method for allocating departmental operating costs among the potable water, recycled water, wastewater and park operations; the allocation needs to be able to be revised annually.
- Calculation of and method to update overhead rates charged to external projects to recover the fully burdened cost of employees working on such projects. Overhead rates need to comply with loan and grant agency requirements and audits.
- Calculation of and method to update the District's pumping charge.
- Calculation of and method to update the District's other fees and charges, referred to as miscellaneous fees.
- A means to provide long term (10 years) financial projections of revenue requirements and related rate increases to assist with planning.
- Ease of administration and implementation, as well as customer understanding and acceptance.
- Analysis of past, current and future water demand.
- Assessment of methodologies based on EDUs verses meter size for capacity fees and other rates.

This Project should consider and make provisions for the following factors:

- The need for defensible rates and charges.
- The District's desire to minimize rate increases, avoid rate spikes and protect reserves while maintaining appropriate level of services.
- The need for rates to be responsive to demand fluctuations due to drought and other factors.
- Meeting external requirements for maintaining debt covenants and qualifying for State and Federal grants and loans as well as municipal debt.

As part of this Project, Consultant will be expected to provide a user friendly, flexible rate model that generates sufficient revenue under varying conditions to cover all internal, external, fixed and variable costs as well as provide funding for capital projects and reserve funds.

The model should be capable of running different scenarios including, for example:

- Staff levels, salaries, and benefit costs by varying amounts
- Operating expense levels, by varying \$ and %
- CIP spending, by varying \$ and %
- Capital equipment spending, by varying \$ and %
- Rate impact of varying inputs
- Impact of varying demand
- Impact of varying rate increases on level of expenditures
- Easily update external pass-through within the model and determine the impact on rates.

All inputs to the model should flow down into:

- Fixed and Variable Rates
- Estimated Monthly Bills
- Annual CIP spending
- Fund Balance
- Rate Stabilization Funds and Capital Replacement Fund activity
- Change in Net Position

The model must also be able to revise rates annually, or as needed, to accommodate increases in water purchase costs, wastewater processing fees, electricity costs or other unanticipated changes. Both water and wastewater fixed and variable charges need to be outputs from each iteration of the model.

II. DISTRICT BACKGROUND

Padre Dam Municipal Water District provides potable water, recycled water, and sewer services to a population of approximately 100,000 people in eastern San Diego County, covering: City of Santee; the communities of Blossom Valley, Crest, Dehesa, Alpine, Harbison Canyon, Flinn Springs, and a portion of Lakeside and City of El Cajon. The District has a service area of 72 square miles, located 15 miles northeast of downtown San Diego. The service area is divided into two major geographic service areas—the Western Service Area (WSA) and Eastern Service Area (ESA). Within the WSA, the District provides potable water service, sewer collection and treatment, recycled water production and delivery, and park and recreation services. Only potable water service is provided to the ESA.

The elevation gain from the Santee Valley to the District's highest reservoir is over 2,000 feet. The District does not plan to extend its recycled water system to the ESA due to infrastructure expansion costs. The District currently imports 100 percent of its potable water supply from the San Diego County Water Authority but expects to purchase 30% of its water in the future from the East County Advanced Water Purification Program (see Section II). The potable water distribution system includes 14 pumping stations, 28 storage reservoirs, 19 pressure zones, and 18 pressure reducing stations.

The District provides sewer collection and treatment services to the City of Santee, portions of San Diego County, and a small portion of El Cajon. The District's sewer service area serves a population of approximately 69,000. The District's sewer collection system consists of sewer mains, lift stations, and flow diversion structures. Almost all of the collected sewer flows to the District's Influent Pump Station. Currently, the District treats and recycles about 40 percent of its total sewer flows. The remaining 60 percent travels from Padre Dam's sewer system into City of San Diego's Metropolitan Wastewater System, where it is treated at the City's Point Loma Wastewater Treatment Plant (Point Loma). In the future, most of the District's wastewater flows will be treated by the East County Advanced Water Purification Program.

The District's Water Recycling Facility (WRF) processes an average of two million gallons per day (MGD) of wastewater to provide Title 22 recycled water to support the Santee Lakes. A portion of the recycled water is delivered for irrigation use in Santee. While 40 percent of the flows are treated by the WRF, there is an approximate 10 percent process loss of the influent wastewater through the treatment processes in the form of sludge & solids. Sludge and solids are pumped back into the system and delivered to Point Loma for treatment and disposal. Excess water is discharged into Sycamore Creek. Currently, the District is the only entity in San Diego that is allowed to discharge effluent into an inland water body by the Regional Water Quality Control Board (RWQCB). The National Pollutant Discharge Elimination System Permit issued by the RWQCB is essential for the long-term sustainability of Santee Lakes Recreational Preserve.

III. EAST COUNT ADVANCED WATER PURIFICATION PROGRAM

The East County Advanced Water Purification (AWP) Program is a collaborative effort between Padre Dam, the City of El Cajon, the County of San Diego and Helix Water District. It will create a new, local, sustainable and drought proof drinking water supply using state-of-the-art technology to purify East County's recycled water. This water recycling opportunity will diversify East County's water supply, reduce its dependence on imported water and produce up to 30 percent of East County's current drinking water needs. The Program also reduces East County's reliance on the City of San Diego's Metropolitan Wastewater System by treating wastewater flows locally.

The AWP Program is scheduled to begin distributing water in 2025 which is during the period covered by this Project. This Project should take into account the impact of the AWP Program 1) as an alternative to purchasing a portion of the District's water from County Water Authority and 2) as an alternative to relying on the City of San Diego to process the majority of its wastewater.

IV. CURRENT BILLING STRUCTURES

Potable and Recycled Water Operations

The current potable water rate structure is broken out into residential and non-residential customers. Residential customers include a multi-family class and three residential sub-classes based on EDUs. Non-residential customers include a commercial and government class, an irrigation class and an agriculture class. There is also a recycled irrigation class.

The commodity charge rate structure for residential customers has three tiers with higher rates per unit of water as the level of water consumption increases. One unit of water is equal to one hundred cubic feet ("HCF") and is calculated to recover a portion of the District's fixed costs and its variable costs of providing water service. The amount of water allotted to each tier varies for residential customers, and within the single-family residential customer class it varies among the three sub-classes. The tiers are designed to recover the incremental costs to the District of serving more water to those who place higher demands and greater burdens on the District's water system and resources. These costs include, for example, sizing, operating and maintaining water system pipes, reservoirs, pump stations and other related facilities. The tiers also recognize certain residential customers have already paid for a portion of the costs related to sizing the water system to provide additional capacity to serve them. The amount of capacity purchased is determined on an equivalent dwelling unit (EDU) basis; therefore, the allotment of water within each tier is determined on the basis of the number of EDUs assigned to the multi-family residential customer class and each of the single-family residential sub-classes.

The commodity charge for non-residential (commercial and irrigation) customers is a uniform rate by service type. Water use in this class varies widely. The last Cost of Service study determined that charging a

uniform rate to each non-residential service type provides the most equitable means of allocating the cost of service among these customers. The rates were determined based on the amount needed to cover, but not exceed, the cost of providing water service to each customer class. The recycled water (recycled irrigation) rate is also uniform and is based on the cost of providing recycled water service.

The monthly water systems charge is based on the size of a customer's water meter to recover the incremental costs of sizing facilities to sufficiently deliver water to properties served by larger meters. The District's water systems charge is used to help recover a portion of fixed operating and infrastructure costs.

Consultant is expected to perform the following tasks related to the Water Operations:

- Develop new rates for residential tiers and non-residential customer types;
- Develop new rates for recycled water customers;
- Update allocations to the various customer types and tiers as appropriate;
- Develop a new Eastern property tax credit amount;
- Develop new monthly fixed charges and show how this ties to fixed costs;
- Develop new pumping rates;
- Clearly define rates in terms of internal versus external costs;
- Ensure customer classes are charged appropriately;
- Determine treatment of "unmetered water use";
- Provide a user friendly, flexible rate model (discussed above).

Sewer Operation

The District's current sewer rate structure distinguishes between single-family residential, multi-family residential and commercial/industrial customers. There are three sewer customer classes - single-family, multi-family and commercial. Within the multi-family class there are further sub-classes of customers - multi-family dwellings (apartments), mobile home parks (MHP), and condominiums/townhomes. Within the commercial class there are further sub-classes - hotels, motels, RV and rest home. Within the commercial class there are six strength concentration levels based on the type of business. The District uses State of California guidelines as the basis for commercial sewer strength concentration levels.

The rate structure for Padre Dam's sewer service fees is comprised of two components: (1) a variable sewer commodity charge; and (2) a fixed monthly base fee established on the basis of the customer class and category of customer within a customer class. For residential customers, the sewer commodity charge is determined on the basis of the estimated amount of water returned to the sewer as wastewater (flow). For commercial customers, the sewer commodity charge is determined on the basis of the sewer flow and strength rate based on the amount of biochemical oxygen demand and total suspended solids of the wastewater generated. The strength rate is determined by customer class.

A new customer commodity charge is charged to single-family residential customers that have not established a full-year of water-use history in their current place of residence. The new residential customer commodity charge is based on the average sewer customer's water usage amount over the last three years (7HCF). The rates for single-family and multi-family are the same. However, the monthly base fees vary between classes based on the determined cost of service for each class. The rates for the commercial class are based on wastewater strength concentration levels determined by type of business.

The sewer base fee recovers funds needed for the District to collect, treat and maintain our wastewater system. The sewer commodity charge is paid to the City of San Diego's Metropolitan Wastewater System (Metro) to transport, treat and dispose of your wastewater. The District collects the commodity charge and pays it to Metro.

Consultant would be expected to perform the following tasks related to the Sewer Operation:

- Develop new base charge and flow rates for residential and non-residential customers;
- Determine the split between fixed versus variable costs;
- Clearly define rate in terms of internal versus external costs;
- Ensure customer classes are charged appropriately;
- Update strength rates;
- Provide District with a user friendly, flexible rate model (discussed above).

Additional Information on Current Rates and Structures

The District's utility rates, billing structure and miscellaneous fees can be found on the District's website at https://www.padredam.org/DocumentCenter/View/889/Rules_Regs_?bidId=. Section 8 describes billing and payment procedures for water and sewer customers. Section 10 lists water and sewer rates. Rates will be updated before the end of the year.

V. PROPOSAL PREPARATION

Proposal: The proposal (excluding resumes, transmittal letter and sample data request) shall not exceed a total of the equivalent of 25 single-sided, 8.5" x 11" pages.

- a) ***Transmittal Letter:*** The proposal shall include a one page cover letter describing the firm's/team's interest and commitment to the proposed Project. The letter shall include the name, title, address and telephone number of the firm's primary contact. The person authorized by the firm to negotiate a contract with the District shall sign the cover letter.
- b) ***Project Understanding:*** This section should clearly convey the firm's understanding of the nature of the services desired by the District.
- c) ***Approach and Management Plan:*** This section should provide the firm's proposed approach, schedule, and management plan for providing the desired services.
- d) ***Timeline:*** There are many interconnected projects relying on data from this COSS; attachment B shows important dates. The proposal shall include a detailed timeline for completing the COSS tasks in time for the other projects.
- e) ***Qualifications and Experience:*** This section should provide the qualifications and experience of the team assigned to the Project. Specific qualifications and experience from projects similar to this one should be emphasized. Replacement of key team members will not be permitted without prior consultation with and approval of Padre Dam.

The following information should be included:

1. Type of firm: individual, partnership, corporation, subsidiary, or government entity;
2. Organizational structure and background of the firm including number of years in existence, number and location of offices, and total number of employees;
3. Ability of the firm to provide local service to the District's offices in Santee, CA.;
4. Names, titles, and phone numbers of all principals/officers of the firm;

5. Applicable certifications, licenses and the associated numbers;
 6. Number of years the firm has provided rate consulting services as well as number of years those services have been provided to public agencies;
 7. Discussion of the firm's resources and activities relating to knowledge and understanding of the water, recycled water and sewer industry;
 8. Description of the firm's Errors and Omissions limits and evidence the firm carries all applicable insurance coverage and licenses.
- f) **Staffing Plan:** The proposal should provide a staffing plan and an estimate of the total hours (detailed by position) required for providing the services.
- g) **Additional Relevant Information:** Provide additional relevant information that may be helpful in the selection process (not to exceed the equivalent of 2 single-sided pages; counted toward 25 page limit).
- h) **References:** For each key team member, provide at least three references (names, e-mail and current phone numbers) from recent work (previous three years) similar to this Project. Include a brief description of each project and the role of each team member.
- i) **Data Request:** Provide a sample client data request for this type of a Project.

Cost Estimate: A separate, detailed cost estimate that clearly breaks down costs by task and the method for arriving at the estimate should accompany the proposal. If the proposal is prepared on a time and materials basis, list all hourly rates and estimated involvement of key personal. Such proposal must include a not to exceed limit. If the proposal is on a project basis, describe the firm's approach to ensuring that the Project will be afforded the attention the District expects including how the firm deals with competing demands on the Project team.

VI. REQUIRED DELIVERABLES

The following is a summary of the main deliverables for this Project; other more detailed expectations are outlined in the sections above.

- 1) Comprehensive Cost of Service Study
- 2) Rate Model
- 3) Allocation Model
- 4) Overhead Calculation Model
- 5) New Rates and Charges
- 6) Recommend Changes to Billing Structures, Tiers and Tier Allocations.

VII. SUBMISSION REQUIREMENTS

The proposal and copies of the proposal shall be submitted as follows:

- A hard and electronic copy of the original proposal, clearly marked on the cover;
- Six additional hard copies of the proposal;
- One separate cost estimate, hard copy and electronic.

The proposal must be signed by an individual authorized to execute legal documents on behalf of the Project Team. The proposal shall be received no later than 4:30 P.M. local time, on Tuesday October 26, 2021 the District's Administration Office:

Padre Dam Municipal Water District
ATTN: Karen Jassoy, CFO

Mail to:
PO Box 719003
Santee, California 92072-9003

or

Hand Deliver to:
9300 Fanita Parkway
Santee, California 92071

Proposals shall be submitted in sealed packages with the following information clearly marked on the outside of each package:

- Name of responder
- The words "PROPOSAL – COMPREHENSIVE COST OF SERVICE / RATE STUDY"

Failure to comply with requirements of this RFP will result in disqualification. Proposals and/or modifications received by the District subsequent to the hour and date specified above will not be considered. Clarifying questions can be e-mailed to kjassoy@padre.org.

VIII. CONSULTANT SELECTION PROCESS

The District's selection committee will review and evaluate the RFPs received and select the top-ranked firms for participation in an interview. The Project Manager and key team members are required to attend the interview. Costs for travel expenses and proposal preparation shall be borne by the proposing firms. References may be contacted prior to the interview.

Once the top firm has been selected, District staff will begin contract negotiations with the firm using the District's standard Professional Services Contract. If contract negotiations are not successful, the second ranked firm may be asked to negotiate a contract with the District, etc. Provided the negotiations are proceeding well, the District may elect to initiate a portion or the entire Project with the selected Consultant.

IX. EVALUATION CATEGORIES

1. Responsiveness to this RFP;
2. Firm, Project Manager, and key team members' experience and qualifications with similar projects;
3. Evidence of Consultant's understanding of the Project and ability to prepare a well-written document;
4. Evidence of past successful performance to complete projects on schedule and within the estimated budget;
5. Firm's work plan and schedule for the Project relative to the firm's existing workload;
6. Quality, flexibility and ease of use of Rate Model.

X. CURRENT PROJECT SCHEDULE

<u>Task</u>	<u>Completion Date</u>
▪ Request for Proposal Posted	Fri, 10/1/21
▪ Responses to Request Due	Mon, 10/25/21
▪ Committee Reviews Responses	Tues, 10/26/21 – Thurs, 10/28/21
▪ Conduct Interviews with Selected Consultants	Wed, 11/3/21 – Thurs. 11/4/21
▪ Select Final Consultant, Negotiate & Develop Contract	Wed, 11/5/21 – Mon, 11/8/21
▪ Obtain Board Approval for Consultant	Wed, 11/17/21
▪ Execute Agreement	Thurs, 11/18/21
▪ Conduct Rate Study	Fri 11/19/21 - Fri, 3/4/22*
▪ Present Preliminary Results to Board	Wed, 2/2/22
▪ Present Final Results to Board	Wed, 4/6/22*
▪ Present Recommendations at Prop 218 Hearing	Wed, 6/15/22*

** Revised 10/5/21 - additional days added*

XI. PERFORMANCE OF WORK

All work shall be performed in accordance with the conditions and requirements contained in the executed contract between the chosen consultant and Padre Dam. Padre Dam requires that its standard Professional Services Contract be used for this agreement (attached as Exhibit A).

XII. DISCLAIMERS

1. Reservations – This RFP does not commit the District to award a contract, reimburse any costs incurred in the preparation of Proposal pursuant to this RFP, or to procure or contract for work. Award of the contract is not a guarantee for any minimum amount of services to be performed by the consultants or availability of work for all companies on the list or for all companies on the team. All proposals and related materials become the property of the Padre Dam.
2. Public Record – All proposals submitted in response to this RFP become the property of the District and public records, and as such may be subject to public review.
3. Right to Cancel – The District reserves the right to cancel this RFP, in part or in its entirety. If the District cancels or revises the RFP, the District will notify all firms in writing.
4. Additional Information – The District reserves the right to request additional information and/or clarifications from any or all respondents to this RFP.
5. Agreement for Professional Services – The selected consultant will be required to sign a copy of the District's Agreement for Professional Services (copy attached).
6. Insurance Requirements – The District requires all consultants to procure and maintain, during the period of performance of this agreement, insurance as described in Paragraph 13 of the attached Agreement for Professional Services.
7. The selected consultants must provide the District with the required insurance certificates within 14 days of notice of selection.

**PADRE DAM MUNICIPAL WATER DISTRICT
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of _____, 20____, by and between the PADRE DAM MUNICIPAL WATER DISTRICT (hereinafter referred to as the "District"), organized and existing under the Municipal Water District Law of 1911, Water Code § 71000 et seq., and _____, a *****INSERT TYPE OF ENTITY - CORPORATION, PARTNERSHIP, SOLE PROPRIETORSHIP OR OTHER LEGAL ENTITY***** (hereinafter referred to as "Consultant").

RECITALS

A. District is a public agency of the State of California and is in need of professional services for the following project: _____, (hereinafter referred to as "the Project").

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The parties desire by this Agreement to establish the terms for District to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the District with the services described in the Scope of Services attached hereto as Exhibit "A." **[Alternatively, Scope of Services can be included here and all subsequent exhibits renumbered accordingly.]**

2. Compensation.

a. Subject to paragraph 2(b) below, the District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "B." **[Alternatively, Schedule of Charges may be included here and all subsequent exhibits renumbered accordingly.]**

b. In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$_____ **[Insert amount of compensation]**. This amount is to cover all printing and related costs, and the District will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

3. Additional Work.

If changes in the work seem merited by Consultant or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the District by Consultant with a statement of

estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the District and executed by both parties before performance of such services, or the District will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

4. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by District.

5. [Insert "Term" or "Time of Performance"].

[If engaging the Consultant for a particular term, use the following provision]

The term of this Agreement shall be from [Insert start date] to [Insert end date], unless earlier terminated as provided herein. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project. Consultant shall perform its services in a prompt and timely manner within the term of this Agreement and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). **[If the District has specific milestones or timelines for performance, please input those requirements in the "Activity Schedule" attached as Exhibit C, otherwise delete Exhibit C.]** The Notice to Proceed shall set forth the date of commencement of work.

[If engaging the Consultant to perform a discrete task with a specified deadline, use the following provision]

Consultant shall perform its services in a prompt and timely manner and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). Consultant shall complete the services required hereunder within **[Insert number of calendar days for performance of the services – if more detail is required attach "Activity Schedule" as Exhibit C and renumber all subsequent exhibits accordingly.]** The Notice to Proceed shall set forth the date of commencement of work.

6. Delays in Performance.

a. Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; pandemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the

circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

9. Assignment and Subconsultant

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Consultant

Consultant is retained as an independent contractor and is not an employee of District. No employee or agent of Consultant shall become an employee of District. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from District as herein provided.

11. Insurance

Consultant shall not commence work for the District until it has provided evidence satisfactory to the District it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Commercial General Liability

(i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the District.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Broad Form Property Damage
- (9) Independent Contractors Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

(v) The policy shall give Padre Dam Municipal Water District, the Board and each member of the Board, its officers, employees, agents and District designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the District, and provided that such deductibles shall not apply to the District as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the Consultant shall maintain Automobile Liability Insurance for bodily injury and property damage including

coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the District.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 0001 covering automobile liability (Coverage Symbol 1, any auto).

(iii) Subject to written approval by the District, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the District as an additional insured, but not a self-insured retention.

c. Workers' Compensation/Employer's Liability

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) To the extent Consultant has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Consultant shall maintain full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this section.

d. Professional Liability (Errors and Omissions)

At all times during the performance of the work under this Agreement the Consultant shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the District and in an amount indicated herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

e. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$2,000,000 per occurrence/\$4,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 per occurrence for bodily injury and property damage
Employer's Liability	\$1,000,000 per occurrence
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

f. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required

(i) Consultant shall provide the District at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the District at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the District or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages shall contain or be endorsed to waive subrogation against the District, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

h. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the District, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

i. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the District, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may cancel this Agreement.

(iii) The District may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the District nor the Board, nor any member of the Board, nor any of the directors, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

j. Subconsultant Insurance Requirements. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this Section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.

12. Indemnification.

To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

To the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's obligations under the above indemnity shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, but shall not otherwise be reduced. If Consultant's obligations to defend, indemnify, and/or hold harmless arise out of Consultant's performance of "design professional services" (as that term is defined under Civil Code section 2782.8), then upon Consultant obtaining a final adjudication that liability under a claim is caused by the comparative active negligence or willful misconduct of the District, Consultant's obligations shall be reduced in proportion to the established comparative liability of the District and shall not exceed the Consultant's proportionate percentage of fault.

13. California Labor Code Requirements.

a. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws, if applicable. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement

to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the services are being performed as part of an applicable “public works” or “maintenance” project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations (“DIR”). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the DIR against Consultant or any subcontractor that affect Consultant’s performance of services, including any delay, shall be Consultant’s sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subcontractor.

14. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subconsultants and sub-subconsultants to comply with the same.

[Delete the following provision and renumber all further provisions, if not applicable.]

15. District Material Requirements.

Consultant is hereby made aware of the District’s requirements regarding materials, as set forth in [Insert the name of the document that contains the District’s standard material requirements], which are deemed to be a part of this Agreement.

16. Laws and Venue

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California.

17. Termination or Abandonment

a. District has the right to terminate or abandon any portion or all of the work under this Agreement by giving ten (10) calendar days written notice to Consultant. In such event, District shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for that portion of the work completed and/or being abandoned. District shall pay Consultant the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Project for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Consultant of the portion of such task completed but not paid prior to said termination. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

b. Consultant may terminate its obligation to provide further services under this Agreement upon thirty (30) calendar days' written notice to District only in the event of substantial failure by District to perform in accordance with the terms of this Agreement through no fault of Consultant.

18. Documents.

Except as otherwise provided in "Termination or Abandonment," above, all original field notes, written reports, Drawings and Specifications and other documents, produced or developed for the Project shall, upon payment in full for the services described in this Agreement, be furnished to and become the property of the District.

19. Organization

Consultant shall assign _____ as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the District.

20. Limitation of Agreement.

This Agreement is limited to and includes only the work included in the Project described above and as determined at the time the schematic plans and site utilization plans are approved. Any subsequent construction at the site of the Project, or at any other District site, will be covered by, and be the subject of, a separate Agreement for between District and the Engineer chosen therefore by District.

21. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

DISTRICT:

Padre Dam Municipal Water District
Attn:
P.O. Box 719003
Santee, CA 92072-9003

CONSULTANT:

and shall be effective upon receipt thereof.

22. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the District and the Consultant.

23. Equal Opportunity Employment.

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

24. Entire Agreement

This Agreement, with its exhibits, represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

25. Severability

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the remaining provisions unenforceable, invalid or illegal.

26. Successors and Assigns

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of District. Any attempted assignment without such consent shall be invalid and void.

27. Non-Waiver

None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is specifically specified in writing.

28. Time of Essence

Time is of the essence for each and every provision of this Agreement.

29. District's Right to Employ Other Consultants

District reserves right to employ other consultants, including engineers, in connection with this Project or other projects.

30. Prohibited Interests

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

PADRE DAM MUNICIPAL WATER DISTRICT

[INSERT CONSULTANT NAME]:

By: _____

By: _____

Name: G. Allen Carlisle

Name: _____

Title: CEO / General Manager

Title: _____

Approved as to Form: **[Required only if contract is \$50,000 or more AND/OR contract provisions vary.]**

Paula de Sousa
District Legal Counsel
PADRE DAM MUNICIPAL WATER DISTRICT

60025.0006E\33799273.1

Professional Services Agreement
Between Padre Dam and [INSERT CONSULTANT NAME]
[INSERT PROJECT NAME]

EXHIBIT A
SCOPE OF SERVICES

EXHIBIT B
SCHEDULE OF CHARGES/PAYMENTS

Consultant will invoice Padre Dam Municipal Water District ("District") on a monthly cycle. Consultant will include with each invoice a detailed progress report that indicates the amount of budget spent on each task. Consultant will inform District regarding any out-of-scope work being performed by Consultant. This is a time-and-materials contract.

EXHIBIT C
ACTIVITY SCHEDULE



BOARD AGENDA REPORT

Meeting Date: 10-20-2021
Dept. Head: Lisa Sorce
Submitted by: Melissa McChesney
Department: HR & Administrative Services
Approved by: Allen Carlisle, CEO/GM

SUBJECT: CUSTOMER SURVEY RESULTS

RECOMMENDATION(S):

Hear staff report; no action required.

ALTERNATIVE(S):

n/a

ATTACHMENT(S):

1. 2021 Customer Survey Results

FUNDING:

Requested amount: none

Budgeted amount:

Are funds available? ☐ Yes ☐ No

Project cost to date:

PRIOR BOARD/COMMITTEE CONSIDERATION:

STRATEGIC PLAN IMPLEMENTATION:

This agenda item is consistent with the District's Strategic Plan and meets one or more of the following Strategic Goals: Provide safe, reliable water, recycled water and sewer services; Ensure fiscal health and competitively sustainable rates; Enhance customer communications and education; Increase water, wastewater and energy independence; Maintain workforce excellence; Expand park and recreation opportunities.

Reviewed by:

Dept Head ☒
Finance ☐
Legal Counsel ☐
Standard Form ☐

Action Required:

Motion ☐
Resolution ☐
Ordinance ☐
None ☒

Policy Updates:

Rules & Regulations ☐
Standard Practices & Policies ☐

Action Taken:

As Recommended _____
Reso/Ord. No. _____
Other _____

EXECUTIVE SUMMARY:

The District began the planning process for the next Five Year Strategic Business Plan in early 2021 with input from the Board as well as the various departments and work groups throughout the District. In preparation for the new plan, the District also wanted to ensure we received input from the community. Customers were invited to participate in an online survey. The customer workshop and survey provided a vehicle for the customer's voice in the creation of the District's upcoming Five Year Plan.

The report of survey findings with the key take-away messages and charted results from the customer survey is attached to this agenda report. Staff will provide an overview presentation on the results.

RECOMMENDATION(S):

Hear staff report; no action required.



PADRE DAM
Municipal Water District



Customer Survey Results

2021

Padre Dam Customer Survey - 2021

Overview

Padre Dam's current Strategic Plan and Five-year Business Plan are coming to a close at the end of the current 2022 Fiscal Year. The District began the planning process for future plans in early 2021 with input from the Board as well as the various departments and work groups throughout the District. In preparation for the new plan, the District wanted to ensure we also received input from the community. Padre Dam held a virtual community workshop on June 3, 2021, where participants heard information about the District's current plan and were asked for their feedback on the upcoming plan. A recording of the workshop was made available to all customers after the workshop. Customers were invited to participate in an online survey. The customer workshop and survey provides a vehicle for the customer's voice in the creation of the District's upcoming Five Year Plan.

The District engaged with customers to gather feedback and priorities on a number of topics. A few of the key questions included:

- What topics and/or projects were most important to them?
- What do customers think Padre Dam has done well?
- What does the District need to be thoughtful about in the next 5 years?
- What is on the horizon that Padre Dam should be considering and planning for?

In an effort to solicit survey responses, Padre Dam's Communications team sent an email to all customers with an email on record with the District, included a bill insert with all customer bills and promoted the survey on social media platforms. The District received 650 responses to the survey.

Below is a summary of the key take-away messages and charted results from the customer survey. The detailed survey questions are included in Appendix 1.



Key Messages

A number of survey questions provided customers with an opportunity to offer a written response related to what was important to them. The comments were categorized into the following areas: top recurring comments and requests, information requests, conservation, billing, budget, what we are doing well and miscellaneous recurring comments. Categories were determined based on the feedback provided by the customers. The top recurring comments category is a summary of the comments provided by the highest number of respondents.

It is important to note that some of the comments provided are things that the District may already do or provide to customers. Given the recurring comments received on these topics, moving forward, the District will make an effort to let customers know these things are available and provide additional outreach efforts in the future.

Top Recurring Comments and Requests

- The cost of water and wastewater services concerns, especially compared to other local water districts.
- Interest in providing free admission to Santee Lakes for Padre Dam customers.
- Providing financial assistance to seniors and low-income customers.

Information Requests

- Learning more about where our water comes from.
- Post current District projects on the website and provide after-project reports.
- How much of the budget goes toward maintenance vs. imported water.
- More information on the website and notices regarding impactful work including traffic impacts and water service interruptions.
- Maintenance schedules for District infrastructure.
- More tours.
- How is aging infrastructure being replaced?
- Provide quarterly or semi-annual reports of Five Year Business Plan to customers. Customers largely wanted to hear these updates through the newsletter and the website. Suggestions included infographics and a website dashboard.

Conservation

- Educate about options for saving water.
- Educate that pricing is not determined by time of use.
- Share information on how much water the District is using versus other agencies.
- Provide District-specific local rebates and give away water saving devices.
- Provide a way for recycled water to be used for customer's landscapes/re-open recycled water fill stations.

Billing

- Work with banks to provide direct e-billing.
- Auto-transfer to owner like SDG&E.
- Bill on a consistent day toward the end of each month.
- Have the capability to auto-pay as well as receive a statement.
- Make bills easier to understand by providing usage in gallons.
- Lower fixed fees for low water users.
- Provide education on how individual sewer charges are calculated.

Budget

- Share more information on the District's budgets and audits.
- Share information related to the District's actual vs. audited costs.
- Find ways to stop increasing rates.
- Continue implementing cost-savings measures and sharing with customers what steps are being taken to reduce costs.
- Provide customers information on how much the District saved long term versus short term spending on large projects.
- Concern about employment costs – desire for information about total costs and how they compare to other Districts.
- Don't feel the need to keep producing major projects and initiatives if they are not needed.

What We're Doing Well

- Providing clean and reliable water service.
- Satisfaction with the District's website, communication and e-newsletters.
- Customers were generally satisfied with Santee Lakes.
- Customers appreciate Aquahawk and being able to view their consumption data. They are interested in seeing data in real-time without a lag, and being notified of potential leaks through text and/or email.

Miscellaneous

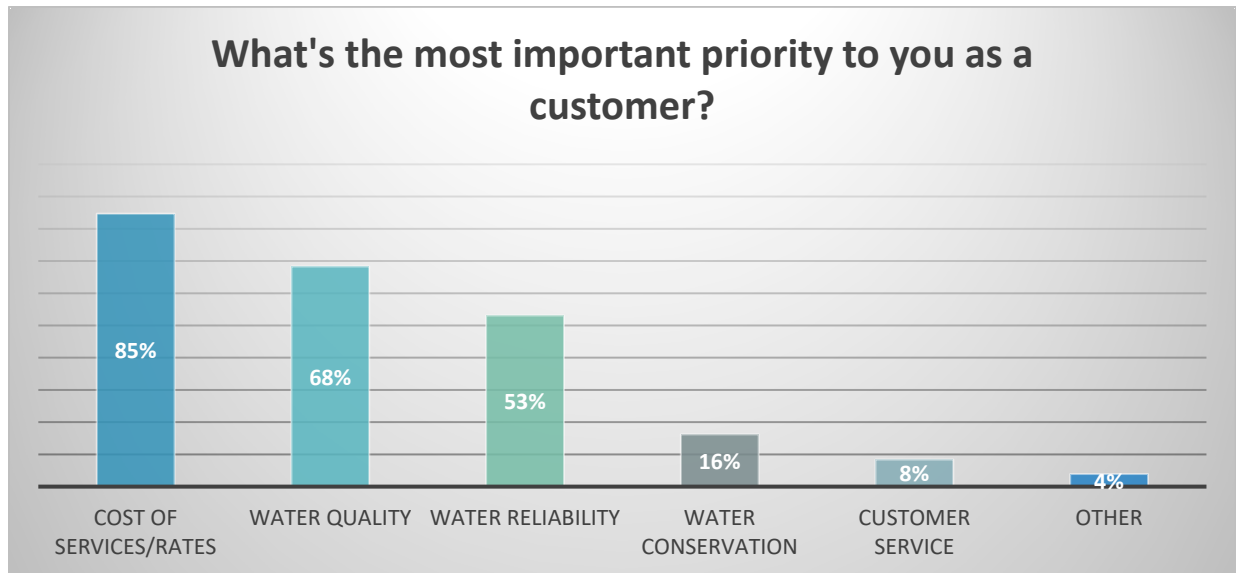
- Make Board meeting times more accessible and provide a way for the public to contact or interact with Board members.
- Extend Customer Service lobby hours.

Survey Question Results

This section provides the results from the non-open ended questions on the survey.

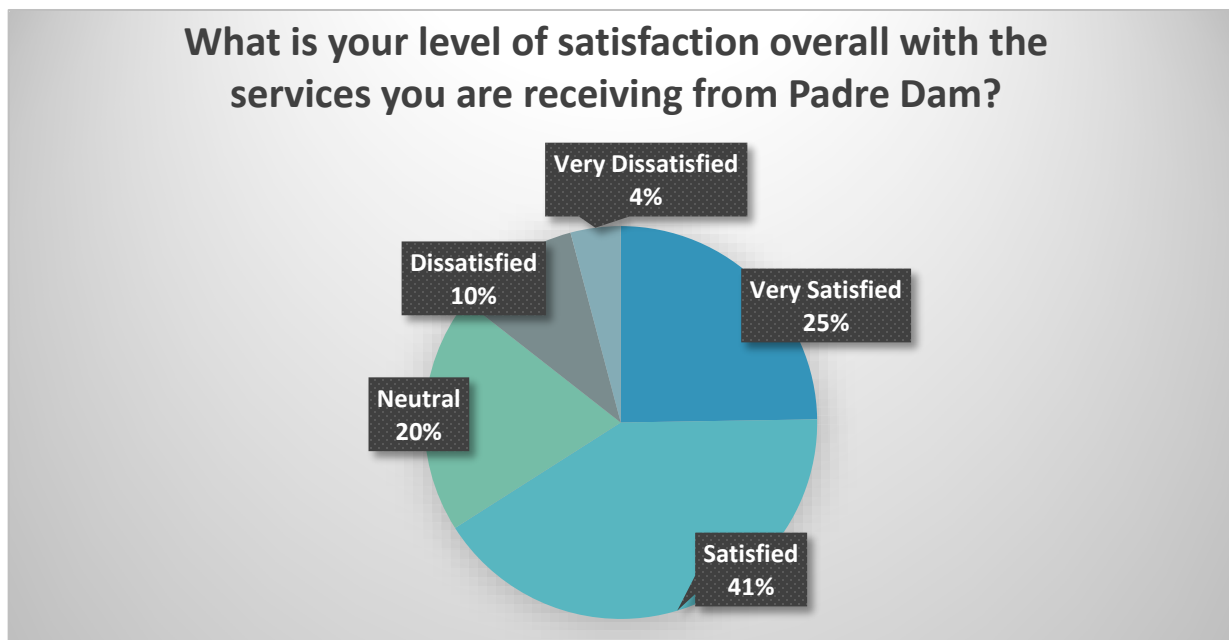
Priorities

The results in this section identified the cost of services as the top priority to 85 percent of the survey respondents. This was followed by water quality and water reliability as key priorities to the majority of customers.



Level of Satisfaction

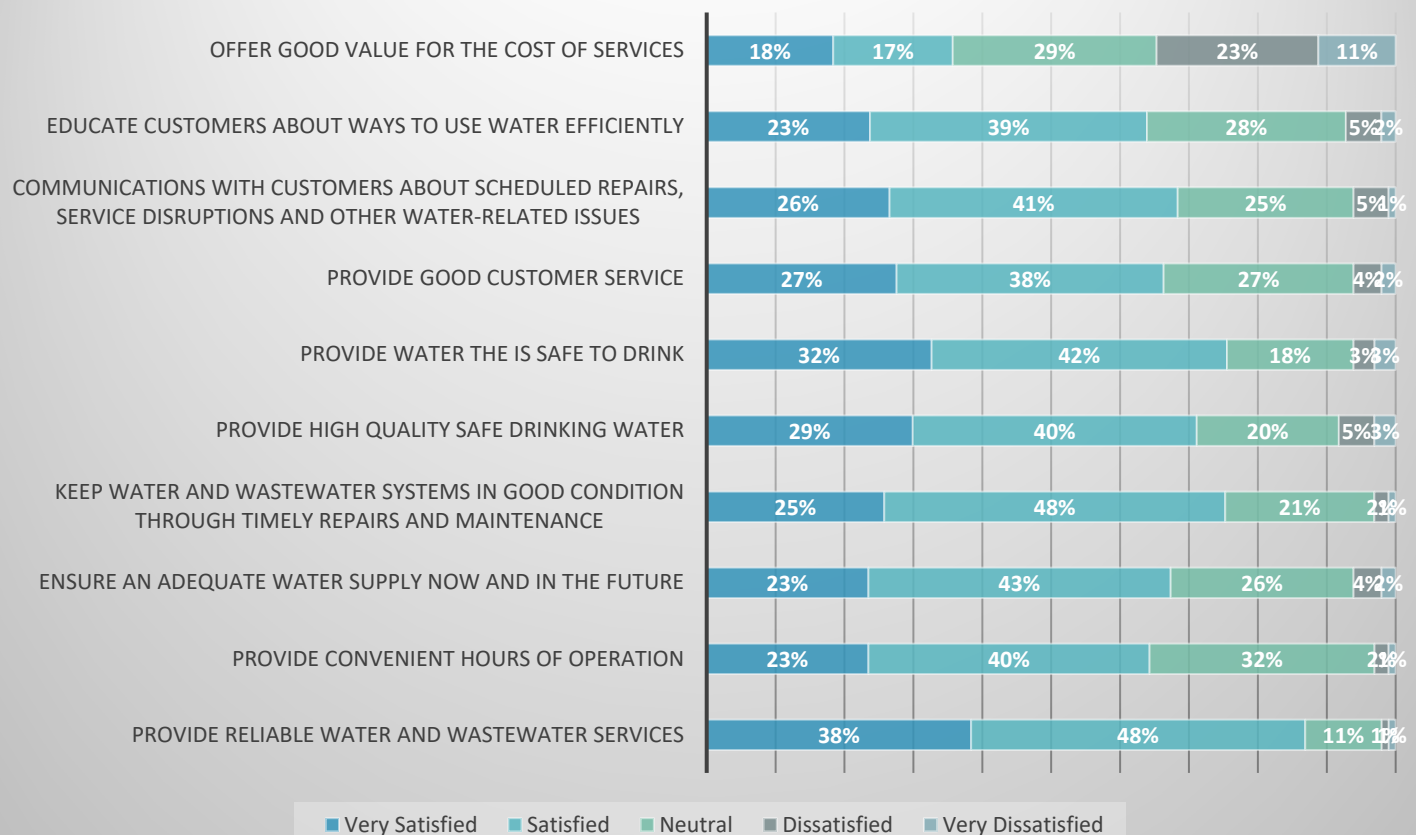
Over 60 percent of respondents are satisfied or very satisfied with the overall services they receive from the District. Only 14 percent of respondents stated they were dissatisfied with overall services.



In an effort to better understand satisfaction levels of the different District services, the survey asked customers to rate levels of satisfaction for a variety of topics. At 86 percent, the highest levels of satisfaction were seen in providing reliable water and wastewater services. All other areas, except “good value for the cost of services”, received over 60 percent satisfaction levels followed by over 20 percent of respondents feeling neutral about the topic. For the topic of good value for the cost responses were split between satisfied at 35 percent, neutral at 29 percent and dissatisfied at 34 percent. The results seen in this area give the District an opportunity to continue to consider costs and the value of water in our communications with customers. The overall comments from the survey also showed customers are looking to see more information on District costs.

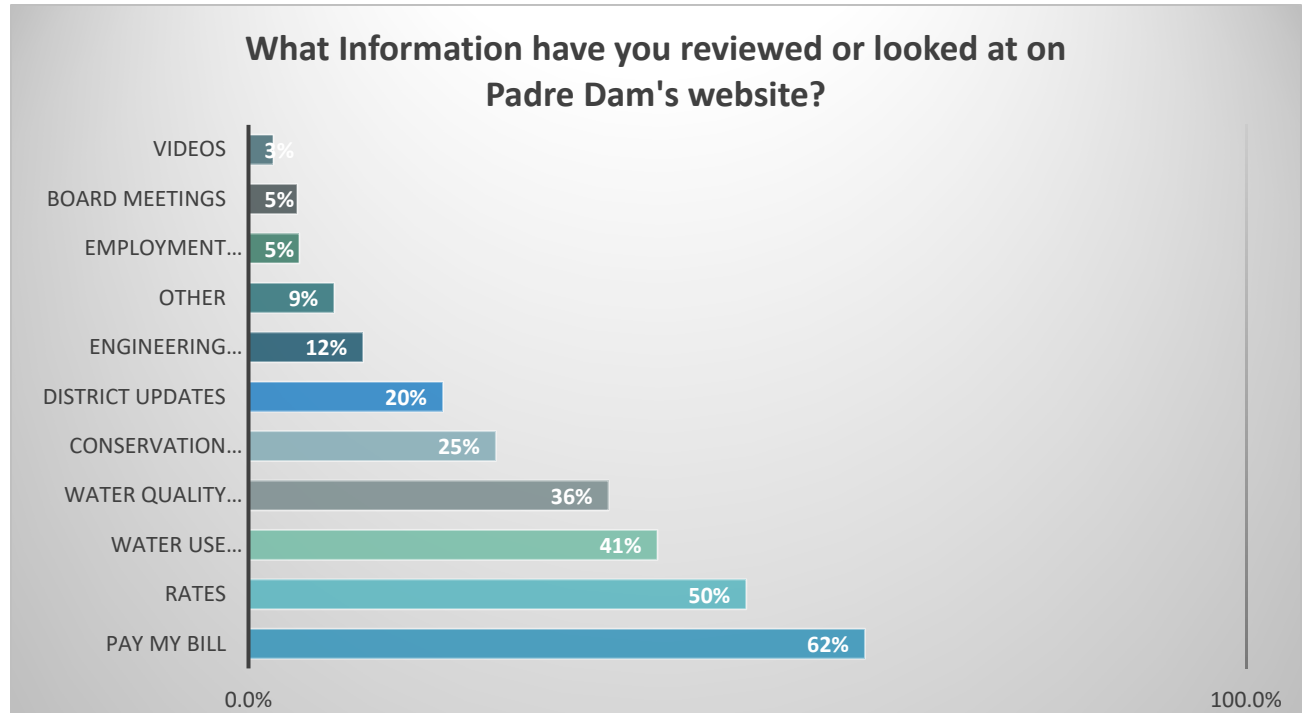
Overall, the satisfaction responses demonstrate that the District is successfully meeting its mission – to provide quality water, recycled water, park and recreational facilities and wastewater management service for our customers.

Please rate your level of satisfaction with the following service elements:



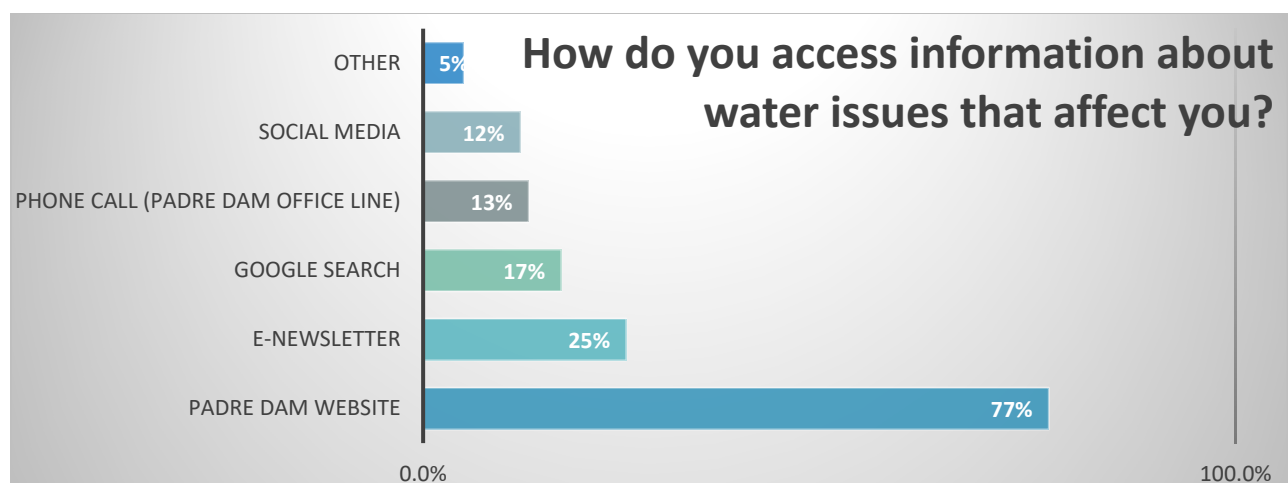
Website Information

The District wanted to find out from customers what information they found useful or what they were looking for on its website. While we collect website analytics on a monthly basis those results are based on any person visiting our website and we wanted to hear specifically from customers. This question identified the top areas of interest to customers as bill payment, rates information and water use information. This will provide insight into future website updates.



Accessing Water Information

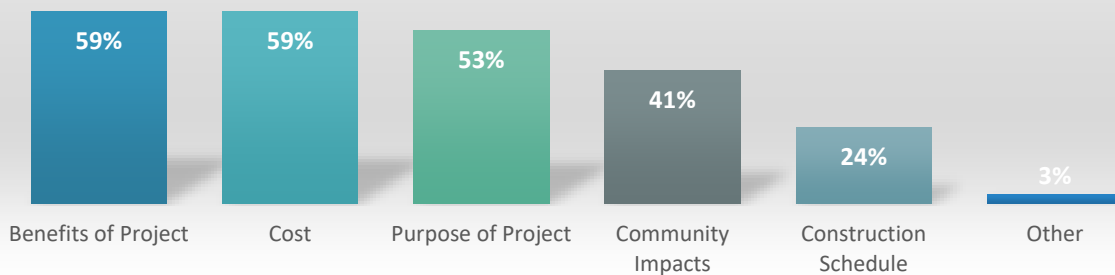
To best communicate with customers moving forward we wanted to know how they access information about water issues. This will allow us to develop the best methods for education and communications efforts. It was interesting to see that the majority go to the District's website for this information. Phone calls and social media were closely reported at 13 and 12 percent. This shows that it remains important for us to be providing key information on social media as people are just as likely to get information there as they are to call the District. Results highlighted the continued need to invest resources into the District website and to take advantage of ever changing technology.



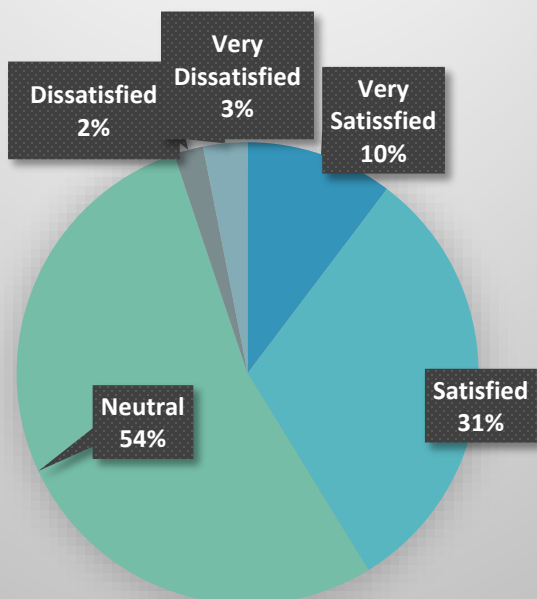
Engineering Projects

The District wants to hear what type of information customers are interested in related to engineering projects. These next 3 questions helped identify information of interest. The first question showed that over half of respondents are interested in the benefits of a project, project costs and overall purpose of the project. This information will help determine what information the District provides through future outreach efforts. It also helps determine what customers are thinking about and could be a consideration in future engineering planning efforts. Results shows customers are interested in a cost/benefit analysis or description of District projects and to consider that when talking about projects.

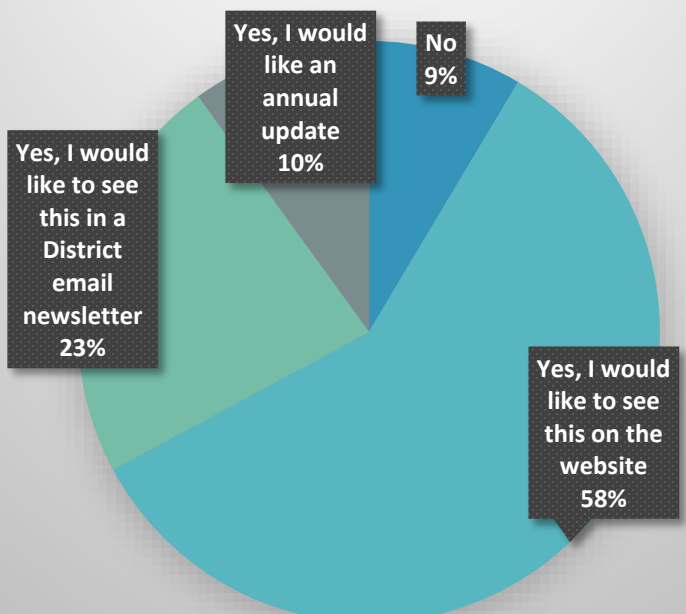
In Regards to engineering and District projects, what type of information are you most interested in?



Are you satisfied with the Capital Improvement Projects you have seen the District complete?



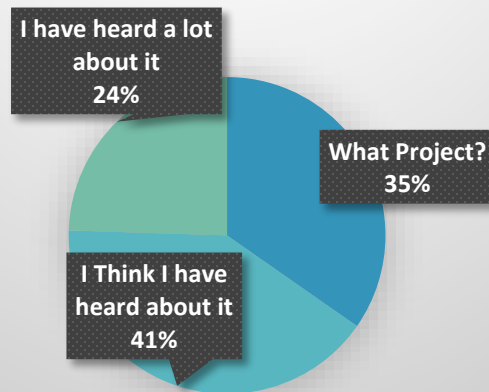
Are you interested in project updates and hearing about plans for Capital Improvement Projects?



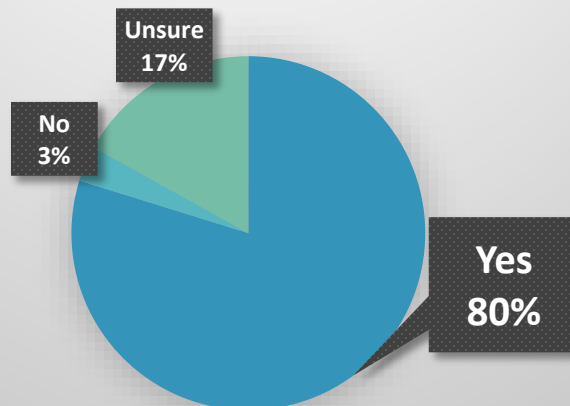
Water Reliability

Water reliability is one of the District's priorities and also one of the top three priorities of customer respondents. Padre Dam wanted to gauge awareness about our biggest reliability effort – the East County Advanced Water Purification Project. Over 60 percent of respondents believe they have heard of the East County AWP Project. Additionally, the survey asked customers if supply diversification was important, and an overwhelming majority of 80 percent believe it is.

How aware are you of the East County Advanced Water Purification (AWP) Project?

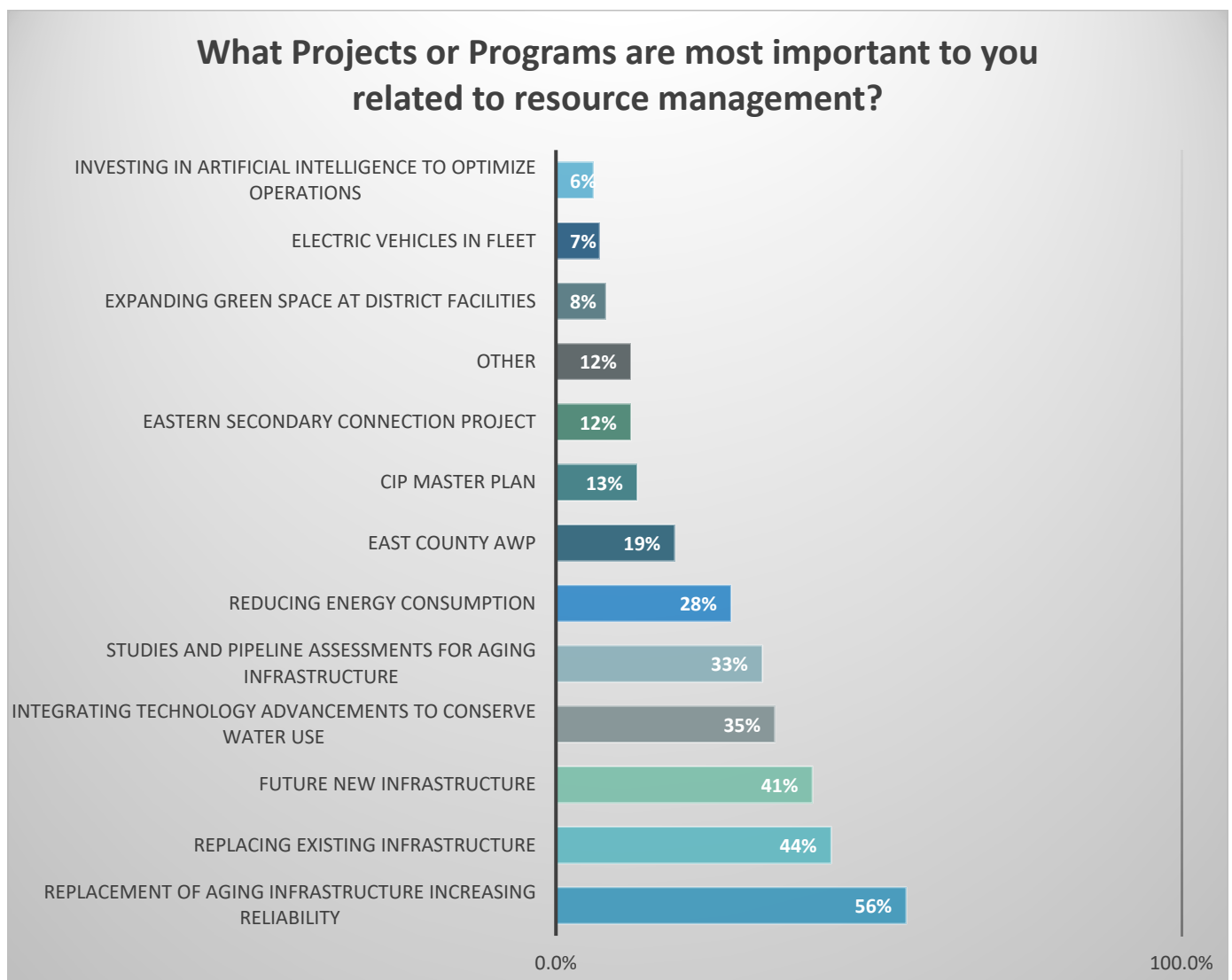


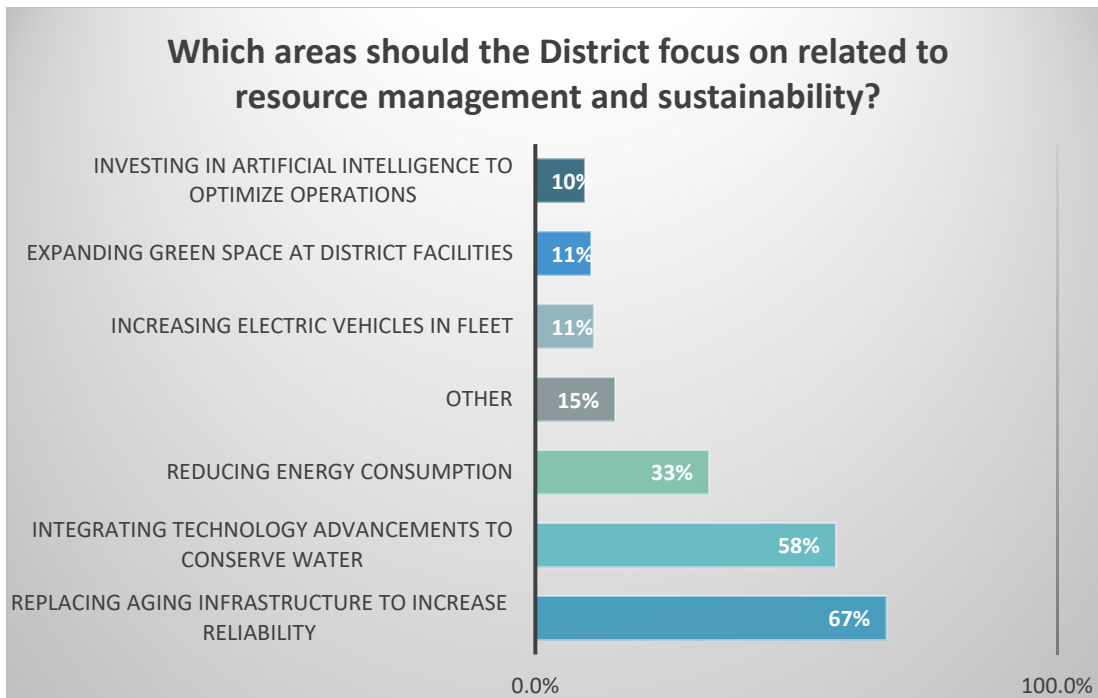
It is important to you that Padre Dam evaluate future opportunities for additional diversification in Padre Dam's water supply sources and reduce dependence on importing water?



Resource Management and Sustainability

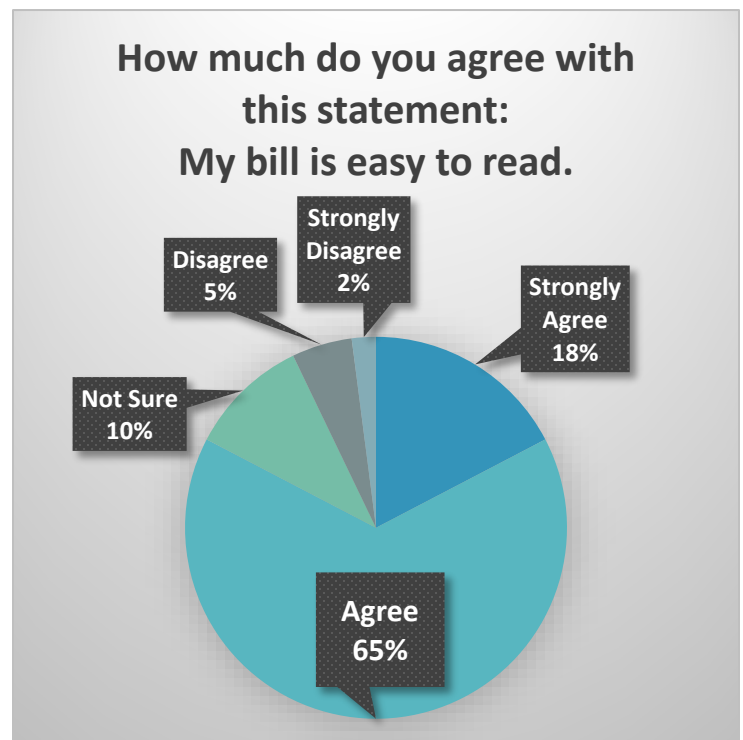
As good stewards of our community, it is important to us that we manage resources and ensure sustainability now and into the future. In order to achieve this we wanted to ask our customers what is most important to them when considering resource management. We are asked what areas respondents believe we should focus on. Replacing infrastructure was of the utmost important to respondents. This area was also where customers believe the District should focus when managing resources and sustainability. This key activity is seen as important to the District and our customers. Integrating technology to help save water was another area of importance to customers. Knowing this is an important piece to customers will ensure we are considering options that resonate with them and that the District communicates relevant and worthwhile information about the sustainable work we are completing.





Bill Statement

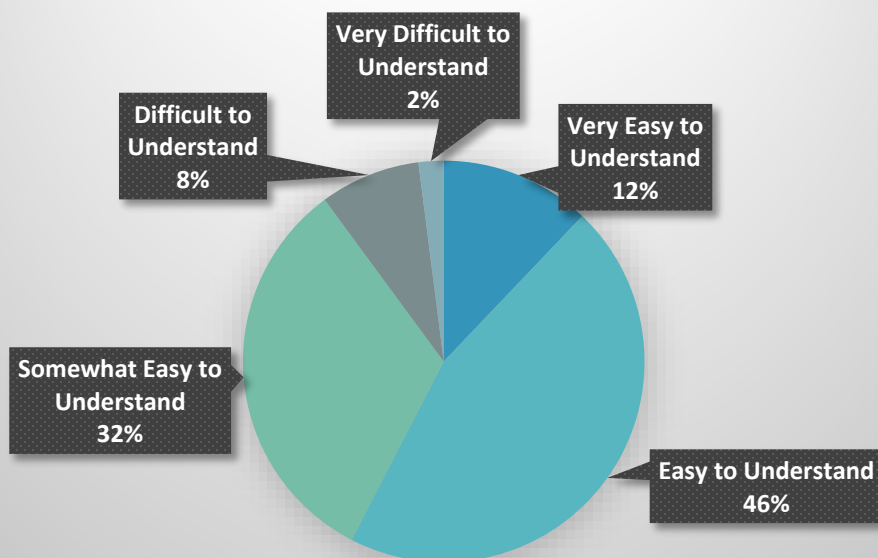
A bill statement is one of the key communications customers receive from the District. This makes it important to ensure the District is providing the information customers need to understand water usage, sewer use, all applicable charges and fees on their bill as well as any additional current news information on that bill. District staff works with this information day-to-day whereas customers may only consider these things once a month when they receive their bill. Providing the information to them in an easy to read and understand manner is essential. This question shows that respondents overwhelmingly believe their bill is easy to read with 83 percent agreeing or strongly agreeing to “My Bill is easy to read.” The District should continue to consider customer’s bills as a key tool to understand of water use and costs. This information could also be used to further communicate to customers in platforms other than their monthly bill.



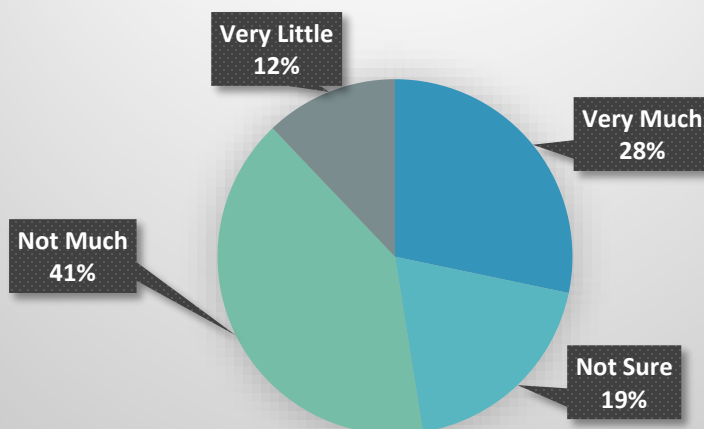
Online Water Use

The District's online water use portal, Aquahawk, provides customers with online access to hourly, daily, weekly and monthly water use data. Over 50 percent of customers are signed up to access this program. The District wanted to hear from respondents about their knowledge of the program, the ease of use and how it may impact a customer's water use. Given the extensive outreach to customers on Aquahawk, it was reassuring to see that 81 percent of customers were aware they could view water use online.

If you have checked your water use online, how understandable is the water usage data?



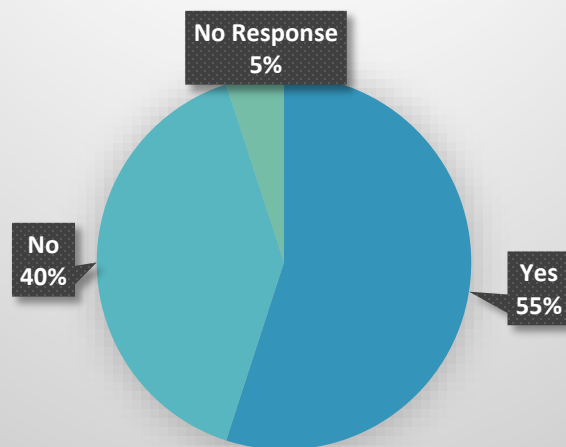
If you have checked your water use online, how much does this affect your water use?



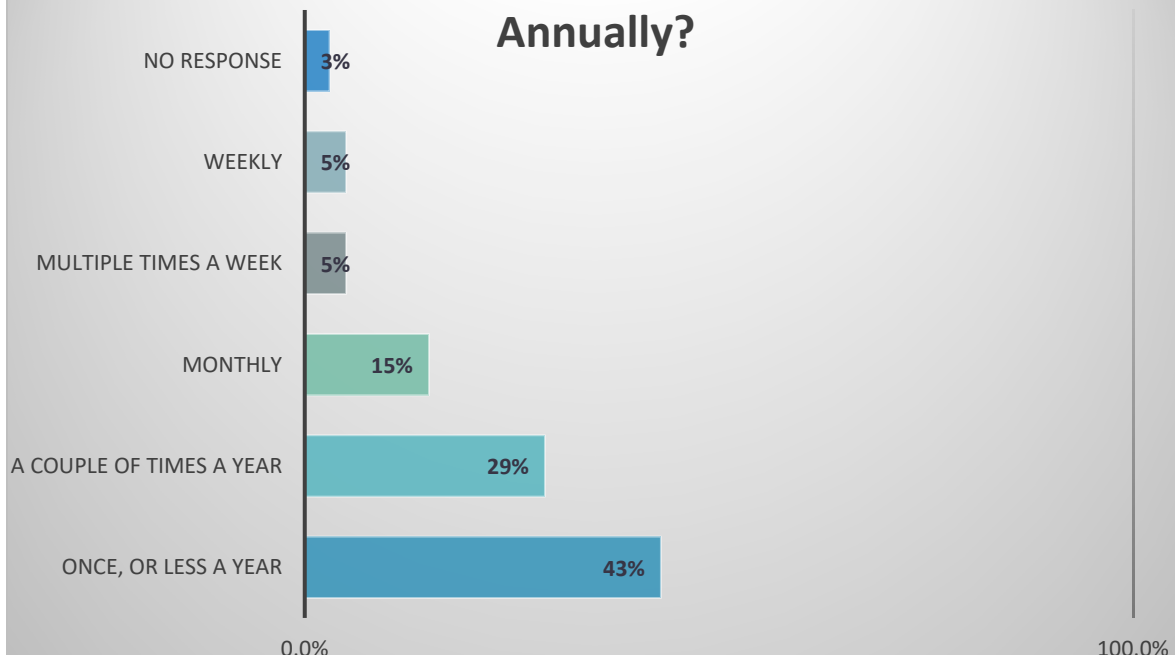
Santee Lakes

The Park has long been a self-sufficient operation. However, the District receives questions regularly about the cost of getting into the park. It was also a key topic in the open comments in the survey. The results show that a little over half of respondents know the park is self-sufficient and at least 40 percent were unaware. The results also identified that the high percentage of respondents visit the park only once or less per year. The next highest showed people visiting a couple of times a year.

Are you aware that Santee Lakes are self-sufficient and that no portion of your Padre Dam bill or tax dollars goes toward operational expenses?



How Often Do You Visit Santee Lakes Annually?



Next Steps

The customer comments provided and the results of the survey questions will be provided to the Board, Padre Dam staff (specifically the champions of the new plan) and the community through multiple communications platforms.

Padre Dam staff will use the information from the survey to determine where comments and information from the survey can be effectively implemented into the new Business Plan.

Staff will also utilize the survey results to determine opportunities to share information with customers. In some instances the comments provided by customers identified opportunities to educate and share further information with customers on important topics and water issues.

Staff plan to utilize the customer priorities and comments as a way to determine the information of interest to customers moving forward and to help plan for areas of interest to customers where it is feasible. The majority of the time, the District's priorities align well with the customer comments and priorities. Therefore, the task moving forward will be to make sure customers know what the District is doing to meet the priorities they have.



Appendix 1



Padre Dam Municipal Water District Customer Survey

Padre Dam's current Strategic Plan and 5-Year Business Plan are coming to a close next year - it is now time to think about what's next. We want your input as we continue the planning process. Please review a [recording of a Community Workshop](#) held on June 4, 2021 and answer the following questions to help guide the District as we work to plan for the future.

1. What's the most important priority to you as a customer? (select up to three)

- ☐ Water Quality
- ☐ Cost of services/rates
- ☐ Customer service
- ☐ Water reliability
- ☐ Water conservation
- ☐ Other

2. What is your level of satisfaction overall with the services you are receiving from Padre Dam?

very dissatisfied	dissatisfied	neutral	satisfied	very satisfied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Please rate your level of satisfactions with the following service elements:

	very dissatisfied	dissatisfied	neutral	satisfied	very satisfied
Provide reliable water and wastewater services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide convenient hours of operations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensure an adequate water supply now and in the future	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keep water and wastewater systems in good condition through timely repairs and maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide high quality safe drinking water	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide water that is safe to drink	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide good customer service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communications with customers about scheduled repairs, service disruptions, and other water-related issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Educate customers about ways to use water efficiently	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. What information have you reviewed or looked for on Padre Dam's website?

- ☐ District updates
- ☐ Rates
- ☐ Water quality information
- ☐ Engineering project information
- ☐ Start/stop service
- ☐ Pay my bill
- ☐ Board meetings
- ☐ Employment information
- ☐ Water use information
- ☐ Conservation information
- ☐ Videos
- ☐ Other

5. In regards to engineering and District projects, what type of information are you most interested in? (select all that apply)

- ☐ Purpose of project
- ☐ Benefits of project
- ☐ Construction schedule
- ☐ Community impacts
- ☐ Cost
- ☐ Other

6. Are you interested in project updates and hearing about near term plans for Capital Improvement Projects/ Developments?

- ☐ Yes, I would like to see this on the website
- ☐ Yes, I would like to see this in a District email newsletter
- ☐ Yes, I would like an annual update
- ☐ No thanks, I have all the information I need

7. Are you satisfied with the Capital Improvement Projects you have seen the District complete?

very dissatisfied	dissatisfied	neutral	satisfied	very satisfied
○	○	○	○	○

8. Which areas should the District focus on related to resource management and sustainability? (select all that

apply)

- ☐ Integrating technology advancements to conserve water
- ☐ Reducing energy consumption
- ☐ Replacing aging infrastructure to increase reliability
- ☐ Expanding green space at District facilities
- ☐ Increasing electric vehicles in fleet
- ☐ Investing in artificial intelligence to optimize operations
- ☐ Other

9. How aware are you of the East County Advanced Water Purification (AWP) Project?

What project?	I think I have heard about it	I have heard a lot about it
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. Is it Important to you that Padre Dam evaluate future opportunities for additional diversification in Padre Dam's water supply sources and reduce dependence on importing water?

- ☐ Yes
- ☐ No
- ☐ Unsure

11. What information or metrics are important to show that Padre Dam effectively and transparently manages resources?

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12. What projects or programs are most important to you related to resource management? (select all that apply)

- ☐ CIP Master Plan
- ☐ Eastern Secondary Connection Project
- ☐ Future new infrastructure
- ☐ Replacing existing infrastructure
- ☐ Studies and pipeline assessments for aging infrastructure
- ☐ East County AWP
- ☐ Integrating technology advancements to conserve water use
- ☐ Reducing energy consumption
- ☐ Replacement of aging infrastructure increasing reliability
- ☐ Expanding green space at District facilities

- ☐ Electric vehicles in fleet
- ☐ Investing in artificial intelligence to optimize operations
- ☐ Other

13. How much do you agree with this statement: My bill is easy to read.

strongly disagree	disagree	not sure	agree	strongly agree
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. How do you access information about water issues that affect you? (select all that apply)

- ☐ Padre Dam website
- ☐ Social media
- ☐ Google search
- ☐ Phone call (Padre Dam office line)
- ☐ E-newsletter
- ☐ Other

15. Did you know that you can check your water usage online?

- ☐ Yes
- ☐ No

16. If you have checked your water usage online, how understandable is the water usage data?

very difficult to understand	difficult to understand	somewhat easy to understand	easy to understand	very easy to understand
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. If you have checked your water usage online, how much does this affect your water use?

very little	not much	not sure	very much
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. What services or information would you like to see offered by customer service in the future?

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19. What information or metrics are important to show that Padre Dam effectively and transparently achieves the goals and objectives of the 5 Year Business Plan?

350 characters left.

20. What do you believe Padre Dam is doing well?

350 characters left.

21. Where does Padre Dam need to improve?

350 characters left.

22. Are you aware that Santee Lakes are self-sufficient and that no portion of your Padre Dam bill or tax dollars goes towards operational expenses?

- ☐ Yes
- ☐ No

23. How often do you visit Santee Lakes annually?

- ☐ Once, or less a year
- ☐ A couple of times a year
- ☐ Monthly
- ☐ Weekly
- ☐ Multiple times a week

Finish



DIRECTOR'S REPORT OF CONFERENCE/MEETING ATTENDANCE

Submitted by:	Director Peasley
Conference/Meeting:	Metro Commission & Metro Wastewater JPS Meeting
Attendance Date(s):	October 7, 2021

SUMMARY OF CONFERENCE OR MEETING

The Metro Commission and Metro Wastewater JPA (Metro Commission/JPA) meeting was held on Thursday afternoon October 7, 2021 via ZOOM.

The Metro Commission/JPA approved the August 5, 2021 regular meeting minutes.

The Metro Commission/JPA approved a motion for the City of San Diego to enter into a contract with California Water Technologies LLC for the procurement of Ferrous Chloride for use at wastewater treatment plants over the next five years. The proposed total contract amount is about \$14.9 million of which the Metro Commission/JPA shared is about \$4.9 million. The prior and current five year total contract amount is about \$10.1 million.

The Metro Commission/JPA approved a motion for the City of San Diego to enter into a contract with Hawthorne Machinery Company for the procurement of parts, technical, and repair services for Caterpillar co-generation engines, generators, and associated equipment located at various facilities over the next five years. The proposed total contract amount is about \$15.0 million of which the Metro Commission/JPA shared is about \$4.0 million. The prior and current five year total contract amount is about \$8.4 million.

The City of San Diego staff, Beth Gentry, made an update report on the City of San Diego's Industrial Wastewater Control Committee efforts and progress. There is a revised number of approximately 12,000 nonresidential customer accounts in the Metropolitan Service Area. It was reported that a lawsuit has been filed relating to planned sewer system charges alleging unlawful distribution of costs/fees to various rate paying groups.

The City of San Diego staff, Tom Rosales, made a brief report on the City of San Diego's Point Loma Wastewater Treatment Plant coastal erosion assessment and monitoring plan progress. Essentially the access road to and near the treatment plant, which is not owned by the City, appears to be in peril from ocean erosion and cliff collapse. This is the only access road to the plant that the City has a right to use. Something needs to be done to insure that the City has safe and reliable access to the treatment plant. Implementation of the plan is proceeding. Resolution of the issue is complex as there are many involved entities and other concerns.

The City of San Diego staff, Tom Rosales, made a brief updated report on the City of San Diego's April 10, 2020 Sanitary Sewer System Overflow. This event occurred in the Sweetwater River area on what is known as the South Metro Interceptor. A San Diego RWQCB enforcement outcome is pending. Fundamentally the sewer system functioned as designed in that when a flow surge occurred the excess flow poured into the river. Discussions with the RWQCB staff continue.

The planned City of San Diego Metro Capital Improvement Program and Funding Sources update was pushed to the next meeting.

The City of San Diego staff, John Stufflebean, made brief remarks regarding the status of the City progress on the Pure Water Phase I project. The Phase I construction activities continue and additional construction contract awards will be coming in the near future. Eight of the proposed now ten contracts have been awarded. The City has been discussing and working with the community near Miramar Lake regarding the planned pipeline route construction activities.

The City of San Diego staff, John Stufflebean, made brief remarks regarding the status of the City progress on the Pure Water Phase II project. The Phase II activities continue particularly in regard to regulatory requirements/permitting. Phase II Lake Murray usage is being dealt with as a direct potable reuse project by the State RWQCB. The San Vicente Reservoir option remains viable. The Independent Advisory Panel has been involved in the lake options efforts. The City will be constructing a new Demonstration Project Facility related to the Phase II Project.

The City of San Diego staff, John Stufflebean, made brief comments regarding the status of the City progress on Secondary Equivalency legislation, known as OPRA II. The efforts in Washington are promising and the legislation has been approved by the House on a bipartisan basis. The Senate will now have to approve or other the OPRA II legislation.

The Metro TAC, through a Technical Working Group, continues working on what are known as the parking lot items in the Second Amended and Restated

Regional Wastewater Disposal Agreement. A revised billing process appears to be the focus. The agreement signature progress is now finally complete and the agreement has been sent to all parties. The agreement stipulates a fixed timeline, roughly thirteen months from the date of signature, to complete all activities associate with the parking lot items.

A brief IROC report was provided by Jerry Jones, where the group continues discussing the City of San Diego's sewer system flow disposal estimates used for billing purposes for homes and others which are based upon water meter usage data.

The Finance Committee had no report for there were no activities. The next Finance Committee meeting is scheduled for October 27th.

The General Counsel reported that a lawsuit has been filed relating to planned sewer system charges alleging unlawful distribution of costs/fees to various rate paying groups. City of San Diego's Industrial Wastewater Control Program is the focus. More information will be forth coming in the future.

The General Counsel stated that the Metro Commission/JPA will need to take action regarding AB 361 which permits legislative bodies of state and local entities, to continue to meet virtually and remotely through telephonic and internet means (i.e., via teleconference), during a proclaimed state of emergency, without having to meet the quorum, posting, access and other requirements of traditional teleconference meetings under the Ralph M. Brown Act, open meeting laws.

The County of San Diego is in the process of approving a plan to allow for what is known as Micro Enterprise Home Kitchens. The Chula Vista Commissioner requested that this item be presented to the full Metro Commission/JPA Board.

The next Metro Commission/Metro Wastewater JPA meeting is scheduled for November 4, 2021.



DIRECTOR'S REPORT OF CONFERENCE/MEETING ATTENDANCE

Submitted by:	Bill Pommering
Conference/Meeting:	San Diego East County Economic Development Council Annual Members Meeting
Attendance Date(s):	10-20-2021

SUMMARY OF CONFERENCE OR MEETING

Hybrid meeting was called to order at 7:37 AM. Thirty-six people were in attendance. The minutes from the September 15, 2021, Meeting were approved.

PRESENTATION ON BOARD COMPOSITION — A Board member (Cox Communications) resigned from the Board. It was recommended that Allen Young (Cox Communications) be appointed to replace her on the Board.

Q1 2021-2022 FINANCIAL SUMMARY — Financial presentation was made to the Board. Motion made and approved to place reports into the minutes.

PRESIDENT'S REPORT — So far this year, helped to support more than 760 new jobs and businesses have increased by more than \$1M. City of San Diego and San Diego Foundation – helping to review and process applications and will be distributing \$8M to around four thousand small businesses.

MANUFACTURING EXPO 2021 UPDATE — Recap on event. Excellent participation and attendance. Having debriefing meeting next week and planning for next year's event will also begin at that time. Event was the first post-pandemic event held by the ECEDC.

COMMITTEE UPDATES —

SKILLED WORKFORCE — Hosted a combined meeting with the Gillespie Field Committee. Planning a tour of Gillespie Field in 2022. Planning priorities for 2022. Looking for members to attend the Committee.

GILLESPIE FIELD – Joint meeting with Skilled Workforce Committee. Committee also had a meeting yesterday and decided to look at how to address the extreme shortage of pilots and maintenance personnel. Working on tours for elected officials so that they can see firsthand the airport operations and how the community is affected by its operations. 67/Bradley groundbreaking is now a couple of months delayed from anticipated Nov/Dec timeframe.

ADVOCACY – New committee. Focusing on legislative matters that are of interest to members. Working Families Ordinance is critical. Looking for more people to join and work with Committee.

LEGISLATIVE/MEMBER UPDATES –

CONGRESS MEMBER ISSA'S OFFICE – NO REPORT GIVEN.

SENATOR JONES' OFFICE – NO REPORT GIVEN.

ASSEMBLY MEMBER VOEPEL'S OFFICE – NO REPORT GIVEN.

COUNTY OF SAN DIEGO – SUPERVISOR ANDERSON — Working Families Ordinance is coming back to Supervisors in February 2022. San Diego County will receive second highest number of Afghanistan

refugees in nation. Supervisor is asking for release of withheld Afghanistan funds rather than relying on taxpayer funds.

CITY OF EL CAJON — NO REPORT GIVEN.

CITY OF SANTEE – 5.8% Unemployment in City. Several new businesses have opened. There are forty-four active projects in City. Veterans Memorial is scheduled for dedication on November 11th.

GROSSMONT/CUYAMACA COLLEGE DISTRICT — Baccalaureate programs can now be offered and Community Colleges. Planning on a full reopening in January. Students are asking for hybrid programs to be offered going forward.

LAKEVIEW SCHOOL DISTRICT — *NO REPORT GIVEN.*

OTAY WATER DISTRICT — *NO REPORT GIVEN.*

HELIX WATER DISTRICT — Governor has now included San Diego County in the drought listing.

COUNTY WATER AUTHORITY — *NO REPORT GIVEN.*

LAKEVIEW CHAMBER OF COMMERCE — Tomorrow night is a hosted mixer. Working alongside of over Chamber to fight the VMT and Working Families Ordinance that are pending.

SAN DIEGO EAST COUNTY CHAMBER OF COMMERCE – Chairman's Appreciation Luncheon is being held today. Women in Leadership Luncheon is being held this Friday; attendance will likely be the highest ever.

Meeting was adjourned at 8:35 AM.

Next meeting is scheduled for November 17, 2021.



DIRECTOR'S REPORT OF CONFERENCE/MEETING ATTENDANCE

Submitted by:	Augie Caires
Conference/Meeting:	COWU
Attendance Date(s):	10/19/2021

SUMMARY OF CONFERENCE OR MEETING

This meeting, as we all know, addressed the East County AWP Project and was presented by CEO/GM Allen Carlisle and AGM Kyle Swanson:

Our outstanding AWP video was shown as part of the introduction to the project. Several points were made about project benefits:

1. Project will generate 30% of East County water demand
2. Project provides a safe, reliable and drought proof supply
3. Per acre cost is competitive with the imported supply
4. Public outreach includes several key messages including water purity, reliability, supply diversification and reduced dependence on the Colorado River.
5. Surface water augmentation at Lake Jennings.

Project implementation was covered in great detail including progressive design build, procurement issues, project phasing and RFP and RFQ procedures.

Financing Issues were covered including funding via grants and low interest loans, guaranteed maximum price and budgeting.

And finally the presentation discussed .member agencies, governance structure, project planning and the full production goal of 2025.



DIRECTOR'S REPORT OF CONFERENCE/MEETING ATTENDANCE

Submitted by:	Bill Pommering
Conference/Meeting:	Council of Water Utilities (COWU) San Diego
Attendance Date(s):	October 19, 2021

SUMMARY OF CONFERENCE OR MEETING

Meeting was called to order at 8:02 AM with 44 people in attendance. It grew to 47 during the course of the meeting.

GUEST SPEAKERS — Allen Carlisle, GM and CEO, PDMWD and Kyle Swanson, AGM, PDMWD.

EAST COUNTY ADVANCED WATER TREATMENT FACILITY —

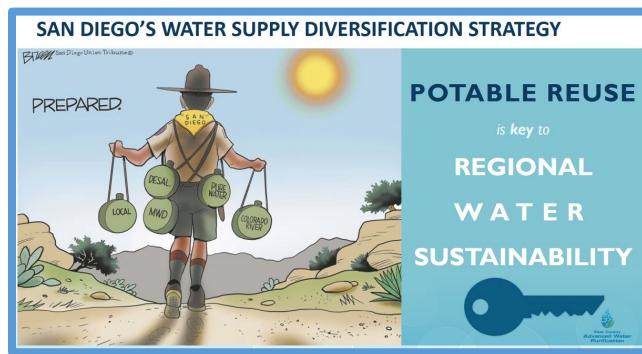
The presentation began with a video review of the project and the processes involved in purifying the water.



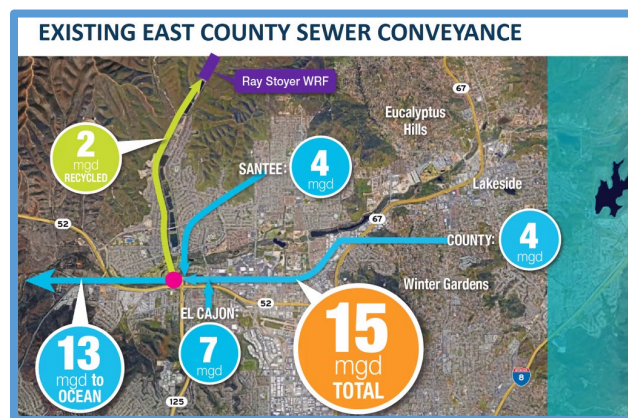
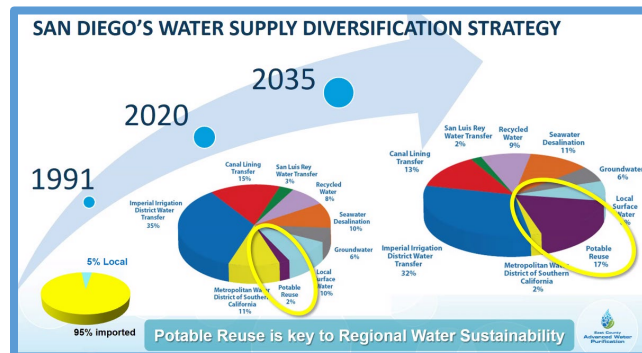
The AWP Project will not only increase our water supply, it will also eliminate the need for increased capacity and levels of wastewater disposal.



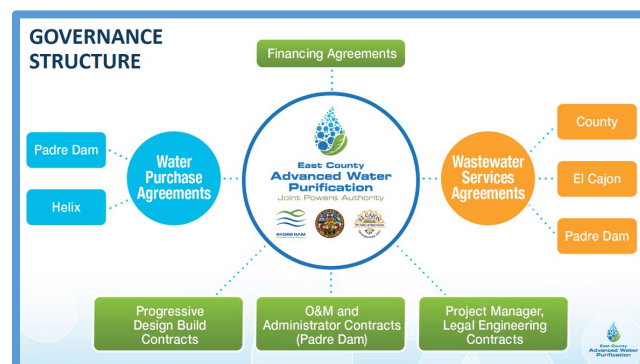
The worsening conditions on the Colorado River will necessitate the need for alternative water sources. The AWP will help to meet that need.

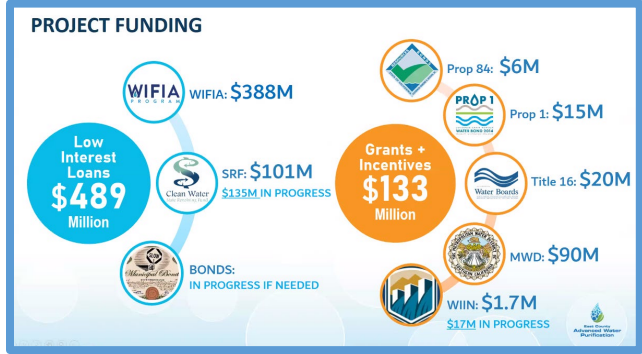


San Diego County has been working toward reducing the need to rely on single sources of water.



This chart shows where the wastewater will come from for the AWP Project.





The goal is to not have to utilize the bond market for the financing of the program. It currently is projected that bonds will not be needed.

PUBLIC OUTREACH

Our YEAR IN Numbers

BIG WIN!
Advanced Water Purification Program WINS regulatory approval

We're #1
Public Education Program of the YEAR

Nearly 500 People received guided tours in MARCH alone!

600 PATCHES
600 Girl and Boy Scouts have earned Advanced Water Purification Program patches

936 CUPS of BEER Served!
AWP water was turned into beer by Ballast Point Brewery

Up to 30% of East San Diego County's drinking water could be created locally

132 Million gallons of water have been PURIFIED at the demonstration facility (since opening in 2015)

4 STEPS
1. Advanced Oxidation
2. Reverse Osmosis
3. Membrane Filtration
4. Free Chlorine Disinfection



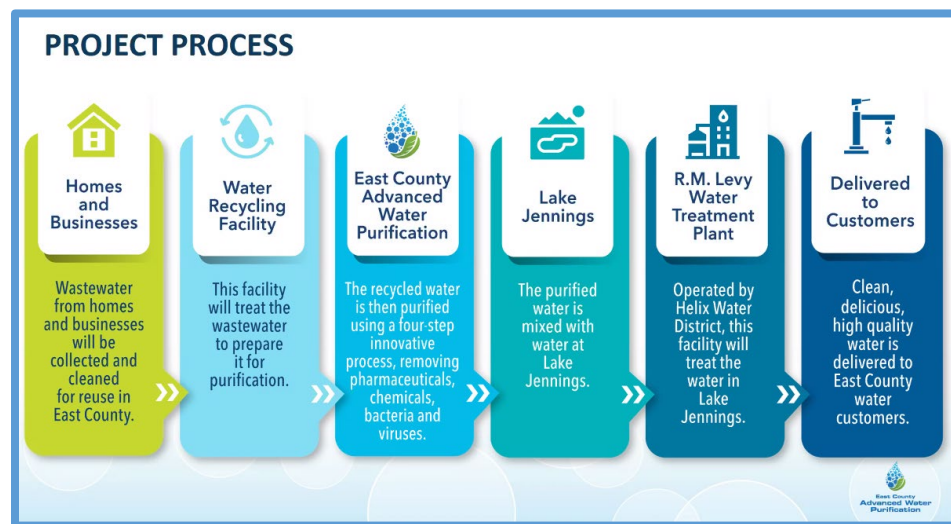
PROJECT ELEMENTS

Advanced Water Purification Facility

- AWP Demonstration Facility – has served us well
- UF Membrane Filtration, Reverse Osmosis, UV/AOP, Free Chlorine
- Completed Brine minimization pilot study in 2017 and selected a technology
- Currently pilot testing a post stabilization process and Desalitech



PROJECT PROCESS



Meeting was adjourned at 8:51 AM.

Next meeting is scheduled for January 18, 2022. Venue (Zoom or in person) will be determined later.



DIRECTOR'S REPORT OF CONFERENCE/MEETING ATTENDANCE

Submitted by:	Doug Wilson
Conference/Meeting:	COWU
Attendance Date(s):	10/19/2021

SUMMARY OF CONFERENCE OR MEETING

COWU Program: East County Advanced Water Purification Project (AWP)

Speakers: Allen Carlisle-GM Padre Dam and Kyle Swanson-Assistant GM-Padre Dam.

This was an excellent presentation by both Allen Carlisle and Kyle Swanson who packed in a very thorough presentation which included all aspects of the project in a very condensed manner.

Great job Allen and Kyle!

Allen started the program:

- Showed a video of the AWP which highlighted the need, purpose and value of the AWP Project
 - Treatment Steps:
 - Membrane Filtration
 - Reverse Osmosis
 - Advance Oxidation
 - Free Chlorine Disinfection
 - Distribution to Lake Jennings-Surface Water Augmentation
 - One additional treatment at the Levy Treatment Plant
 - Delivery to customers
- Provide 30% of east county water needs of safe and reliable water
- Reduce discharge of wastewater into the ocean outfall.
 - Diverts 15 MGD for beneficial reuse
- Includes a JPA partnership in 2019:
 - Padre Dam
 - County of San Diego
 - City of El Cajon
 - Helix WD

- Funding so far:
 - \$489 million
 - WIFIA \$388 Million
 - SRF \$101 million (looks good for even more funding from this source)
 - Grants
 - Prop 1 \$84 million
 - More to come
 - Goal is to note need bond financing which looks likely.

Kyle Swanson:

- Public Outreach
- 2015 - AWP Demo Plant
 - Being decommissioned later this week -on October 22nd
 - Replaced with virtual tour
- 2018 – CEQA Complete
- 2019-JPA formed
- 2020 – Design Build Progressive Project
 - RFQ followed by RFP
 - Packages – 1 thru 4: \$700 million
 - Package 1 – 16 MGD Reclamation Plant -\$360 million
 - Package 2 – Pipeline Conveyance (to Lake Jennings) - \$45 million
 - Package 3 – IPS and EMGPS Upgrade - \$75 million
 - Package 4 – Bine Line - \$65 million
- Phase 1 – Design and Preconstruction
- Phase 2 – Final Design & Construction
 - Guaranteed maximum price (GMP)
 - Bu Feb/March 2022.

Future COWU meetings:

Jan 18, 2022
March 15, 2022
May 17, 2022
July 19, 2022
Sept 20, 2022
Nov 15, 2022

Current “Host” Tim Smith is looking for a “Co-Host” to reside over COWU



DIRECTOR'S REPORT OF CONFERENCE/MEETING ATTENDANCE

Submitted by:	Director Peasley
Conference/Meeting:	Santee Chamber of Commerce Board of Directors Meeting
Attendance Date(s):	October 19, 2021

SUMMARY OF CONFERENCE OR MEETING

The Santee Chamber of Commerce Board of Directors (BOD) meeting was held on Tuesday morning October 19, 2021 with physical attendance of the Board members.

The BOD approved the September 16, 2021 meeting minutes.

City Councilman, Dustin Trotter, is the project champion for the now under construction Santee Veterans Memorial Bridge and Monument Project. Private donations/fund raising efforts are being accomplished by and through the efforts of the Santee Chamber of Commerce. About \$56,300 of the needed funds have been raised. Additionally, about \$1,000 is anticipated to be donated based upon a known oral commitment. Some of the various contractors are donating their labor to the project. Construction expenses continue. Once construction is complete by November 2021 it is planned that the City of Santee to own and maintain the project. Estimated costs for this project are \$60,000 which includes a \$5,000 administrative fee paid to the Chamber.

The financial picture for the Santee Chamber remains about the sane. There is near \$24,300 in the bank accounts, which does not include the funds associated with and for the Santee Veterans Memorial Bridge project. A focus on survival of the Santee Chamber continues. Staff has prepared and submitted the application form for loan forgiveness of the acquired \$16,000 PPP loan. Outcome is pending.

Staffing continues at one person for 25 hours per week yet is variable as workload dictates. A temporary part time staff person continues to provide needed services.

The Santee Chamber membership level has decreased substantially over the last two years with 234 members remaining. On January 6, 2020 membership level was about 252 total. A focus on membership retention is paramount. The Board desires to have a Chamber to be primarily funded through membership dues versus an events funded chamber. A membership consultant, Tina Firestone, was retained three months ago on an outcome based fee arrangement for membership retention purposes. So far this arrangement has been beneficial as membership and retention numbers are increasing.

The BOD held a brief discussion about the recently held 2020 Awards Night/Santee Favorites and the Santee Hero's event at Sycuan. The 2021 event will occur after the New Year planned for March on a scale as of previous years.

The annual Veterans Golf Tournament event is planned for the month of November 2021. The event will likely be a money maker. Ray Flores continues providing fund raising assistance.

The annual Taste of Santee event is planned for December 2, 2021. Venue is confirmed to be at Pathways Church.

The next BOD meeting is scheduled for November 18, 2021.



GENERAL MANAGER'S REPORT
October 20, 2021

Information:

1. Featured Article: *"East County Advanced Water Purification Program Releases Virtual Reality Video"*
This article published by Times of San Diego features the virtual reality tour of the East County Advanced Water Purification Project water facilities.
2. News Article: "Water Authority's Ratepayer Protection Case Secures Additional \$36 Million Recovery"
3. News Article: "Teams from Unified Command Test Water, Soil at San Onofre in Response to OC Oil Spill"
4. News Article: "Water Authority Wins National 2021 EPA WaterSense Excellence Award"
5. News Article: "Researchers Take on Imperial Beach Flooding"

East County Advanced Water Purification Program Releases Virtual Reality Video



by Elizabeth Ireland

The East County Advanced Water Purification program unveiled a 360-degree virtual reality tour video Monday, allowing viewers to virtually view the program's facilities.

Viewers are greeted by the program's "Big Deal" animated mascot. They are brought to a guided tour of water facilities, allowing people to look around by simply moving their computer mouse or phones to anywhere in the video. Locations include the Ray Stoyer Water Recycling Facility, the East County AWP Demonstration Facility and Lake Jennings.

Viewers with a virtual reality headset for cell phones can take the engagement one step further by "stepping into" the video. Program representatives will also begin scheduling opportunities for community groups, schools and scouts to view the video using program-provided virtual reality goggles starting this month.

"Bringing this fun, easy to understand and immersive tour to East County's water and wastewater customers is an important and unique educational resource," said Kyle Swanson, director of the East County AWP. "Prior to the COVID-19 pandemic, we averaged more than 1,000 people annually touring our facility, many of whom were eager students wanting to learn about this important water resource."

"This virtual tour helps to refill the learning need and will also be helpful while the East County AWP progresses towards the construction phase," Swanson said.

Scheduled to be complete in 2025, the program is a partnership between four agencies: Padre Dam Municipal Water District, county of San Diego, city of El Cajon and the Helix Water District.

The program is intended to use four advanced water purification steps to produce water that is near-distilled in quality. After the advanced water purification process, the purified water will be blended with water in Lake Jennings and treated again at the R.M. Levy water treatment plant before being distributed as drinking water.

In addition to providing a new local water supply, the program is intended to eliminate the need to send most of East County's wastewater to San Diego's Point Loma Wastewater Treatment Plant, where it is currently treated and then discharged into the ocean.

To watch the 360-degree virtual reality video and learn more about the program, go to www.eastcountyawp.com/177/Videos.

City News Service contributed to this article.

Source: <https://timesofsandiego.com/tech/2021/10/04/east-county-advanced-water-purification-program-releases-virtual-reality-video/>





Our Region's Trusted Water Leader
San Diego County Water Authority

4677 Overland Avenue, San Diego, CA 92123

News Release

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Water Authority's Ratepayer Protection Case Secures Additional \$36 Million Recovery

Water agencies working to settle remaining issues

Sept. 30, 2021 – The San Diego County Water Authority's Chair today announced a decision by the Metropolitan Water District of Southern California's Board of Directors to pay damages and statutory interest for illegal water charges from 2015-2017, totaling about \$36 million. The vote followed a California Court of Appeal decision upholding earlier rulings in favor of San Diego.

This payment will bring the Water Authority's cash recovery on behalf of San Diego County water agencies and ratepayers to more than \$80 million. An additional award of attorneys' fees to the Water Authority, still on appeal, is expected to bring the cash recovery to almost \$94 million for rates and charges set by the Los Angeles-based wholesaler over an 8-year period from 2010-2017. Adding in avoided rate increases when MWD stopped imposing the illegal rate, brings the total savings for San Diego County ratepayers to almost \$140 million over the 10-year period at issue in the cases.

"I want to thank General Manager Adel Hagekhalil, Chairwoman Gloria Gray and the entire MWD Board for taking this important step toward a more collaborative future," said Water Authority Board Chair Gary Croucher. "This provides exactly the kind of catalyst we need to resolve the remaining issues between our two agencies."

"I also want to acknowledge the collaboration with our peers at MWD over the past several months, working together on the challenges we face including the severe drought conditions across California and how to maintain an affordable and reliable water supply for all of our collective member agencies and ratepayers."

Croucher said the recovery aligns with the Water Authority's focus on taking all actions necessary to protect our ratepayers and ensure affordable water rates for future generations. "Litigation is never welcome or easy and it wasn't in this case," said Croucher. "But our Board felt there was too much at stake and that an independent tribunal was needed to address and resolve our respective concerns."

Announcement of these ratepayer benefits follows the Water Authority's distribution seven months ago of a \$44 million recovery from MWD for damages and interest in earlier 2011-2014 cases. The money – refunded to the Water Authority's member agencies in proportion to their

overpayments – also resulted from the Water Authority’s ratepayer protection litigation in state Superior Court and positioned its member agencies to reduce regional water rate increases.

Importantly, the court rulings and guidance are also expected to help avoid future potential taxation of San Diego County ratepayers and minimize future disputes over MWD’s rates.

In February 2020, after the Court of Appeal ruled MWD’s “rate structure integrity” clause unconstitutional, MWD changed its rules to allow Water Authority member agencies to apply for benefits. As a result, the Water Authority’s Board of Directors voted to dismiss these issues from the litigation. Since then, the Water Authority has assisted its member agencies in obtaining nearly \$500 million in MWD funding agreements including the City of San Diego’s Pure Water project, which is funded by rates paid by all MWD member agencies including the Water Authority.

The Water Authority is currently working collaboratively with MWD and its member agencies across Southern California to update MWD’s long-term water resource and financial plans. MWD’s Integrated Resources Plan, known as the IRP, will be supplemented by a new “One Water” plan intended to represent the agency’s roadmap for the future and focusing on enhanced collaboration with its member agencies.

#

The San Diego County Water Authority sustains a \$253 billion regional economy and the quality of life for 3.3 million residents through a multi-decade water supply diversification plan, major infrastructure investments and forward-thinking policies that promote fiscal and environmental responsibility. A public agency created in 1944, the Water Authority delivers wholesale water supplies to 24 retail water providers, including cities, special districts and a military base.



www.instagram.com/sdcwa



[@sdcwa](https://www.twitter.com/sdcwa)



www.facebook.com/SanDiegoCountyWaterAuthority



www.youtube.com/SDCWAvideo

Teams from Unified Command Test Water, Soil at San Onofre in Response to OC Oil Spill

by **Editor**14 hours ago



Officials placed protective booms at several locations in the Aqua Hedionda Lagoon, including in front of the desalination plant intake in response to the oil spill. photo credit: @sdcwa, via Twitter

Officials said Sunday that no oiled wildlife has been located in San Diego County from last weekend's massive oil spill off the coast of Orange County.

Meanwhile, San Diegans can expect to see shoreline cleanup assessment teams and contracted crews in protective gear monitoring, inspecting and cleaning San Diego County beaches.

Teams checked the following locations Sunday for any visible signs of oil:

- Oceanside Pier
- Carlsbad City Beach
- Batiquitos Lagoon
- Encinitas Beach
- Cardiff Beach
- San Elijo Beach
- Solana State Beach
- South Ponto Beach

On Sunday, they also conducted water and soil sampling along San Onofre Beach.

In addition, the San Diego County Water Authority reported Sunday that the Carlsbad Desalination Plant is fully operational, with no signs of oil in the water. Officials placed protective booms at several locations in the Aqua Hedionda Lagoon, including in front of the intake for the plant.

The Unified Command handling the response to the spill, headed by the U.S. Coast Guard, includes officials from Orange County, San Diego County, the California Department of Fish and Wildlife and Amplify Energy Corp. Amplify owns the damaged pipeline that was the source of the oil leak.

The public may encounter tar balls, which contain hazardous chemicals, when visiting the beach. They are warned to not handle any tar or oil. They are encouraged to email tarballreports@wildlife.ca.gov.

More than 1,600 people are part of the response operation. To date, 5,544 total gallons of crude oil have been recovered.

The leak was reported on the morning of Oct. 2 a few miles off the Huntington Beach coast, although some boaters reported smelling something in the water Friday.

Authorities initially estimated as much as 144,000 gallons of oil may have leaked. Officials said Thursday the actual amount is likely much lower. However, they offered no firm number.

Source: <https://timesofsandiego.com/life/2021/10/10/teams-from-unified-command-test-water-soil-at-san-onofre-in-response-to-oc-oil-spill/>

Water Authority Wins National 2021 EPA WaterSense Excellence Award

October 11, 2021

The U.S. Environmental Protection Agency has recognized the San Diego County Water Authority with a 2021 WaterSense Excellence Award for advancing water efficiency through its Qualified Water Efficient Landscaper, or [QWEL](#), program. The Water Authority received one of 34 WaterSense awards last week at the national WaterSmart Innovations Conference in Las Vegas.

Due to the coronavirus pandemic, the Water Authority pivoted its QWEL courses to a virtual format. The Water Authority partnered with San Diego Gas & Electric to install nearly 4,000 WaterSense-labeled showerheads for county residents and helped reduce outdoor water waste by using its WaterSmart Contractor Incentive Program to install more than 1,000 WaterSense-labeled irrigation controller stations, saving more than 6 million gallons of water.

“Working collaboratively with the EPA to increase water efficiency by training hundreds of landscape professionals each year makes a significant contribution to saving water, especially during dry times,” said Gary Croucher, Board chair of the San Diego County Water Authority. “The QWEL program is an effective education program for landscape professionals that provides the knowledge and skills needed to help our communities save water and keep landscapes healthy and beautiful.”



The U.S. Environmental Protection Agency has recognized the San Diego County Water Authority with a 2021 WaterSense Excellence Award for advancing water efficiency through its Qualified Water Efficient Landscaper, or QWEL, program.

As one of the first QWEL providers in Southern California, the Water Authority has helped to expand the program's branded outreach and educational outcomes. Since the January 2016 launch of QWEL, more than 1,400 San Diego [landscape professionals](#) have participated, making the region's program one of the largest in the nation. More than 800 landscape professionals have earned QWEL certificates in the San Diego region over the past six years by passing a rigorous national test.

Landscape water efficiency

The Water Authority promotes English and Spanish QWEL training in collaboration with trade associations, faith-based organizations, English-as-a-Second-Language programs, community colleges and Master Gardeners

associations. Nearly all (99%) program participants surveyed said the class would help them better manage landscape [water efficiency](#), and 98% rated the class good or excellent.

This is the third time the Water Authority has achieved the Excellence Award for the QWEL program, which is certified by EPA to significantly increase water management skills and knowledge among [landscape](#) professionals.

WaterSense works

WaterSense, a voluntary partnership program sponsored by EPA, is both a label for water-efficient products and homes and a resource for helping consumers learn ways to save water. Since the program started in 2006, WaterSense labeled products have helped consumers and businesses save 5.3 trillion gallons of water – enough water to supply all households in the United States with water for 200 days! In addition to water savings, WaterSense has helped reduce the amount of energy needed to heat, pump, and treat water by 603 billion kilowatt hours and save \$108 billion in water and energy bills.

“In 2020, our WaterSense partners continued to make saving water possible by educating consumers and businesses about WaterSense and water-efficient behaviors,” said Veronica Blette, the WaterSense program manager. “Our award winners’ creative and committed approaches to water conservation helped consumers save water, energy, and money on their utility bills at a time when they needed it most.”

The San Diego regional QWEL program is made possible in part by grant funds from voter-approved Proposition 1 administered by the California Department of Water Resources.

For more information about WaterSense go to: www.epa.gov/watersense.

For more about the Water Authority’s QWEL program, go to: <https://qwel.watersmartsd.org/>

Source: <https://www.waternewsnetwork.com/water-authority-wins-national-2021-epa-watersense-excellence-award-2/>

Researchers Take on Imperial Beach Flooding

The team received a \$500,000 grant and support from the City Council to combat the problem.

By **Delaney Weidner**

Two San Diego State University researchers are exploring whether chronic flooding in the South Bay City of Imperial Beach — a 21st century issue that threatens to grow worse from climate change — can be mitigated by a 6th century solution.

With the help of a \$500,000, three-year grant from the National Science Foundation, **Hassan Davani** and **Megan Welsh** are teaming with the University of California, San Diego's Scripps Institution of Oceanography to determine whether rain barrels can offset geographic problems that leave the border community vulnerable to flooding.

“In underserved communities on shallow aquifers like Imperial Beach, their infrastructure is occupied by groundwater, they have no capacity to drain stormwater,” said Davani, a civil engineer and assistant professor in water resources engineering. “We call this compound flooding because multiple factors are happening at the same time.”

Imperial Beach is bordered by San Diego Bay to the north, Otay River to the east, the Tijuana River Estuary to the south, and the Pacific Ocean. A combination of issues that include rising sea and groundwater tables and inundation by waves leave the city and any underground infrastructure particularly vulnerable to flooding, especially after heavy rain, and the clock is ticking.

Davani and his team plan to study the interaction of groundwater and drainage in Imperial Beach to better understand the infrastructure issues. They believe part of the solution to this issue may lie with Imperial Beach residents if they can be persuaded to collect rainwater that would otherwise drain into streets.

“We want to address the environmental impacts of climate change and try to implement the green infrastructure solutions that are going to come out of this research,” said Welsh, an associate professor and social scientist in the School of Public Affairs.

“Rainwater harvesting could be one of many solutions that can try to help keep at least some of the stormwater that we would receive from entering into the underground infrastructure and contributing to the compound flooding issue.”

Rain barrels, said to date at least as far back as 6th century Turkey, would also be a more green, less costly, and more feasible alternative than large-scale engineering approaches

such as pumping, the team notes.

Davani and his team presented their ideas and findings at the Imperial Beach City Council meeting on Sept. 1, where they gained praise and support from the Council, including Imperial Beach Mayor Serge Dedina.

Not only is this flooding a matter of water quantity, but also quality. When the bordering region of Tijuana experiences flooding, the Tijuana River overflows often resulting in polluted untreated water running through the infrastructure of Imperial Beach, occasionally causing flooding of polluted water at high tide conditions.

Around 70% of Imperial Beach Residents rent their homes, so the team is tasked with figuring out how to get residents involved and install rain barrels. The team is considering studying the acceptability of incentives, spreading awareness, and garnering support from landlords.

“Our solutions involve infrastructure above the surface,” Davani said. “Rain barrels are your most ancient way of collecting water. By harvesting rainfall from rooftops, it’s helping with the water conservation side. It reduces your demands, you can use the water for toilet flushing, irrigation, and laundry, the needs that don’t have huge needs for treatment.”

Davani is developing software models that could predict how much compound flooding can be prevented if a certain percentage of the residents use rain barrels, providing real-time evidence that their solution can work and convincing more of the community to join.

Davani and his team presented their ideas and findings to the Imperial Beach City Council meeting on Sept. 1, where they gained praise and support from the Council, including Imperial Beach Mayor **Serge Dedina**.

Dedina explained that the project is a functional approach to the area’s flooding problems and expressed his excitement for what the project may yield.

“We look forward to getting lots of data,” Dedina said. “We appreciate you all for being great scientists and being willing to engage with the community. Thank you.”

Source: https://newscenter.sdsu.edu/sdsu_newscenter/news_story.aspx?sid=78565

**APPEALS COMMITTEE MEETING
AND SPECIAL BOARD OF DIRECTORS MEETING
OF PADRE DAM MUNICIPAL WATER DISTRICT**

MINUTES

MEETING DATE: October 12, 2021 **TIME:** 10:30 am

LOCATION: Customer Service Center, Board Room

BOARD MEMBERS PRESENT: Directors Pommering and Caires

STAFF MEMBERS PRESENT: Allen Carlisle, CEO/General Manager; Art Oughton, Customer Service Manager; Amy Pederson, Board Secretary; Felicia Belmore, Customer Service Representative

VISITORS PRESENT: Voltaire Sterling, Alpine resident

- **CALL TO ORDER**
Director Pommering called the meeting to order at 10:30am. At that time, a quorum of the Committee was present.
- **OPPORTUNITY FOR PUBLIC COMMENT**
There were no public comments.
- **ITEMS TO BE WITHDRAWN OR REORDERED ON THE AGENDA**
There were no items withdrawn or reordered at this time.
- **ACTION AGENDA**
- 1. **CUSTOMER LEAK APPEAL**
After consideration of the information presented, the Appeals Committee approved the maximum leak appeal adjustment (\$605.28) allowed based on the budgeted average rate, for a total of \$1,605.28.
- **DIRECTORS COMMENTS**
There were no comments.
- **ADJOURNMENT**
The meeting adjourned at 10:33 pm.

Submitted by: Amy Pederson, Board Secretary